

**Kitsap County EMS and Trauma Care Council
EMS Operational Meeting Minutes**

**February 16, 2011
Readiness Center
Bremerton, WA**

Attendees:

Barb Lovato	KCEMS	John Burch	PSNS
Rhonda Roberts	KCEMS	Lori Bisping	KCEMS
Joe Repar	CKFR	Butch Lundin	BIFD
Mick McKinley	BFD	Martin Bennett	KCEMS
Mike Wernet	SKFR	Steve Engle	NKFR

Visitors

Anne-Marie Fote	Life-Assist, Inc
Tony Spector	Pulmodyne

Called to order by Chair Mike Wernet at 10:02 am.

I. Approval of January 19, 2011 Minutes

John Burch made a motion to approve January minutes as written, motion seconded by Steve Engle. Minutes were approved as written.

II. Old Business

A. Draft QI Plan

Lori introduced the [guidelines](#) to the Coordinated Quality Improvement Program (CQIP) which is a voluntary program for QI in Washington State. She also reviewed the [program overview](#), and the [instructions](#) to creating the plan. CQIP was what the original QI Plan that Sherrie Shaffer submitted to the State for our County. The reason this QI program was chosen was to blend CBD QI requirements from the King County CBD program and the MPD QI requirements from the State. There are currently no WACs or RCWs for CBD. In order for our County to meet the requirements of the King County contract for the CBD program we must QI our CBD program. Lori has created the draft QI Plan to follow what was originally submitted to Washington State Department of Health (DOH) by Sherrie Shaffer to include the CBD program, but be broader in its scope to allow more freedom at the County level. This would allow us not to submit a new plan for every change in our study interests(i.e. cardiac arrests, strokes, and STEMIs). The plan will be submitted to the State EMS division following DOH approval. The committee requested Lori make the CBD its own section in the CQIP plan. Lori is continuing to work with Washington State DOH- EMS during this process.

The committee decided to create an Operational QI Plan to submit to the Chiefs at the same time as the State QI Plan. Steve and Lori will work together to create an Operational QI Plan to bring to the committee.

III. New Business

A. Life-Assist

Anne-Marie Forte from Life-Assist and Tony Spector from Pulmodyne presented the 02-RESQ Bi-level Conversion Kits. Anyone interested in the product may contact Anne-Marie at anne-marie@life-assist.com. The website to see the product is <http://www.pulmodyne.com/Ventilation/O2RESQ.html>

B. Staff Updates

1. MPD

Dr. Bennett advised the committee that in order for a nurse to sign off on narcotics wastage, the medics will need to bring the original vials in with them. The Controlled Substance Policy will be updated to allow for EMT's to witness narcotic wastage.

2. Training Coordinator

The following are upcoming classes: ACLS, March 18; 12-Lead Class, April 6; PALS, April 8.

Dr. Bennett has approved the 12-Lead class as a substitute for medics who have missed the Cardiac Lab.

Barb reminded the committee that providers over 90-days expired on their PALS or ACLS certifications will need to take the two-day course instead of a one day renewal course.

3. Program Manager

Barb will work with Dr. Bennett for wording to the Patient Transport Policy to cover transporting to non-receiving facilities.

She reported the other policies from the January meeting are ready to be reviewed. The committee decided to do this at the March meeting.

Barb is working with Marie at Cencom to start refining the raw data Cencom is currently sending to the office. In meeting with Marie, Barb discovered IDC's are not mandatory fields for the dispatchers to input into the system. Marie is working on making it a mandatory field.

Barb received a call from the judge who was reviewing the B&O Tax appeal. The judge advised she was recommending our petition be granted.

Meeting Adjourned: 12:17 pm

Next meeting will be scheduled for March 16, 2011 at 10:00 am.