

# Kitsap County EMS and Trauma Care Council EMS Operational Meeting Minutes

February 18, 2009  
Readiness Center  
Bremerton, WA

## Attendees:

Barb Lovato	KCEMS	Steve Engle	NKFR
Stan Plyler	BFD	Mike Wernet	SKFR
Rhonda Roberts	KCEMS	Butch Lundin	BIFD
Kim Doyle	Olympic	John Burch	Navy
Joe Repair	CKFR	Joe Schweiger	KCEMS
Martin Bennett, MD	KCEMS		

Called to order by Chair Steve Engle at 10:02 am.

### I. Approval of January 21, 2009 Minutes

Stan made a motion to approve January's minutes as written, motion seconded by Mike. Minutes were approved as written.

### II. Old Business

#### A. Policy Review

The group reviewed the drafts of the IV Tech Policy, Alcohol Blood Draws Policy, and the Base Station Meeting Policy. Rhonda informed the group one of the responses from the council meeting was to make all the policies uniform in looks. She informed the group that the IV Tech Policy and the Alcohol Blood Draws Policy do not have policy statements. The group created the policy statements. The group will review the policies at the next meeting in March.

The Base Station Meeting Policy was reviewed and the lab session the paramedics required to attend for their recertification was added.

Rhonda will update the policies with suggested changes and they will be reviewed at the March meeting.

#### B. Child Sexual Assault Protocol (State)

Steve distributed an updated version the Child/ Injury Supplemental Report to the group. The group reviewed the document. Barb queried what information was to be filled out. Is it what was told to the medic or what the medic saw and heard? Steve replied this is what they are told. The group discussed removing the word witness and replacing it with patient history. After the discussion Barb volunteered to take the electronic copy of the document and edit it for easy usage. She will bring back the updated copy to the March meeting.

C. QA/QI update

Steve updated the group on the committee meeting. The committee created a rough draft outline where the QI position will fit in to the QI plan. All the agencies will give their MIRs to that position and they will distribute them to be reviewed. After reviewing the MIR QI Committees will choose if there is a system problem, a provider problem, or no problem. Each of the steps has a process to follow. He also discussed that any counseling done for a provider the agency will be notified. The next committee meeting will be after the March base station meeting.

III. New Business

A. MCI

Mike informed the group that the Kitsap County Training officers will do MCI training for their July & August quarterly training. They invite everyone to participate. Joe R. discussed there is a push nationally to change MCI terms to ITAC. Mike will send the newly adopted ITAC to Rhonda to send out to the group to review before the training in July.

B. Cyanide Poisoning

Stan discussed with the group the cyanide poisoning article presented. He asked if Dr. Bennett would require or suggest for the agencies keep a Cyanokit. The cost is around \$300 per kit. Joe S. suggested keeping the kit on the command unit. Dr. Bennett stated there are very few cases and the hospital would be able to treat in a timely manner. Barb suggested holding until next month so more background research can be done.

C. Policy Review

The group reviewed the Recertification Paramedic Policy. Rhonda volunteered to verify the WAC number used is still correct.

The group suggested changing 2.3 from "An appointment will be scheduled with the MPD at that time" to "An appointment may be scheduled with the MPD at that time". This was in reference to having the MPD ride along with recertifying paramedics. The question was if Dr. Bennett would continue doing ride alongs for all recertifying paramedics. Barb will check with Dr. Bennett and inform the group at the March meeting.

Joe S. suggested changing 4.1.3.2 from "Completion of the BLS Online OTEP Modules and practical skill evaluations" to "Completion of the BLS Online OTEP Modules and ALS practical skill evaluations." He reminded everyone the skills scenarios that are sent out have an ALS component to them.

The group wanted to clarify under the CME for conferences the pre-approval required would be the MSO's.

Barb discussed with the group that some of the paramedics have come to her and submitted Neonatal Resuscitation Program (NRP) for their PALS requirement. This class does not fulfill their PALS requirement.

Rhonda will make changes and the group will review at March meeting.

#### D. Staff Updates

- Program Manager

Barb presented a rough draft of the training grant request for the NW Region. She asked the group if there were any other classes they would like to happen. The group suggested Moulage Training, Back Injury Training, and Management of Bariatric Patients.

- Training Coordinator

Joe informed the group there is an EMT-B class going now and one schedule for Poulsbo at the end of March. It will be Tuesday and Thursday evenings and Saturday all day. There will be an IV-Tech class at the end of March at Olympic Ambulance's Office. He is working on a PHTLS class with TJ Bishop possibly in November. The next PALS class is March 27 and ACLS-EP April 30.

He announced to the group there was a reprieve from state testing going to the National Registry testing. Steve announced he is working with the state group on making the changes to the state exam. One of the items they are working on is the availability of testing sites. Kim asked Steve to discuss the option of Olympic College. Steve would like to have more community college testing sites.

Meeting Adjourned: 12:37 pm

Next meeting will be scheduled for March 18, 2009 at 10:00 am.