

# Kitsap County EMS and Trauma Care Council EMS Operational Meeting Minutes

January 21, 2009  
Readiness Center  
Bremerton, WA

## Attendees:

Barb Lovato	KCEMS	Martin Bennett, MD	KCEMS
Stan Plyler	BFD	Steve Engle	NKFR
Rhonda Roberts	KCEMS	Mike Wernet	SKFR
Kim Doyle	Olympic	Butch Lundin	BIFD
		John Burch	Navy
Joe Repar	CKFR		

Called to order by Chair Steve Engle at 10:10 am.

### I. Approval of December 17, 2008 Minutes

Kim made a motion to approve December's minutes with changes, motion seconded by Dr. Bennett. Minutes were approved with changes.

### II. Old Business

#### A. QA Position

Barb updated the group that she is working on a job announcement for the QA position to take to the council meeting. The committee is working on a job description to give to the Executive Board. Joe asked if this position will do the ride along with the new medics. Dr. Bennett replied that they could in the future. Barb replied that either Dr. Bennett or this person would ride along with the new medics or the medics having issues.

### III. New Business

#### A. Policy Review

The group reviews Blood Alcohol Draws, Base Station Meeting, and Pre-Hospital IV Starts. While reviewing the Pre-Hospital IV Starts the question should this policy cover IO's too. The group decided there should be a separate policy for Pre-Hospital IO Starts. Steve suggested Justin Brown. Joe said he would prefer Jeff Wildes for this project. The group agreed. Joe will inform Jeff about this project. Rhonda will send Jeff a copy of the current Pre-Hospital IV Starts for him to reference for IO Starts policy.

The group discussed adding the OTEP labs to the Paramedic Recertification Policy. We will review it at the next meeting.

## B. Child Sexual Assault Protocol (State)

Steve informed the group about the meeting he attended with the state child sexual assault committee. He has been working with the county sexual assault committee on EMS's reporting on these cases. Since most of the cases EMS is first on scene. The next sexual assault committee meeting will be February 12. Steve presented the tentative Child/ Injury Supplemental Report to the group. This is the first draft of the document. He will present it at the February 12 meeting for that committee's feedback. He would also like this group's feedback. After updating the form with the suggestions he will take it to the council then Operations Chiefs and finally the Fire Chiefs to implement this form. He also invited anyone that is interested in this committee to attend the meetings. They are held on the second Thursday 0900-1100. Please contact Steve for where it is held. After the state announces the implement of the Child Sexual Assault Protocol there will be classes held to update all providers on the changes on the protocol.

## C. QA/QI for BLS/ALS

Joe asked what is the purpose of QA/QI? If we decide to use the suggested changes doing self agency review and meeting in the QA/QI committees for problems. Barb announced to the group after reviewing the MPD manual that in order to be under the non-discovery QA umbrella we will not be able to do the self agency reviews. It will continue to be done in the ALS/BLS committees. Joe suggested we review the JEMS article on QA/QI it is in either January or February issue for some ideas of where to go with our QA/QI program. Barb asked Rhonda to get this article. Steve discussed his findings from the MPD meeting that Dr. Bennett and he attended in 2008. The discussion at the meeting was the ineffective QA/QI programs in all the counties. Most of the counties do not have a working QA/QI program. Barb discussed with the group she would like to continue with idea of pulling the reports for study topics and for all the non-transport. These are important learning points for training. The QA group will continue to work on a comprehensive QA program. This group will include the QA person when s/he is hired.

## D. Staff Updates

- MPD

Dr. Bennett reiterated is working with the QA/QI process and that this is one of his main focuses.

- Program Manager

Barb informed the group that she is working on the QA position. She has also reviewed the MOU with Harrison on Paramedic training at the hospital. She noticed some changes that need to be made. She will work with Louann Bean on this MOU.

- Training Coordinator

There is a current EMT class that will end on March 17. Please send Joe Schweiger if there is a need of a Spring EMT class. There will be an OTEP Evaluator's course on February 6.

IV. Good of the Order

1. Kim announced to the group the NW Region will be sending out checks to the agencies for OTEP funds.
- 2.

Meeting Adjourned: 12:00 pm

Next meeting will be scheduled for February 18, 2009 at 10:00 am.