

Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

September 23, 2009
The Readiness Center
Bremerton, WA

Rhonda Roberts	KCEMS	Louann Bean	Harrison
Kim Doyle	Olympic	Steve Engle	NKFR
Hank Teran	BIFD	Joe Repar	CKFR
Les Scholfield	Elec Of	Ken Burdette	CKFR
Mike Wernet	SKFR	Barb Lovato	KCEMS
Barb Smithson	KCHD	Joe Schweiger	KCEMS
Martin Bennett, MD	KCEMS		

Meeting called to order by Chair Kim Doyle at 9:10 am

Chief Teran made a motion to approve Augusts' minutes as written, motion seconded by Mike. Minutes are approved as written.

I. Old Business

A. Audit Update

Parker, Moores and Cena will have the finished audit at the beginning of October and will submit their final report. Barb is working on clarification to the retirement plan at the CPA's suggestions.

B. HR Committee Update

The committee has finished reviewing and made some revisions to the HR Policies. Barb is working on the retirement verbiage of the HR Policy.

C. Policies

The Change from Paramedic to EMT Policy and the Transporting of Apparent Choking Victim Policy have been updated and approved at the EMS Operations Committee. The updated version will be available on the website.

D. Elections

There are two Executive Committee positions open for elections in October they are the Vice Chair and At-Large Position #2.

Kim nominated Chief Teran for the Vice Chair position.

Kim nominated Louann Bean for the At-Large Position #2

II. Staff & Regional Review

A. Health District

EMS Personnel are included in the CDC's list of H1N1 vaccine priority group. Phyllis Mann of the DEM will take the lead on organizing the vaccination efforts for Kitsap County EMTs and medics. KCHD will provide technical expertise. KCHD and DEM are still researching vaccination options and the associated legal issues and feasibility. If the Council and/or Medical Officers have any feedback please contact Phyllis.

Ellen Arthur, RN, will be conducting the H1N1 base station training on October 1. If the Council has requests for the content of their training, please contact Jessica 337-5267 by the end of this week. The focus will be on the H1N1 disease epidemiology (i.e. statistics), infection control, and other flu prevention methods.

On Tuesday 9/22 DEM hosted an H1N1 meeting for first responders. (All Fire districts were represented – Thank you!) Jessica will be bringing back this feedback to the H1N1 flue planning team.

The health district Safe Kids program is working to get drowning prevention information out to the community. The health district is working on a county wide training on ways to prevent drowning. They are working to get the media involved with the campaign. Chief Burdette offered to give the results CKFR found when researching drowning statistics.

There was new research released that there is a lower number of heart attacks in the cities that have smoking bans.

B. Staff

1. Quality Improvement Coordinator

Lori is currently drafting her QI Plan to submit for the Medical Officers to review at the next EMS Operations meeting.

2. Training Coordinator

There is currently an EMT-B class at Bainbridge Island with 16 students. The EMT-B class at the Readiness Center will start on September 29 and it has 30 students. There is an IV-Tech class with 11 students. The ACLS-EP will be on November 6 and we are currently rescheduling the PALS class and will notify everyone on the new date. Joe is reviewing options other than PALS as possibilities for certification. He is reviewing the airway course that Tacoma is piloting as a possible program for Kitsap County. He is looking at putting on a spring EMT seminar at minimal to no cost for the agencies.

3. MPD

Dr. Bennett is currently reviewing the protocols. The office will send out a survey to the providers to get their feedback and make some decisions about the protocols afterwards. He is reviewing the documentation on downgrades and how to get better documentation from all parties.

He informed the council Chief Teran and he are close to finishing up the process to bring Bainbridge Island Fire Department under Kitsap County Protocols.

4. Program Manager

The office had a staff meeting. The idea of creating a strategic plan formed after reviewing the 2008 Planning Day minutes. This plan would likely cover at least 5 years possibly 10 years. One of the requests from planning day is the office help with public education. In this plan Barb is looking at the possibility of having an EMS Education as a Public Education Officer. This could possibly be a part time position. Until that point Lori will bring a sample packet of what was created in Pierce County as flyers to leave with the patients. Pierce County had a grant to create their packets for the rigs. Barb Smithson offered that the health department has flyers too.

C. Region

There is a BLS Evaluation Course on October 6 in Mason County. Anice will send over the original training funds contract for the county for the chair's signature.

D. Committees

The Council requests the committee chairs contact their members to verify if they want to continue on the committee. All committees have been asked to meet and vote for a new chair for the committee. Each committee will give a report for their respective committees at the January 2010 EMS Council Meeting.

III. Good of the Order

- A.** There is a phone conference on September 30 dealing with Field Electronic Patient Charting Project Proposal for All Kitsap County EMS and Transport Agencies - Project Status Report it will start at 12:30 pm.

IV. Events

- A.** The Bainbridge Island Fire Department Pancake Breakfast will be on October 10.

Adjourn 10:09 am

Next Council Meeting will be on Wednesday, October 28 at the Readiness Center.