

**Kitsap County EMS and Trauma Care Council
EMS Operational Meeting Minutes**

**November 17, 2010
Readiness Center
Bremerton, WA**

Attendees:

| | | | |
|----------------|-------|---------------|------|
| Barb Lovato | KCEMS | Mick McKinley | BFD |
| Rhonda Roberts | KCEMS | Mike Wernet | SKFR |
| Joe Repar | CKFR | Butch Lundin | BIFD |
| Steve Engle | NKFR | Rena Bekye | BIAA |
| Martin Bennett | MPD | John Burch | PSNS |

Called to order by Chair Mike Wernet at 10:25 am.

I. Approval of October 20, 2010 Minutes

Steve Engle made a motion to approve September minutes as written, motion seconded by Dr. Bennett. Minutes were approved as written.

II. Old Business

A. MCI Committee

The committee has not met at this point. Lori will contact Mike about wording on MCI's that will need to be included in the QI Plan.

B. Controlled Substance Policy

Steve made the motion to approve the Controlled Substance Policy with the effective date when the new protocols come out, motion seconded by Mick. The motion was amended by Rena to add the effective date no later than 90 days after the adoption of the 2011 protocols, motion seconded by Mick. The motion was not approved.

Steve made the motion to approve the Controlled Substance Policy with all changes requested at the meeting, motion was seconded by Joe. The Controlled Substance Policy was approved with changes.

C. Base Station Remediation Policy

Mick made the motion to approve the Base Station Remediation Policy as written, motion seconded by Joe. The Base Station Remediation Policy was approved as written.

It will be presented at the December Base Station meeting.

III. New Business

A. Patient Transportation Guideline Policy

This policy will be included in the QI Plan. The Stroke and Cardiac tool from the State will need to be added to policy. Barb will make changes to the policy and bring it to the December EMS Operations meeting.

B. Base Station Attendance

Each agency received a spreadsheet for their ALS Providers Base Station and Lab attendance for review. If there are any questions, please contact Rhonda.

C. Medicare Mileage

In January of 2011 Medicare will require mileage in 10th of a mile.

D. Staff Updates

1. Program Manager

Barb continues to work on policies for review and with Lori on the QI Plan.

2. MPD

The next regional protocol meeting will be December 13 at 1300 hrs.

3. Training Coordinator

ACLS for EMTs will be December 4. There are currently 11 students in the class. The EMT-B class will do their final practical on December 4. The next EMT-B class, which is with Olympic College, will start January 3, 2011.

4. QI Coordinator

Lori is working on the QI Plan for the county. She does have the computer connection with Cencom now. She is working on CBD items for the QI Plan.

5. Administrative Assistant

Rhonda reported the 2011 Base Station Lab schedule is on the website under the providers area. She also handed out the copies of the 2011 Trauma Service Calendar from Tacoma. For more copies of the calendar contact Rhonda.

IV. Good of the Order

- A. Joe has informed his providers to request help from the hospital lift team to transfer the patient from the stretcher to the hospital bed.
- B. Steve discussed there is a disposable CPAP devise that has promise. If you would like more information contact him.
- C. Mike will continue being the Chair for the 2011 year and Joe will continue as the Vice Chair.
- D. Barb informed the group that currently Chief Olson will cover the Medical Officer position at Poulsbo Fire Department.

Meeting Adjourned: 11:59 am

Next meeting will be scheduled for December 15, 2010 at 10:00 am.