

Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

February 24, 2010
The Readiness Center
Bremerton, WA

Rhonda Roberts	KCEMS	Al Duke	BFD
Kim Doyle	Olympic	Lori Bisping	KCEMS
Hank Teran	BIFD	Martin Bennett	KCEMS
Les Scholfield	Elec Of	Joe Repar	CKFR
Mike Wernet	SKFR	Vincent Hlavaty	BFD
Steve Engle	NKFR	Mick McKinley	KCFCA
Joe Schweiger	KCEMS	Ken Burdette	CKFR
Terry Lerma	Navy	Barb Lovato	KCEMS

Meeting called to order by Chair Kim Doyle at 9:00 am

Mick made a motion to approve January minutes as written, motion seconded by Vince.
Minutes are approved as written.

I. Old Business

A. HR Committee Update

There are two contracts currently being reviewed. The Employment Policy is continuing to be updated with current Human Resource regulations.

B. Planning Committee Update

The meeting for February is postponed until March 18. They are currently working on an Annual Report for 2009.

C. Protocols

Dr. Bennett is currently working with other MPDs in the region discussing a regional protocol. There is a Protocol Committee forming with an ALS and BLS representative from each agency. The tentative schedule is to have the new protocols to review at the end of summer with an implementation date of January 1, 2011.

D. Committee Membership and goals

The committees were to meet and elect or re-elect chairs. The committees are as follows with their current chairs:

- Testing and Standards: Chair -Stan Plyler
- CBD: current nominated individuals are Chair -Amy Warrior and Vice Chair -Chief Hank Teran
- HR Committee: Chair -Chief Dan Smith
- Budget Committee: Chair -Chief Al Duke
- By-Laws Committee: Chair -Les Scholfield
- Nominating Committee: Chair -Chief Dan Smith
- EMS Operations Committee: Chair -Mike Wernet
- Planning Committee: Chair-Kim Doyle
- Health Care Facilities: Chair-Kim Doyle

II. New Business

A. Regional Training Grant Request

The request for the Regional Training Grant is the following:

• Paramedic Skills Enhancement (BSM)	\$ 4,000
• OTEP Labs (Paramedic)	\$ 500
• Advanced Airway Course	\$ 1,000
• BTLS/PHTLS Trauma Training	\$ 2,000
• EMT IV Combitube	\$ 1,250
• BLS Pediatric Seminar	\$ 500
• ACLS for EMT's (new CPR guidelines too)	\$ 500
• 12-Lead EKG	\$ 1,000
• EMT IV Maintenance	\$ 500
Total	\$11,250

This is the same request as last years.

Barb or Kim will inform Rene there is an interest for a 48 hour Paramedic Refresher course.

Chief Burdette made the motion to approve the Regional Training Grant Request and forward it to the NW Region EMS & TCC, Dr. Bennett seconded the motion. Motion approved.

III. Staff & Regional Review

A. Staff

1. Quality Improvement Coordinator

The BLS QI Committee has requested to meet on the fourth Thursday of the month. Both QI Committees will start reviewing charts at their next meetings.

The Health Department is interested in response to geriatric falls. Lori will work with the Health Department and get more details.

KCEMS has started receiving positive feedback on the current QI plan from all groups. Lori will work with the hospital on their Stroke review. She will also work with Harrison to get baseline information to begin a review on cardiac arrests in Kitsap County. Lori and Dr. Bennett are working on a target list of the most frequent types of calls run in the county. This information will be used to establish future areas for review.

She is working with Joe Repar to create a documentation policy.

Lori will be out of the office March 22-26 attending the Resuscitation Academy. Steve Engle will also be attending this training.

2. Training Coordinator

Joe announced the following classes: EMS Evaluator course will be held on March 8 and 9, 12-Lead EKG class will be March 19, and he is working on an advanced pediatrics and advanced trauma course.

The EMT-B class will finish within the next week. There are at this point 28 students that will be testing.

Joe is working with Harrison to establish a MOU for IV trained individuals to get clinical experience in the ER.

3. MPD

Dr. Bennett has met with the private ambulance agencies to make sure the office is meeting their training needs and they are current with all WAC/RCW requirements for critical care transport.

Dr. Bennett thanked Chief Teran for his work to get Bainbridge Island fully onboard with Kitsap County Protocols.

4. Program Manager

Barb continues to work with both the HR and Planning Committees.

B. Region

April 23 all Regional Training Grant requests need to be to Anice.

Steve is meeting with the Olympic College Testing Center to discuss the status of getting Pearson Vue testing access for students.

Steve, as the new Chair of NW Region EMS & TCC, is working on educating all counties on the practice and process of the regional office.

The Region is working on updating their By-Laws to make them more comprehensive.

C. Committees

CBD- There was a good first meeting of the year. The group will be formulating a report on the following:

- What is CBD
- Training
- History
- Recommendations

The group will send the report to the Executive Committee when completed.

EMS Operations Committee- Is currently working with the Training Officers on updating the MCI Plan. Their goal is to review what are the actual resources available in the county. This was not written in the plan. Mike will be working with Cencom and Harrison to have a more fluid document.

By-Laws - Les requested if there are any By-Law changes to send them to Barb and he will get them from her.

III. Good of the Order

- A.** Steve announced there will be the option to have either EpiPens or vials. The State is working on an implementation plan.
- B.** If there is any interest in the Electronic Reporting please contact Chief Teran.
- C.** Vince announced there is a free pilot program at the National Fire Academy at the end of March for QI Program Training. It will be held again in June. Vince will forward the information to Lori.

IV. Events

- A.** March 24 the Navy Base will have a threat con delta exercise. Be aware the agencies may be re-routed during this time. On May 22 there will be a Naval Hospital full-scale exercise. Contact Terry if any agencies are interested in volunteering ambulances for a two hour time frame.
- B.** CKFR's Kids Day will be held on June 5, 2010.

Adjourn 9:56 am

Next Council Meeting will be on Wednesday, March 24, 2010 at the Readiness Center.