

Kitsap County EMS and Trauma Care Council EMS Operational Meeting Minutes

July 15, 2009
Readiness Center
Bremerton, WA

Attendees:

Barb Lovato	KCEMS	Steve Engle	NKFR
Stan Plyler	BFD	Mike Wernet	SKFR
Rhonda Roberts	KCEMS	Lori Bisping	KCEMS
Kim Doyle	Olympic	Butch Lundin	BIFD
Joe Repar	CKFR	Dana Normandy	Olympic College
Martin Bennett, MD	KCEMS		

Called to order by Chair Steve Engle at 10:12 am.

I. Approval of June 17, 2009 Minutes

Joe made a motion to approve June's minutes as written, motion seconded by Kim. Minutes were approved as written.

II. Old Business

A. Harrison Fax Coversheet

Stan asked if the fax coversheet from Mary Flick was completed. Steve affirmed it was and he would send it to Rhonda to forward out to the group.

B. Policy Review

The group reviewed the Restraints for Aggressive or Violent Patients During Transport Policy. There were on concerns about the form for the providers to fill out. It was decided to delete the form at the back of the policy. Barb has forwarded the policy to her contact with law enforcement to review and give suggestions. The group decided to table this policy until feedback from law enforcement is received.

Joe made the motion to archive the Central Line Catheter Access Policy, Stan seconded the motion. Motion approved to archive the Central Line Catheter Access Policy.

The group discussed Choking Victim Policy. Steve informed the group he reviewed 16 different counties and only one actually has a Choking Victim Policy. Lori and Barb will work on creating a purpose and policy statement for the policy and bring to the next meeting.

III. New Business

A. Approving New Equipment

Barb has been getting requests about how to get new equipment approved. She informed the group there use to be a committee that would review requests and forward onto the EMS Operations meeting. Barb and Lori will work together and create a policy and bring to the next meeting.

B. Policies

Barb presented the Controlled Substance Policy. She informed them the only change was in 5.1 adding an item for Bainbridge Island.

Kim made a motion to approve the Controlled Substance Policy and forward it to EMS Council Meeting, Mike seconded. Motion for the Controlled Substance Policy and forward it to EMS Council Meeting approved.

Barb presented the Changing Status from Paramedic to EMT Policy. After discussion with the group Barb will rewrite the policy and bring it to the next EMS Operations meeting. Mike asked Barb to make sure it covers if the Paramedic is using the OTEP method or CME method.

C. Triage & Prehospital Treatment Assessment Tool

Stan informed the group he is working on the Regional Capability Assessment that Barb received. It is used to assess what capabilities the county has if there was a major incident. Stan asked the group if they were comfortable with him filling this out and giving back to Barb to submit. The group agreed. Stan asked everyone to send him the number of staffed ambulances they could put on the street in the first 24 hours.

D. EMS Resource Guide

The group reviewed the Kitsap County EMS Resource Guide. Barb found this guide and asked Rhonda to make sure all the numbers were updated. She asked the group if they would like to use this guide. The group asked Rhonda to reformat it down to max of two pages. Rhonda will send out the completed guide.

E. Staff Updates

- Program Manager

Barb clarified the policy for clinical policies. It is stated 60 days from submission to EMS Operations group to when it can be voted on in EMS Council.

- Training Coordinator

Rhonda presented for Joe. There will be an EMT-B class starting September 29 it will be Tuesdays, Thursdays and Saturdays. There will be an EMT-IV class starting September 11 it will be held at Olympic Ambulance. The PALS class will be on September 11 and we are working on the ACLS-EP date. He would also like the MSOs to send him feedback from their medics on the Base Station Lab scenarios.

- QI Coordinator

Lori discussed her concerns with the lack of consistent attendance to the QI meetings. She is concerned about leaving charts out for long periods of time without having them reviewed. She suggested the agencies have more than one QI representative. This way if the representative cannot make it one of the backups can attend in their stead. Barb asked Rhonda email out attendance for the last year to all the MSOs.

IV. Good of the Order

1. August meeting is cancelled
2. Kim announced to the group she attended the NW Region Executive Committee meeting on July 10 and we will receive a 10% cut to the budget request. Barb informed the group she had already started to account for that in next year's budget. Kim also advised the group the Region is looking at reallocating the money received from the DUI Panel.
3. Steve announced the National Registry testing will be available through Olympic College and Peninsula Community College.
4. Dana Normandy, Olympic College, informed the group he is working on creating a degree program. This program would focus the student towards going into paramedic school. He will start working with Harrison Medical Center and Olympic Ambulance for the students to get college credit for interning.

Meeting Adjourned: 12:22 pm

Next meeting will be scheduled for September 16 at 10:00 am.