

Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

July 23, 2008
The Readiness Center
Bremerton, WA

Stan Plyler	BFD	Mick McKinley	KCFCA
Rhonda Roberts	KCEMS	Mike Wernet	SKFR
Les Scholfield	Elec Of	Susan Hensley	GHC
Hank Teran	BIFD	Kim Doyle	Olympic
Joe Schweiger	KCEMS	Michelle McGanney	KCEMS
Steve Engle	NKFR	Amy Warrior	Cencom
Terry Lerma	Navy Hospital		

Meeting called to order by Chair Stan Plyler at 9:03 am

Mick made a motion to approve June's minutes as written, motion seconded by Mike. Minutes are approved as written.

I. Old Business

A. Protocol Update

Rhonda updated that the protocols have been sent to the state for approval.

B. Vision Development update

Joe presented the council minutes from the Vision Development meeting with the stakeholders. This meeting was set up as a request from the June council meeting. The stakeholders suggested the following:

Vision Statement

To be the premier EMS delivery system in Washington State

Mission Statement

To support the continuing development of high quality Pre-hospital, Emergency Medical and Trauma Care Services in Kitsap County.

What they want for their money

- A. Statistically Valid QI
- B. Evidence Based Protocols & Procedures
- C. Education & Training
- D. Administrative Support
- E. Injury Prevention & Public Education
- F. CBD (commitment by all leaders)

Joe is scheduling a second meeting to work with the stakeholders on how all items can be accomplished.

C. Program Manager update

The Executive Board is evaluating the information from the stakeholders to have a clearer view for this position. They will discuss this after the next vision development meeting.

D. Pharmacy Policy update

Rhonda presented to the council the updated Pharmacy Policy for everyone to review. She informed the council this was from Dr. Bennett in conjunction with Larry Pelham's, head pharmacist at Harrison, input. Please review and it will be voted on at the council meeting in August.

II. New Business

A. Recording Agreement @ HMC

Stan requested this to be tabled until next council meeting.

B. Governance of EMS Council

A proposed by-law change to "Article V: Board of Directors" was given to the council from Chief Burdett and Chief Olson. Everyone reviewed the document provided. Mick stated the Fire Commissioners would be opposed to the change in the Board of Directors. The questions was raised what does this Policy Board do? Is the policy board in conjunction with the Executive Board? The decision made by the council was to discuss at the next meeting.

C. Committees

Stan discussed with the council the list of individuals in the different committees. He requested volunteers to take positions on the different committees. The following is the updated list:

Health Care Facilities:

Kim Doyle (chair), Louann Bean, Susan Hensley, Mike Wernet, *Vince Hlavaty (ask)*

Testing & Standards

Stan Plyler (chair), Barb Lovato, Joe Schweiger, Steve Engle, *Vince Hlavaty (ask)*

Nominating

Dan Smith (chair), Les Scholfield, Steve Engle, Hank Teran

Kitsap County EMS Operational Committee

Kim Doyle (chair), Steve Engle (vice chair), Stan Plyler, Butch Lundin, Mike Wernet, Joe Repar, Thomas O'Donohue, Rena Beyke, Scott Steil, John Burch

By-Laws

Les Scholfield (chair), Stan Plyler, Susan Hensley, *Ken Burdett (ask)*, *Dan Olson (ask)*

Planning

Kim Doyle (chair), Al Duke, Stan Plyler, Hank Teran, Mick McKinley, Mike Wernet

Budget

Al Duke (chair), Dan Smith, Kim Doyle, Louann Bean

Human Resources

Susan Hensley, Dan Smith, Kim Doyle, *Susan Smith (ask)*

CBD (Criteria Based Dispatch)

Amy Warrior (chair), Stan Plyler, Bonnie Shamion, Jason Branner, John Taylor, Hank Teran, Dan Smith, Michelle McGanney, Mike Wernet, Martin Bennett

ALS QI Committee

Steve Engle (chair), Sam Hernandez, Greg Cable, Bryson Eader, David Bailey, Justin Brown, Dave Gurnee, Martin Bennett

BLS QI Committee

Joe Schweiger (chair), Tom Stanley, Lloyd McCallister, Frank Leamer, Scott Berry, Eric Chamberlain, JD Tollefson, Larry Brown, M'Lee Barlow, Laura Hickey

III. Staff & Regional Review

A. Staff

1. BLS Coordinator

Joe announced to everyone that there will be an EMT-B course starting on September 15. He will hold an IV-Tech class in October.

B. Committees

CBD

Amy requested from the council that all of the agencies have a representative at the CBD meetings. She informed the council that there has not been QA discussed in the time she has run the meetings. The regular meeting is held on the 4th Wednesday of the month at 11:00 am.

Health Care Committee

Kim informed the council she presented a 6 minute DVD to the Medical Officers at the June meeting. It was a DVD that Seattle created to give to the skilled nursing facilities. It discussed the proper time to call 911 for transport. She would like to create one for Kitsap County. The council suggested this would be a good project for the Health Care Committee. They could come back to the council with the cost factor and the possibility of DVDs being reproduced in several languages.

III. Good of the Order

1. Stan informed the council there is a levy for Bremerton Fire Department on the August ballot.
2. Kim announced there will be an open house at the new Olympic Ambulance building on Cherry Place. It will be on August 15.

IV. Events

1. July 31- In the afternoon there will be a Mass Casualty exercise Threat Condition at the base. They will be going through Jackson Park.

Adjourn 9:58 am

Next Council Meeting will be on Wednesday, August 27 at the Readiness Center.