

Kitsap County EMS and Trauma Care Council EMS Operational Meeting Minutes

October 21, 2009
Readiness Center
Bremerton, WA

Attendees:

Barb Lovato	KCEMS	Mike Wernet	SKFR
Rhonda Roberts	KCEMS	Lori Bisping	KCEMS
John Burch	PSNS	Butch Lundin	BIFD
Joe Repar	CKFR	Kim Doyle	Olympic Amb
Martin Bennett, MD	KCEMS	Thomas O'Donohue	PFD
Steve Engle	NKFR	Joe Schweiger	KCEMS

Called to order by Chair Steve Engle at 10:19 am.

I. Approval of September 16, 2009 Minutes

John made a motion to approve September's minutes as written, motion seconded by Dr. Bennett. Minutes were approved as written.

II. Old Business

A. Policy Review

There were no policies to vote on at this meeting.

B. Protocols

The survey was sent out to the providers with an email to the Medical Officers to forward out to the BLS providers. There have been 38 responses. Rhonda will resend the email to the Medical Officers to send out to the providers.

C. QI Plan

The State has put a hold on submitting any QI Plans until they update the MPD Manual and the WACs/RCWs work within the HIPAA law better. They are reviewing some issues that have come to light recently dealing with peer-to-peer review. The major change at this point is the MIRs cannot leave the KCEMS office until they are completely cleaned of identifying information. The focus of the QI committees will change to a case review format. One of the important issues is to give a clear chain of quality improvement process for field issues. There was a handout (see [attachment 1](#) and [attachment 2](#)) for the EMS Operations committee to review and give Lori feedback. There are target dates starting November 15. The target is to have a pilot plan in place for the December QI meetings. Please send feedback to lori@kitsapcountyems.org.

III. New Business

A. Policies

There were five policies presented. The first was EMT & EMT IV recertification. This policy is a version similar to the Paramedic Recertification. There was no previous policy for EMT-IV recertification. Second policy was Nasogastric Tube Insertion. This policy was tabled by request from Dr. Bennett. Third policy was Field Equipment Approval. This policy was just put in the updated form. Fourth was Public Use of Automatic External Defibrillator. This policy was requested to archive. The final policy was Transporting to Urgent Care Clinics policy. This policy was also archived.

B. Child Death Injury Form

Claire Bradley will present at the November Base Station on the new WACs and how they effect our providers. Mike and Steve will present the form. The "Kitsap County EMS" will be removed from the form and it will have "Child Death/ Significant Injury Supplemental Form" in its place. Rhonda will attach the form with the Base Station Flyer for the providers to review before Base Station.

C. Trauma Bands

The State sent out the notice it will stop tracking trauma bands. They will fill orders until their stock runs out. They will not order anymore after stock is gone.

D. Goals of committee

The three main goals of the committee are:

1. Update MCI Plan for county
2. Standardization of Care
3. Clinical policy creation and review

E. Nominations

Joe Repar was nominated for Vice Chair and Mike Wernet was nominated for Chair of committee. Voting will be at the November meeting.

F. Staff Updates

1. Program Manager

Barb is working with Jessica Guidry on the H1N1 vaccines distribution. Jessica is checking to see if with the pool of nurses at the Health District can go to the stations to administer the vaccine.

Barb also wanted to thank everyone for their help with the Base Station incident.

2. Training Coordinator

The PALS and IV-Tech classes have finished up. ACLS-EP will be November 6. The airway lab has been postponed until the December Base Station Meeting. Joe is working on creating a State acceptable intensive airway course. He is reviewing the MOU with Harrison Medical Center for Paramedics to tube patients at the hospital.

Joe is keeping informed on the proposed WAC changes. The approved changes to the WAC are still pending at this point.

3. MPD

The hospital has requested if the providers have a bariatric patient to please call the ER while enroute to allow them time to prepare.

IV. Good of the Order

1. Pearson View has accepted Olympic College as a National Registry testing site.
2. The State is looking at pilot program allowing EMTs to draw up amps of epinephrine.
3. Local 2819 gave flowers as a thank you to Tracie Bartella, October's Base Station presenter.

Meeting Adjourned: 12:54 pm

Next meeting will be scheduled for November 18 at 10:00 am.

Attachment 1

Current Challenges /Goals

Peer Review System:

- Peer to Peer not popular
- Inconsistent follow through
- Immeasurable results
- Attendance
- HIPAA

State QI Practices reviewed:

- QI system MPD responsibility
- Greater direction by State
- Medical Program Director Handbook Changes
- Forms updated/ Process Changed
- Minutes / Charts confidential

Peer Review:

- Cancelled November ALS and BLS committee meeting
- All charts returned
- Watch November Base Station DVD: All Providers and Chief Staff

Plan Goals:

- Educational / non punitive
- Greater feedback
 - Newsletter
 - Website: self education tools
 - Run Review: Compare and Contrast Style
 - Individual FYI
 - Kudos system

Plan Do Check Act Concept

Target Dates:

Plan Revisions and MPD Approval	November 15
State and Operations Committee Review	
State and Operations Committee Comments due	November 30
Peer Review Pilot and Plan Review	December Meetings
Final Draft Submission to Committees	December 15
Revisions made – Plan submission to State	December 31

January 2010 New Format Launch

- Ongoing Plan Review
- Adjustments Made

Anticipated Challenges:

- Workload shift
- QI Coordinator / Staff Impact
- Turn over impact

Attachment 2

Leadership Preferences

- Chart Handling
 - Pre-designated day?

 - All charts and supporting documentation (i.e. 12-Lead) AMA's?

 - Per shift rotation?

 - Documentation Audit?

 - Will this work for BLS?

- Peer to Peer Feedback
- QI system interaction and process: Develop process for provider access to system
 - Mixed messages. Internal policies?

- Study preferences
 - Pre set topics – Preferences
 - Trending

- Department Feedback

- Individual Documentation reviews

- QI Committee vs. Peer Review

- Uniform Disciplinary Act: State Process