

Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

April 22, 2009
The Readiness Center
Bremerton, WA

Stan Plyler	BFD	Hank Teran	BIFD
Rhonda Roberts	KCEMS	Anice Grant	NWREMS
Kim Doyle	Olympic	Al Duke	BFD
Lori Bisping	KCEMS	Marry Flick	Harrison
Barb Lovato	KCEMS	Dan Smith	NKFR
Steve Engle	NKFR	Barb Smithson	KCHD
Ken Burdette	CKFR		

Meeting called to order by Chair Kim Doyle at 9:02 am

Mary made a motion to approve March's minutes as written, motion seconded by Steve. Minutes are approved as written.

I. Old Business

A. By-Laws

Barb reviewed with the council the changes to the by-laws.

Chief Teran made the motion to accept the by-laws, motion seconded by Terry. By-laws approved as written.

B. KCEMS Office Audit

Barb discussed with the council the cost of an audit. She discussed with the Executive Board and it was decided to use Parker Mooers. The cost will be \$4,000 for an analysis of accounts/ comparison checks and disbursements.

Chief Duke made the motion to have Parker Mooers perform the audit with a cost not to exceed \$4,000, motion seconded by Chief Teran. Motion approved to have Parker's perform the audit with a cost not to exceed \$4,000.

II. New Business

A. QI Coordinator Position

Barb introduced Lori Bisping to the council as the new QI Coordinator. She discussed the interview process with the council and the final decision.

B. Policies

The council reviewed three different policies and they were: Base Station Meeting, Paramedic Recertification and an I/O.

Mary made the motion to approve the Base Station Meeting Policy, Stan seconded the motion. Base Station Meeting Policy approved.

Chief Burdette made the motion to approve the Paramedic Recertification Policy, Terry seconded motion. Paramedic Recertification Policy approved.

The council reviewed the I/O Policy. Chief Smith requested why the council reviews this because it is a medical procedure. Kim discussed the reason behind the council reviewing and approving is to make sure all changes are communicated through the chain of command. Barb asked the council if they would prefer to leave any medical procedure policies at the EMS Operations meeting. There would need to be a change in the policy procedure. The council decided to continue the current practice.

Chief Burdette made the motion to approve the I/O Policy, Chief Smith seconded. I/O Policy approved.

C. EMT Class Cost

Barb discussed with the council the need to raise the cost of EMT-B classes. She informed the council that Joe Schweiger did a cost comparison around the area for the cost of the EMT-B class, and he found the average cost is \$800. We are charging \$450 in county and \$500 out of county. The college is paying \$400 per student. Barb proposes to raise the cost to \$550 in county and \$600 out of county. Chief Teran asked when the last time the cost was increased was. Chief Duke replied in 2003. Barb replied this cost increase would include making the change over to National Registry testing. When changes to the testing go to National Registry there will need to be more instruction hours. This will take

place in 2010. She has planned this increase with that cost in mind and an increase of per hour instructor pay. She also planned this with less of Joe Schweiger's time being spent in the class. He will continue to oversee the class but not as many instruction hours. Chief Smith asked is this based on a student number. Barb replied it is based on a class of 24.

Stan made the motion to raise the cost of the EMT-B class to \$550 in county and \$600 out of county, Mary seconded motion. Motion approved.

III. Staff & Regional Review

A. Health District

Barb Smithson updated the council on the new campaign the Heath Department is doing for rear facing car seats until the child is two years old. The children are five times safer the longer they can stay in rear facing car seats. She also informed the council Mary Bridge Children's Health Center will no longer do car seat checks. Anice said she sends anyone that asks to Kitsap County Sheriff's office.

B. Staff

1. MPD

Dr. Bennett discussed his part of the interview process for the QI Coordinator and is looking forward to working with Lori.

2. Program Manager

Barb discussed the need to have the HR Committee meet and review the HR Policy.

3. Training Coordinator

Rhonda informed the council for Joe Schweiger there is an EMT-B class and the ACLS-EP will be on April 30.

C. Regional Report

Anice handed out the staff report for the regional office. She highlighted the State is still working on changing over the testing to the National Registry.

The QI conference had a good turn out. Kim thanked Mary Flick for presenting QI cases at the conference.

Dr. Jurkovich will be a speaker at the Geriatric Conference January 2010.

Hood Canal Bridge will close on May 1. There will be a media event on April 30.

There is a new bill HS 2348 Assessing Surcharge on Fee-Based Activities Related to Public Health. The bill will assess upon each provider credentialing an annual rate of \$7.00.

D. Committee Reports

1. HR Committee

Kim activated the HR Committee.

III. Good of the Order

1. Steve Engle is working to eliminate the use of EpiPens by changing the requirements for the EMTs to give them the ability to draw up into a syringe.

IV. Events

1. Terry thanked BFD, Olympic Ambulance, Bremerton Ambulance, Navy Region NW and BIAA for volunteering to help the mass casualty drill that will be on April 23. It will start at 1230 and go to 1530.
2. Kid's Day will be June 6 1000-1400.

Adjourn 9:55 am

Next Council Meeting will be on Wednesday, May 27 at the Readiness Center.