

Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

March 26, 2008
The Readiness Center
Bremerton, WA

Barb Lovato	KCEMS	Joe Hoffman, MD	KCEMS
Elizabeth Gonzalez	KCEMS	Les Scholfield	Elec Of
Rhonda Roberts	KCEMS	Susan Hensley	GHC
Stan Plyler	BFD	Jim Shields	PFD
Louann Bean	Harrison	Hank Teran	BIFD
Mick McKinley	KCFCA	Martin Bennett, MD	KCEMS
Kim Doyle	Olympic	Daniel Olson	SKFR
Vincent Hlavaty	BFD		

Meeting called to order by Chair Stan Plyler at 9:10am

Chief Shields made a motion to approve February's minutes as written, motion seconded by Kim. Minutes are approved as written.

I. Old Business

A. Planning Day

Kim announced to the council that Planning Day will be May 28. The facilitator will be Mr. Hicks. At the EMS Operations Meeting Kim discussed with the group about getting some ideas to cover at Planning Day. She will work with that group at the April meeting on topics to discuss at Planning Day. Mick suggested covering long-term financial planning i.e. adding new positions.

B. CBD

Elizabeth asked the council for direction of KCEMS office's roll in Criteria Based Dispatching (CBD). She gave a brief history on how the office currently interacts with Cencom to facilitate the medical training of the new dispatchers. Currently we bill other individuals i.e. the Regional Dispatch. The question has arisen on paying their Cencom's instructors. Kim said she understood that Cencom's students were covered because their instructors taught the course. Elizabeth asked the council if we pay the instructors that are teaching their portion of the course. She would like a consensus from the council on what is being paid. Barb suggested that we offer Cencom the following two choices: 1) We pay the instructors and charge for the students or 2) We do not pay the instructors and

the not charge for the students. Kim asked, "What is the amount for the line item in the budget." Elizabeth responded that it is around \$1,700. This would cover the cost of printing the training manuals and paying the EMS personnel instructing. Dan voiced his concern that Cencom's point of view would be different than ours. He asked if it would be reasonable to have Cencom come in and provide their point of view. Louann agrees with Dan that we should find a way to encourage Cencom to come back to the council. Mick said it comes down to how it is paid for on either the Cencom or the EMS side.

Elizabeth recapped from the council they would like to encourage Cencom to come back to the EMS Council meetings to work with us to establish a quality of care or quality of operations. There was a significant change to how Cencom took incoming calls from the NSA1220 standard. Dan suggested a fresh look at CBD to look forward to what everyone wants in the future. The next step after that would be the Strategic Planning Board.

Chief Shields asked if it was strictly a cost issue with Cencom. Elizabeth informed him that she believes it is part of a bigger issue. Chief Shields asked who is supposed to be at the meeting with Cencom today. Elizabeth replied Amy, Richard, Lead Instructor, Stan and herself. Chief Terren informed the group that Ron, Director of Cencom, is retiring and he is on the hiring committee for the new Director.

Stan asked Dan if he suggested going to the Strategic Planning Board. Dan responded that his answer is to ask Cencom to return to the council meetings to discuss the issues and bettering the system itself. If we do not receive an acceptable response then go to the Strategic Planning Board.

Chief Shields asked when and how the EMS community has input at the CBD. Kim responded that the MPD has over site for QA of CBD. Elizabeth replied she believe that was original agreement that was put into place when CBD started in 1991. She discussed her thoughts on all the changes that are happening over at Cencom is prohibiting our ability to monitor the effectiveness and the quality of the system is being lost. She asked if a focused group should work with Cencom to carefully evaluate our CBD program with fresh eyes. How we can support it effectively and determine the correct path for this program. The council should set up some goals and work with the people who can help achieve those goals.

II. New Business

A. Training Grant Request FY09

Barb submitted to the council the Training Grant Request for FY09.

Kim made a motion to approve Training Grant Request FY09 as written, motion seconded by Vince. Minutes are Training Grant Request FY09 approved as written.

B. QA

Elizabeth discussed with the council her idea that this is a good time to review our QA plan. The change in the agencies to an electronic only reporting makes it a challenge to do the traditional QA Plan. This is a good time to review the plan and set up some goals in changing the QA Plan. Dr. Hoffman informed the council he and Dr. Bennett will work with the EMS Operations group to review the current plan and suggest changes. Elizabeth discussed with the council from her understanding once the new QA Plan is developed and approved by the group it is submitted to the state. Once the state approves it is then legally required that all agencies in the county follow said plan. Dr. Hoffman agreed with Elizabeth's understanding. Dr. Hoffman reminded everyone that if reviewing cases under the QA Process makes it legally undiscoverable for court cases.

Louann asked if each agency could do there own protected QA Process. Dr. Hoffman did agree that each agency could, but they would need to work it with the County MPD and the state. Mike replied he would like to see this on the agenda. He would also like a process that gives a clear defined list of what steps need to be done disciplining medics if there is an issue. Louann informed the council the QA Process is on the schedule for Planning Day. Elizabeth suggested during this process we should review each agency's internal steps to monitor quality and what steps need to be taken to set goals and how to achieve those set goals.

III. Staff & Regional Review

A. Staff

1. Training Coordinator

Barb announced to the council she has another PALS class on May 2, an EMT-B starting April 7 and an ACLS-EP on April 8.

2. MPD

Dr. Hoffman is discussing with Dr. Bennett the QA issue. Dr. Bennett has tentatively agreed to have his decision within 90 days on the protocols. He is currently reviewing them and has some minor changes he would like made. The Epinephrine drip issue with the current protocols will be solved by Base Station Meeting with official notice to all on the change.

III. Good of the Order

1. Mick informed the group that there is legislation for mandatory seatbelts on buses.
2. Kim informed the group that the Glucagon bill was dismissed
3. Olympic College has lost the WA Ferries contract.
4. Les informed the council that the Department of Health is inspecting ambulances
5. Mick informed the council EMS1.com there is a good article from WI on HIPAA

IV. Events

1. Kids Day will be on June 7, 2008 at Kitsap County Pavilion
2. EMS week will be May 18-24, 2008

Adjourn 10:22 am

Next Council Meeting will be Wednesday, April 23 at the Readiness Center.