

Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

January 23, 2008
The Readiness Center
Bremerton, WA

Barb Lovato	KCEMS	Mike Wernet	SKFR
Elizabeth Gonzalez	KCEMS	Thomas O'Donohue	PFD
Rhonda Roberts	KCEMS	Dan Smith	NKFR
Stan Plyler	BFD	Mick McKinley	KCFCA
Rene Williams	NWREMS	Kim Doyle	Olympic
Anice Grant	NWREMS	Vincent Hlavaty	BFD
Steven Engle	NKFR	Joe Hoffman, MD	KCEMS
Daniel Olson	SKFR	Barbara Smithson	KCHD
Louann Bean	Harrison		

Meeting called to order by Chair Stan Plyler at 9:08am

Dan made a motion to approve October's minutes as written, motion seconded by Mick. Minutes are approved as written.

I. Old Business

A. Planning Day

The planning day committee will set up a date to meet to discuss dates.

B. Updates from October Meeting

Dan Olson asked for follow-up on the base station recording devise. He requested the council send a letter to Harrison Hospital on time frame for a new base station recording devise. Stan updated the council that he would be at a meeting with Louann and individuals from the hospital after council and he would discuss it there. He will bring back to the next council meeting Louann's response.

Dan Olson also asked to have the cost analysis on video conferencing equipment from Dave Tucker and Rhonda can bring cost analysis to the next council meeting.

II. New Business

A. MPD Position and Payment

Stan introduced Dr. Joseph Hoffman as our interim MPD. The state had process a contract for him lasting until February 29, 2008.

Kim asked the council for confirmation to pay Dr. Hoffman the previous MPD rate. She also asked the council on clarification on whether the Executive Board should make the decision of the next MPD or should the Executive Board bring the recommendations back to the council for a majority vote.

Dan informed the council the Executive Board is reevaluating the current job description for the MPD and requesting Dr. Hoffman to give his opinion too. Elizabeth discussed her thoughts on preferring someone with experience in the MPD position. Mike discussed from the paramedics point of view our county is out in the front with practices we currently do. He would like the Executive Board to take into consideration how our county grows and make a choice of MPD that supports it.

Vince asked Dr. Hoffman what has kept him as an MPD for the years he has been doing the job. Kim discussed the need for Vince's point of view at the MPD interviews. Elizabeth informed the council there is no paramedic representative on the Executive Board. She invited Vince to attend the Executive Board meeting when they are discussing and interviewing for MPD candidates and Vince agreed.

Dan motioned for Dr. Hoffman to receive payment as the previous MPD rate, Louann seconded. Motioned passed
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Mick motioned to allow the Executive Board to continue with the MPD interviewing process until the February 29 deadline and return with recommendation, Daniel seconded. Motioned passed.

B. Program Manager Changes

Elizabeth discussed with the council her reduction in hours. She will now work as a .6 FTE. Rhonda will send out Elizabeth's schedule to the Executive Board. Mick asked if there needs to be an increase of hours for anyone in the office. Dan suggested the office stay as it currently is and make adjustments as needed.

C. Regional Money Payments

Stan asked about the payments outstanding from the NW Regional Office. Anice informed the council that currently there is a lag with the state because of turnover in the state office. Typically the money is received from the state every other month. Dan asked if there was any help the council could give the NW Region Office with the state. Anice believes that the payment from the state should arrive soon.

D. New Paramedic Representative and Alternate

Stan congratulated Vincent Hlavaty as the new Paramedic Representative on the council. He also announced that Sam Hernandez is the alternate.

III. Staff & Regional Review

A. Health District

Barb Smithson discussed with the council the teen suicide prevention that the health district is working on in the county. The North Kitsap School District will start a mental health screening with the 9th graders. This is a computer based test that the students will complete. These tests will be reviewed by a therapist. Bainbridge Island had used this program for three years.

Stan asked Barb about the child death and training of when to leave the infant/child at the scene versus taking them to the hospital when it is obviously a deceased infant/child. Barb Smithson agreed with Stan that it is a line of what is good for the patient and how to meet the needs of other agencies like law enforcement. Vincent believes it is important that there is education on all sides. Steve said he believes we should work on the balance between the needs of law enforcement, medics and the doctors. Elizabeth informed the council that she is in contact with Medic One in Seattle about how they train their employees. She also informed the council that there will be a Base Station Meeting on this topic in March.

B. Staff

1. Training Coordinator

Barb announced she is currently working on dates for the next ACLS-EP and PALS classes.

2. Program Manager

Elizabeth informed the council that she had emailed out the OTEP Schedule of 2008. She also discussed the change in the EMT-B class with a state variance to allow the students to only do a walk through of Harrison Emergency Room with the SEI.

Louann asked Elizabeth if there was a Washington State Patrol Background check done for the students currently. Elizabeth responded currently the agencies and the state run the background checks. Students that do not have an agency when they start the course would not have a background check. There were questions of HIPAA security for students. Barb asked the council to let KCEMS office work with this class on the background check and bring back to the council our solution for this issue. Dr. Hoffman suggested for the HIPAA needs to be done by each agency when the student does their ride along.

C. Region

Anice updated the council that the three year State Strategic Plan has been written. The Regional PCP's have gone to the state and will be reviewed by the Steering Committee in March. The regional protocols are to the MPDs for final review. Rene informed the council that the regional office is offering a Paramedic Refresher course.

D. Committee Reports

Testing and Standards Committee met. They are working on the scenarios and will send them out via email when finished.

IV. Good of the Order

1. Mick informed the group the safe cigarette bill is moving forward and should be past this year.
2. Mick informed the group that the second bill is banning smoking in cars with a child under the age of 18.
3. Chief Nichol's retirement party is February 6 1500-1700 hrs.

Adjourn 10:45 am

Next Council Meeting will be Wednesday, February 27 at the Readiness Center.