

Kitsap County EMS and Trauma Care Council EMS Operational Meeting Minutes

May 20, 2009
Readiness Center
Bremerton, WA

Attendees:

Barb Lovato	KCEMS	Steve Engle	NKFR
Stan Plyler	BFD	Mike Wernet	SKFR
Rhonda Roberts	KCEMS	Butch Lundin	BIFD
Kim Doyle	Olympic	Joe Schweiger	KCEMS
Joe Repar	CKFR	Lori Bisping	KCEMS
Martin Bennett, MD	KCEMS		

Called to order by Chair Steve Engle at 10:02 am.

I. Approval of April 22, 2009 Minutes

Stan made a motion to approve April's minutes as written, motion seconded by Kim. Minutes were approved as written.

II. Old Business

A. Excited Delirium and Suicide by Poison Gas

Steve informed the group he is on June's schedule to present at the Chief's meeting. Joe Repar responded he presented on it at May's meeting too. The major issue has to do with clean up and that would fall under HAZMAT.

B. Policy Review

The group reviewed the Extension of ALS Protocol Privilege to Newly Certified Paramedics Policy. Barb asked about individuals who are lateral transfers in Kitsap County. Kim also asked about Olympic Ambulance providers. They do ten shifts at Mason County Medic One for their ride alongs. Barb suggested approving Extension of ALS Protocol Privilege to Newly Certified Paramedics Policy, and creating a new policy for lateral transfers. Dr. Bennett will discuss with Dr. Hoffman about the Olympic Ambulance providers.

Kim made the motion to accept the Extension of ALS Protocol Privilege to Newly Certified Paramedics Policy, Dr. Bennett seconded the motion. During the discussion it was suggested to add Kitsap County to the title.

Mike made the motion to accept the Extension of ALS Protocol Privilege to Newly Certified Kitsap County Paramedics Policy with changes, Kim seconded the motion. Motion approved.

C. Child Injury Report

Steve announced to the group that law enforcement is beginning their training and would like us to bring them the form. Barb asked Steve what the new law requirements for the EMS field. Lori had concerns some of the wording in the report can be misinterpreted by the providers to sound like they are doing the investigation. Mike and Steve both stated there are no requirements at the state level. This is only to be used to help get the information to law enforcement. Joe Schweiger suggested informing the providers the form is more a public health document. Steve asked what to do to condense the report. The group made suggestions. Barb will bring the updated report with all the changes to the next meeting.

D. Cyanide Poisoning

Stan informed the group the cost of the kits is \$795.

III. New Business

A. Documentation Policy

Joe Repar discussed with the group his research on documentation policies. His concern is it will be a time consuming subject. Some of the issues are documenting cancelled in route calls, assist only, upgrades and downgrades, handed off to other agencies, intercepts making it dual agencies reports and treat and releases. There needs to be proper documentation. He asked everyone to send Rhonda their agencies individual documentation requirements for her to send out to the group. Lori stated she is going to work with Rhonda to put a toolkit up for the providers with WAC requirements on the website. She will work on a system wide guide after she has reviewed the current reports. She will offer trends to the group from that review.

Dr. Bennett asked if there was a minimum report that can be left at the hospital. Mike suggested creating a sub-committee to review all the field reports from the agencies and possibly create a county wide field report. Dr. Bennett suggested adding Louann Bean to the committee. Barb asked everyone to send a copy of their field report to the KCEMS office. The suggestion of the committee members were: Joe Repar, Lori Bisping, Louann Bean, QI representative (Justin Brown), Mary Flick, Kim Doyle, and Mike Wernet. This sub-committee will evaluate the report system and make suggestions for changes.

B. Restraint Policy

The group reviewed the restraint policy. Lori suggested there might need to be training in de-escalation techniques. Dr. Bennett suggested calling the state to see if there are any specifics on restraints.

C. Controlled Substance Policy

This item was tabled.

D. ALS to BLS Downgrades

Dr. Bennett discussed the reoccurring themes he has seen for ALS to BLS downgrades. He asked "how are the agencies making the decision that comes in BLS or ALS." He would like to give guidelines to the agencies for the medics and EMTs. Joe Repar asked if it is a small group of individuals, and if it can be discussed with them. Dr. Bennett feels it needs to be addressed and have it in writing for the providers. Steve asked if Dr. Bennett would like to review all the downgrade reports. Dr. Bennett replied that Lori will pull the reports to review with him.

E. EMT Classes

Barb discussed with the group her concerns about meeting the needs of the agencies without exhausting our instructor pool. In the past we have had two EMT-B classes a year, one in January and the other in September. At this time we will have three and some one has asked for us to put on a fourth class. This last request was for an August class when our instructors are taking vacation. It does not seem possible to offer this class because we do not have the instruction team. Is there a need to have this many classes in the county or can we stay with the two classes a year. The group advised two classes are sufficient.

F. Staff Updates

- Program Manager

Barb discussed Louann Bean's suggestion if there is conflict between an ER Nurse and an EMT/Medic they can go to Louann and she will help resolve the conflict. The group requested it stay the current line with the EMT/Medic going to his/her MSO and the MSO contact Louann if there is an issue.

The medics requested Barb discuss with law enforcement if they keep the handcuffs on a patient they will be required to ride along in the back of the ambulance. The issue was also brought to her attention that law enforcement is stopping at stations to get patients medically cleared. Dr. Bennett as requested the medics tell law enforcement to go to the ER for medical clearance.

- Training Coordinator

EMT class will have their final on May 30. Joe suggested creating a team of EMT preceptors county wide and possibly training them as a summer project. He would like recommendations from the MSOs. There will be a PHTLS class in October.

- QI Coordinator

Lori stated she is really focused on documentation. This will make QI easier. She discussed bringing Joe Schweiger's newsletter back for the BLS crews. It should either be every other month or once a quarter. The newsletter will be posted on the website. It will have a section on common issues and some bullet points for the provider to remember.

IV. Good of the Order

1. There is a Barbeque at Olympic Ambulance today 1400-1800 for EMS Appreciation week

Meeting Adjourned: 12:47 pm

Next meeting will be scheduled for June 17, 2009 at 10:00 am.