

Kitsap County EMS and Trauma Care Council EMS Operational Meeting Minutes

May 21, 2008
Readiness Center
Bremerton, WA

Attendees:

Kim Doyle	Olympic	Mike Wernet	SKFR
Barb Lovato	KCEMS	Joe Schweiger	KCEMS
Stan Plyler	BFD	Steve Engle	NKFR
Rhonda Roberts	KCEMS	Joe Hoffman, MD	KCEMS
John Burch	PSNS		

Called to order by Chairperson Kim Doyle at 10:10 am.

I. Approval of April 16, 2008 Minutes

John made a motion to approve April's minutes as written, motion seconded by Mike. Minutes were approved as written.

II. Old Business

A. Protocols Updates

Steve informed the group the protocol committee will meet on May 30 to discuss final changes that need to be made to the procedures and formulary. He hopes to have a final product to present at the next meeting. He would also like to present the committee members with some recognition. The current members are Tammy Coulter, Doug Baier, Steve Engle and Justin Brown.

B. Expired Medications (HMC Pharmacy)

Stan updated the group of his discussion with Louann the previous day along with the head pharmacist. They suggested we create a policy that allows the MO's to waste the drugs with the medic and send it to the Board of Pharmacy for approval. Dr. Hoffman suggested we edit the current policy letter we write to the Board of Pharmacy to specify Harrison Hospital as the place to return expired medications. We could meet Harrison half way and choose a day once a month and return expired medications on that day. Barb mentioned when she talked with Dr. Bennett that he informed her he was meeting with the head pharmacist too. Kim asked who currently writes up the policy we send to the Board of Pharmacy. Barb replied we have a standard form policy that KCEMS send in to the Board of Pharmacy when we hire a new MPD. It would be easy to change the wording.

C. QA/QI

Joe Schweiger opened the discussion on the QI plan and the background of the current plan. The group discussed the plan that Dr. Hoffman and Dr. Bennett has developed. Joe brought the concerns of the BLS QI group. Dr. Hoffman discussed the need to continue using the committees to review of patient care reports. It was discussed shorten forms and what they do not cover. Joe thanked SKFR for delivering a CD this last meeting. It has helped immensely for the BLS QI group to be able to review the cases. Dr. Hoffman informed the group that Dr. Bennett will bring to the next meeting a copy of what the physicians use for their own QI as samples. Steve voiced his concern that the county has gone beyond the need

to do 100% review of patient care reports. He felt 100% review should be done by the individual agencies, and the review should be of trend items or specific issues i.e. chest pain, RSI, CHF. This will be further discussed after Planning Day.

D. Planning Day

Kim discussed with the group the flow of Planning Day. It will be May 28, 2008 at Harrison Annex starting at 9:00am. There will not be break out groups. Dr. Hicks will at the end of the day set out items to follow-up from the group to the council. Barb requested we cover what the vision of the KCEMS office is now. Kim replied that would be a focal point of the meeting. Kim asked Rhonda to create a banner with the current mission statement of the office and bring it to Planning Day.

E. MOU with HMC and EMT Students

Joe Schweiger informed the group the status of the MOU with Harrison. The agreement is receiving some final administrative finessing and it should be ready for signatures.

III. New Business

A. Open Position

Kim announced to the group that the Vice Chair position is now open with Jay Lovato leaving the group. Steve Engle accepted the nomination to become the Vice Chair. Stan informed him one of the duties of this position is to attend the Chief's meeting that happens every 3rd Thursday if he is unable to make it to the meeting.

B. Staff Report

- Joe informed the group the EMT class will end on June 14 and the state exam will be on the evening of June 16. He also will work on scheduling an EMT IV Tech class soon. He would also like to thank SKFR for sending their reports via CD for the last BLS QI.
- Barb informed the group ACLS and PALS are done for the county. There is an ACLS class in East Jefferson May 31 if anyone still needs the class. Joe and she will get together and work on the OTEP schedule for the next three years.

IV. Good of the Order

- a. Mike and Steve updated the group the prosecutor's office has almost finished creating the new protocols for first responders for a child death. They will start training soon with a revised version of the form to fill out for a child's death. Steve discussed he felt that it helps to document more thoroughly what was found when first responders step on to the scene.
- b. Mike and Stan updated the group on a new pilot program for RSI only. They attended a class at TCC for the Cerebral Straight Monitor. The cost of the monitor is \$1,200 to \$2,000 per unit.

Meeting Adjourned: 11:55 pm

Next meeting will be scheduled for June 18, 2008 at 10:00 am.