

Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

October 27, 2010
The Readiness Center
Bremerton, WA

Barbara Lovato	KCEMS	Mike Wernet	SKFR
Terry Lerma	Navy	Louann Bean	Harrison
Hank Teran	BIFD	Lori Bisping	KCEMS
Steve Engle	NKFR	Barbara Smithson	KCHD
Roy Lusk	CKFR	Vincent Hlavaty	BFD
Les Scholfield	Elec Off	Martin Bennett	MPD

Meeting called to order by Vice Chair Hank Teran at 9:00 am

Chief Lusk made a motion to approve the August EMS Council Meeting Minutes as written; motion seconded by Steve Engle. Minutes were approved as written.

Steve Engle made a motion to approve the September EMS Council Meeting Minutes as written; motion seconded by Louann Bean. Minutes approved as written.

I. Old Business

A. Elections

Nominations were called for the Chair Position and the At Large #2 position. At the September Council Meeting, Kim Doyle was nominated by Chief Teran for the Chair position. Mike Wernet was self nominated for the At Large position and Louann Bean seconded the nominations. Nominations were called two additional times and then closed.

A unanimous vote approved Kim Doyle as the Chair of the EMS Council and Mike Wernet the At Large #2 position.

B. QI Draft Plan

Lori reported the QI Draft Plan needs three additional pieces to be completed. Currently the Medical Operations committee is working on reviewing some policies and the MCI Plan. When completed, these items will be included in the plan. An education component also needs to be added and Lori is working with Joe and Dr. Bennett to complete this piece. There was discussion concerning the inclusion of a CENCOM dispatch component.

C. Meeting Dates

There was discussion about moving the EMS Council meeting days to avoid conflict with holidays.

Steve Engle made a motion to move the November and December 2010 EMS Council meetings to the second Wednesday of those months. Chief Lusk seconded the motion. Motion approved.

II. New Business

A. 2011 Budget

Barb presented the draft 2011 EMS Council Budget. The budget had been approved by the Treasurer and the Budget Committee.

Louann Bean made a motion to approve the budget and Steve Engle seconded the motion. The motion was approved; however, per the by-laws the budget is in the 30 day review period and will need a vote at the December Council meeting.

B. HR Policy

The HR Policy was presented and has entered the 30 day review period. Chief Lusk noted that an At-Will Employee does not normally serve a probationary period. Barb will check on this and report back to the Council at the November meeting.

C. Planning Report

Chief Teran presented the Draft Planning Committee Report. This report has entered the 30 day review period. One numbering change was noted and it was recommended a line be added at the end of the document for the Chair of the EMS Council's signature. This will be reviewed for approval at the December EMS Council meeting.

III. Staff & Regional Review

A. Health District

Barbara Smithson reported the Health District is working on deliverables for the PHEPR grant. Public Health is looking at budget cuts and injury prevention is a likely area.

B. Staff Reports

1. Training Coordinator

The IV class is almost finished. EMT class students are doing well. ACLS received training in the new AHA standards and some the instructors from our class helped to write those new standards. Dr. Okamoto will do the February BSM. PALS is November 5, and ACLS for EMT's is December 4th.

2. MPD

Dr. Bennett attended the King County Resuscitation Academy this month. He would like to begin working on getting our rates of survival numbers and work on areas to improve -specifically looking at dispatch and training issues.

3. QI Coordinator

Lori presented a data review gathered on 70 EMS calls generated through the QI process for thus far in 2010. The back of this QI report summarizes some action items. For copies of the report please contact Rhonda.

4. Program Manger

Barb has been training to cover Rhonda's position while she is of on medical leave.

The Business and Occupation tax appeals meeting is scheduled for December. Al Duke and Evalyn Cena will be on a conference call with Barb and the Department of Revenue.

C. Regional

Steve Engle reported the 40-hour Paramedic Refresher course was well received.

Anice Grant is no longer employed at NWREMS. Financial records have been turned over to the County Prosecutor and the State is now involved in reviewing the Regions records.

René Williams is the interim director for the Northwest Region.

D. Committees

No Committee reports given.

IV. Good of the Order

Lori is now connected with CENCOM.

V. Events

Bainbridge Island Fire Department is opening Fire Station 22 on November 13th. It will be staffed with a lieutenant, a fire fighter and a volunteer. Free T-Shirts will be available at the event.

Adjourn 10:17 am

Next Council Meeting will be on Wednesday, November 10th, 2010 at the Readiness Center.

