

Kitsap County EMS and Trauma Care Council EMS Operational Meeting Minutes

June 17, 2009
Readiness Center
Bremerton, WA

Attendees:

| | | | |
|----------------|---------|--------------------|-------|
| Barb Lovato | KCEMS | Martin Bennett, MD | KCEMS |
| Stan Plyler | BFD | Steve Engle | NKFR |
| Rhonda Roberts | KCEMS | Mike Wernet | SKFR |
| Kim Doyle | Olympic | John Burch | Navy |
| Joe Repar | CKFR | Lori Bisping | KCEMS |

Called to order by Chair Steve Engle at 10:15 am.

I. Approval of May 20, 2009 Minutes

Kim made a motion to approve May's minutes as written, motion seconded by Stan. Minutes were approved as written.

II. Old Business

A. Child Injury Report

Barb presented the updated Child Injury Report for review. Lori asked if there is an area to mark if Child Protective Services (CPS) has been notified. Barb replied at this point there is nothing added about contacting CPS. The group decided to add this to the third page. Mike suggested adding the contact line where they sign at the bottom of the document. He also asked if we should have a policy or procedure for this document. Joe replied it will be under the policy he will be working on with the documentation committee.

B. Policy Review

The group reviewed the restraint policy. Dr. Bennett asked about the Department of Health guidelines concerning restraining a patient. Lori replied she reviewed the Department of Health guidelines and did not find anything that conflicted with the written policy. Kim asked if this covered inter-facility transports. As written it does not. So the wording was changed to include inter-facility transports.

Lori discussed concerns from the ALS & BLS QI committees. The groups are asking for de-escalation training, because they are unfamiliar with this process. Barb replied the Poulsbo department had a class discussing de-escalation of combative patients. Dr. Bennett suggested having some of the security officers from Harrison come over and present on restraining a patient.

The restraint policy was tabled until we have more information. Joe will go to Kitsap Mental Health and get their policy and Mike will go to the jail and get their policy. Lori will look into some other areas.

III. New Business

A. Policies

Barb presented the following policies: Central Line Catheter, Transporting of Apparent Choking Victims, Preservation of Evidence, and Leaving MIRs at Receiving Hospital.

The group reviewed the Central Line Catheter policy. Lori suggested the need for yearly skills training. Steve tabled this policy until Dr. Bennett can review.

The group reviewed "Transporting of Apparent Choking Victims." Steve suggested looking at other counties and seeing what are their policies. Dr. Bennett discussed the medics and EMTs should suggest the patient go and get check out even if they are no long choking. Lori reminded everyone it isn't just the pediatrics to worry about, it is also the geriatrics.

Joe made the motion to archive the Preservation of Evidence Policy, John seconded the motion. Motion passed.

Lori made the motion to forward the Leaving the MIRs at receiving hospital to the documentation committee, Kim seconded the motion. Motion approved.

Lori sent out an email with a fax coversheet attached for Harrison Medical Center. She is working with Mary Flick on getting the MIRs into the patient's file. Mary has requested field personnel use the fax number on the coversheet provided. Lori informed the group they can use any fax coversheet but be sure to include the patient's name and the number of pages. Steve volunteered to email Mary about a fax number for Silverdale Harrison.

Lori will get Rhonda a list of Hospitals in the area and Rhonda will check for fax numbers.

B. Protocol Books

Rhonda requested the MSOs get back to her with numbers of protocol books they need. She will be ordering more books.

C. Documentation Committee

Joe will start coordinating a meeting for the documentation committee. It was suggested to hold off adding Harrison until later in the development of the policy.

D. Staff Updates

- Program Manager

Barb announced she is putting together policy books. She will have one for clinical policies and one for administrative policies in her office.

- Training Coordinator

Barb reported for Joe Schweiger. There will be an EMT-IV Tech class in October. The fall EMT-B class will start after Labor Day. He is looking at doing a trauma training class like PHTLS possibly in November. He also asked her to inform the group the EMS OTEP online now has a set of scenarios under the instructor's resource section.

- QI Coordinator

Lori will be presenting at the next Base Station Meeting covering Step 3 traumas. She is reviewing charts. She is concerned that there is no documentation in the MIRs if CPS has been contacted. She will make an announcement at the Base Station Meeting.

IV. Good of the Order

1. Steve informed the group he attended a presentation by Stanley Herring, MD on "Concussion The Invisible Injury." Steve talked with Dr. Herring after the presentation and the doctor is willing to come and do the presentation on a paramedic level at our Base Station Meeting. Barb said she would pass the contact information to Joe Schweiger.

Meeting Adjourned: 12:05 pm

Next meeting will be scheduled for July 15, 2009 at 10:00 am.