

Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

February 27, 2008
The Readiness Center
Bremerton, WA

Barb Lovato	KCEMS	Mick McKinley	KCFCA
Elizabeth Gonzalez	KCEMS	Kim Doyle	Olympic
Rhonda Roberts	KCEMS	Vincent Hlavaty	BFD
Stan Plyler	BFD	Joe Hoffman, MD	KCEMS
Rene Williams	NWREMS	Les Scholfield	Elec Of
Steven Engle	NKFR	Susan Hensley	GHC
Louann Bean	Harrison	Jim Shields	PFD
Mike Wernet	SKFR	Wayne Senter	SKFR

Meeting called to order by Chair Stan Plyler at 9:06am

Mick made a motion to approve January's minutes as written, motion seconded by Chief Shields. Minutes are approved as written.

I. Old Business

A. Planning Day

Kim announced to the council that Planning Day will be held off until April. The committee is looking for a facilitator. Chief Shields suggested Mr. Hicks. He has facilitated a meeting that he attended before and was excellent. Mick said he would send Kim contact information for Mr. Hicks.

B. MPD Position

The Executive Board recommends for Dr. Martin Bennett have an official start date of June 1, 2008. Dr. Joseph Hoffman will work as an MPD of Record. He would work with Dr. Bennett to help mentor him into the position between now and the June 1, 2008 start date. Louann clarifies that Dr. Bennett will start working with Dr. Hoffman immediately, but until June 1, 2008 Dr. Hoffman will be the MPD of Record.

Dr. Hoffman explained to the council he will discuss with Dr. Bennett the protocols and give Dr. Bennett his copy of the protocols from Steve.

Chief Shields made a motion for the council to concur with the Executive Board to hire Dr. Bennett on June 1, 2008 and keep Dr. Hoffman until June 30, 2008. During this time Dr. Hoffman will mentor Dr. Bennett in the Medical Program Director's position. Mick seconded the motion. Motion passed.

Dr. Hoffman discussed with the council that his contract with the state ends on February 29, 2008. A request will need to be sent to the state for an extension of his contract to June 30, 2008.

The council asked Elizabeth to contact the state to extend Dr. Hoffman's contract until June 30, 2008.

Dr. Hoffman also discussed with the council the items need for Dr. Bennett which include; a letter of endorsement and a letter from the council offering Dr. Bennett the position.

The council also asked Elizabeth to obtain a letter of endorsement from Kitsap County Medical Society.

C. Routing Harrison Hospital

Louann presented the draft "Protocol for On-Line Direction of Ambulances to the Appropriate Harrison Medical Center Emergency Department Facility." She discussed with the council the main change this document will cover is to take into account the campus the ambulance is closest to at time of transport. Currently routing is based on the medical issue and the capacity of the campus. With these new criteria the charge nurse will route based on medical issue, capacity of campus and where the ambulance is located.

Louann asked if she could present the information at a Base Station Meeting. Vince offered to present it at the Base Station Meeting. Barb informed the council that the April 3 Base Station Meeting would be the best time and she would put it in the schedule. Louann offered to be there for any questions.

Chief Senter asked Louann who is the audience for this protocol. Louann informed Chief Senter of the history of the hospital trying to meet the needs of the pre-hospital community with the questions on how Harrison routes the patients that started summer of 2007.

Kim thanked Louann and the hospital on responding to the pre-hospital community's request.

This protocol will become effective at Harrison on April 4, 2008.

D. Protocols

Steve informed the council the protocols are finish and awaiting the MPD sign off. Dr. Hoffman discussed with the council that he will give Dr. Bennett his copy of the protocols. He will discuss them with Dr. Bennett and they will make the decision on what is preferred.

Elizabeth reminded the council that a letter must be written to the state now that the NW Regional office is releasing their new protocols. The letter must state which protocols we will operate under until the decision is made on the new protocols. Dr. Hoffman agreed with Elizabeth.

The council requested Elizabeth write the letter to the state that we will continue under the 2004 NW Regional Protocols.

Kim asked when will there be a protocol test created. Steve replied they are awaiting the MPD's okay on the protocols and then they will create it. Kim asked after the protocols are accepted how long after does the county start testing. Barb replied it would be 45-60 days after the protocols start that the testing would start.

II. Staff & Regional Review

A. Staff

1. Training Coordinator

Barb reminded everyone that the PALS and ACLS-EP class are upcoming and almost full. She also informed the council that on March 17 and 18 there will be a one day BLS OTEP Evaluators course offered through our office. This is a one day course we are offering on two different days. Rhonda will send out flyers today.

2. Program Manager

Elizabeth clarified that the council requested she do the following:

1. Write a letter to the state for which protocols Kitsap County will work under
2. Write a letter to Melody Westmoreland requesting that Dr. Hoffman's contract be extended until June 30, 2008
3. Contact the Kitsap County Medical Society and get a letter of endorsement for Dr. Bennett

C. Region

Rene discussed that at the March 13, 2008 meeting at Sequim they will implement the new NW Region Protocols.

Stan asked if Rene was receiving the training reports from our county in a timely manner. She said that she is satisfied with the time frame she is receiving the training reports.

D. Committee Reports

Testing and Standards Committee. Stan wanted to recognize that Joe Schweiger has been a major contributor to the committee. He has created the current four scenarios that were sent out already.

III. Good of the Order

1. Chief Shields is retiring and Chief Hank Teran of Bainbridge Island will replace him as the County Fire Chiefs representative.
2. Mike announced that Ed Boucher and SKFR's Chaplin Melvin Byrd will retire at the end of the month.

IV. Events

1. Kids Day will be on June 7, 2008 at Kitsap County Pavilion
2. EMS week will be May 18-24, 2008

Adjourn 10:25 am

Next Council Meeting will be Wednesday, March 26 at the Readiness Center.