

Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

April 23, 2008
The Readiness Center
Bremerton, WA

Barb Lovato	KCEMS	Hank Teran	BIFD
Rhonda Roberts	KCEMS	Joe Schweiger	KCEMS
Stan Plyler	BFD	Mary Flick	Harrison
Kim Doyle	Olympic	Steve Engle	NKFR
Vincent Hlavaty	BFD	Jessica Guidry	KCHD
Joe Hoffman, MD	KCEMS	Barb Smithson	KCHD
Les Scholfield	Elec Of	Amy Warrior	Cencom
Susan Hensley	GHC	Rene Williams	NWREMS

Meeting called to order by Chair Stan Plyler at 9:04am

Mary made a motion to approve March's minutes as written, motion seconded by Vince. Minutes are approved as written.

I. Old Business

A. Planning Day

Kim reminded everyone that Planning Day will be held on May 28. She informed the council that Rhonda will send out a flyer. She informed the council that Dr. De Hicks will be the facilitator.

B. Cost Analysis for Video Conferencing Equipment

Rhonda presented the council with cost from Dave Tucker for upgrading the current system to allow for video conferencing. He came to the council in October 2007 to discuss video conferencing viability at the Readiness Center. Chief Shields requested from Dave at that meeting to send us the quotes for upgrading the system. The top end would be \$10,321.88 and the base end would be \$8,443.90. Kim discussed with the council that she believes that one of the selling points of moving to the Readiness Center is the availability of video conferencing. Kim requested Rhonda research the past Council Meeting Minutes to find the discussion and bring it back to the next Council Meeting in July.

C. Expired Medications

Dr. Hoffman discussed with the council his concern the process needs to be fixed. He discussed his impressions from Harrison Hospital Pharmacy. He suggested for the expired medication to have it where the agencies go once a month to Harrison to get refills. This might encourage Harrison to participate. Barb updated the council that the three counties she contacted Jefferson, Clallam, and Mason all dispose of expired medication to the hospitals in their counties the same way our county use to. Dr. Hoffman suggested to put the letter together on the expired medication wasting to the Board of Pharmacy and see if they approve. This was the suggestion of the head pharmacist at Harrison.

II. New Business

A. Elizabeth

Stan announced to the council that Elizabeth has official resigned her position with Kitsap County EMS & TCC office. She has offered her assistance in the transition to a new Program Administrator. The Executive Board met and decided not to replace her position until after the Planning Day meeting.

B. Classroom

Barb discussed with the council the need to get a new projector for the classroom. The current one does not work properly and Olympic College will be removing it from the room. Rhonda informed the council about Larry Rogers purchasing a new projector for one of the other classrooms. He informed her that he spent around \$2,500 for the new projector. Rene offered the NW Regional office has 3 boxlights if we need to use one they could lend it to us. Barb and Rhonda discussed with the council their belief that Elizabeth added the cost of a new projector into the budget. Stan said he would check and confirm on the budget with Chief Duke.

III. Staff & Regional Review

A. Health District

Barb Smithson introduced Jessica Guidry. She is taking over Brian Arcement's position.

She presented to the council the flyer for the Kitsap Suicide Prevention Walk. They will have walk on Saturday, May 10. She also updated the council on the pilot program in North Kitsap has screened 300 students and has identify some and they are getting the help they need. There was a quote from mental health professional that they wished more students could participate in this program.

B. Staff

1. Training Coordinator

Barb informed the council that everything is moving along smoothly for her. The second PALS class was on May 2 and it went well. She informed the council that Tom DiDonna is now a CTC. Vince informed the council that he enjoyed the class with Paul Berlin.

2. MPD

Dr Hoffman updated the council on his plans to update the QI plan to make it more comprehensive. He discussed with the ALS QI committee their ideas on what changes need to be made and he is also talking with Joe Schweiger to get the BLS QI committee's ideas.

C. Regional Report

The budget committee has met and will submit to the state the budget. Rene asked who to send it to and Barb stated that she would be the one who would receive it.

She also informed that at the state MPD meeting there was a presentation on potential pediatric protocols for the state. They are working on creating a committee to discuss the recommended pediatric protocols.

There will be a QI conference on May 9 at McCormick Woods if anyone would like to attend please RSVP to her.

III. Good of the Order

1. Chief Teran announced there will be a Chief's Golf Tournament in August.
2. Barb Smithson wanted to compliment NKFR & BFD with how they dealt with some difficult child death cases recently.

IV. Events

1. Kids Day will be on June 7, 2008 at Kitsap County Pavilion
2. EMS week will be May 18-24, 2008

Adjourn 9:58 am

Next Council Meeting will be Planning Day held on Wednesday, May 28 at the Harrison Hospital Annex.