

# Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

August 23rd, 2006  
The Readiness Center  
Bremerton, WA

## Attendees

Kim Doyle	Olympic	Mark Eisenberg	KCEMS
Brian Arcement	KCHD	Jay Lovato	CKFR
Barb Lovato	KCEMS	Mick McKinley	KCEMS
Thomas O'Donohue	PFD	Wayne Senter	SKFR
Jim Shields	PFD	Cliff Wilson	SKFR
Al Duke	BFD	Rachel Kaperick	KCEMS
Anice Grant	NWREMS		
Barb Smithson	KCHD		

July Minutes approved

## Old Business

### Training Equipment Donation

The EMS office has requested donations of training equipment for educational classes and provider updates. Agencies are asked to consider donating surplus to the EMS office. The EMS office will make list of equipment needed and email it to all agencies.

### HMH Demographic

Harrison Hospital will be changing the information available on the demographic sheet to only include the last four digits of the social security number. EMS agencies will only be able to access the required information through the clinical system.

### Budget Discussion

It was brought up by the committee that many commissioners are new and may have limited knowledge of what the EMS office provides in exchange for the yearly contributions each agency makes. The committee agreed to hold this topic until Elizabeth returns. If a presentation were made at each of the commissioners meetings it would allow executive secretaries and financial people to attend as well with the hope of creating an understanding of the need for budget increases over the next years

### BLS Coordinator Position

It was explained how the contribution amounts are actually calculated for each agency. Half of the calculation is based on call volume and then the population number is computed by the County Assessor. Projected increase for 2007 would be 10% with BLS full time position included and 5% increase without position for 2007 budget to be followed by a committed percentage per year from here on out.

This said; give everyone a chance to digest as there has not been an increase for 5 or 6 years.

### **Open Executive Committee Position**

There is an open executive committee seat since Tim Gates stepped down; Chief Shields asked that the nominating committee be activated to make recommendations for replacements.

The Chair and "at large" positions (of which there are two total) (odd year won't be up in 2007) 1 "at large" and Chair need to be nominated in 2006. **NOTE:** The Chair is only put out to nominations if the Vice Chair does not want to take the Chair position.

One of the "at large" positions is a 1 year commitment the other is a 2 year commitment.

Elected Official - Les stayed as commercial representative and rolled the elected official into after he was not a commissioner.

The elected official has historically been from the fire commissioners' office.

Please email Chief Shields with nominations for the at large and chair positions.

A request was made to change bylaws to vote in new chair and vice chair in the same year.

There will be a current copy of the Bylaws sent out with the Council Minutes – they are also available on the web-site. [WWW.kitsapcountyems.org](http://WWW.kitsapcountyems.org).

### **Regional Update**

MPD's have meetings scheduled with Dave and they have had the protocols since June - Dave has already made appointment with state for review - no later than the first week of September. The Region would like to have printed version ready by the end of September. The cost for the laminated pocket version is 15 dollars. Per the Region a full review of protocols should not need to be done for five years. Anice is trying to negotiate better price from state printer.

PM recertifications are running smoothly, most have scheduled their tests. Next Regional meeting will be in Sequim, September 14<sup>th</sup>.

State will send letter regarding change agency license recertification's to coincide with provider recertification's'.

### **Health**

Presentation copies were provided of child death review. All deaths of children 17 years and younger deaths are all reviewed. The fire departments and EMS can participate in reviews. Please encourage Paramedics, EMT's and Law Enforcement to participate.

There is an increase in child injury - drowning - falls from second story windows - touch base with Dan Smith, Stan Plyler, Doug Dillard, Al Gurtis, Sue Shultz, Barbara Conet, Scott Lindquist, KCMH, school districts, state patrol. ALL of these people participate in child death review and can provide information on how to become involved.

This year hospitals participating in HRSA grant are the adopting King County Health Coalition including EMS, clinics and hospitals to find out how it all works and how is the plan going to be laid out. The Dave Duschen presentation on the Healthcare Coalition model is available online. The Health Department will be partnering with the Region office to reach out to clinics etc and communicate the plan and how they can participate.

### **Staff**

#### **Training**

A motion was made and approved to purchase computer to replace the last of the EMS office relics. This computer will replace Barbs old unit. EMT class starts on September 11th at Readiness Center.

ACLS for EP and PALS classes are scheduled for October 26<sup>th</sup> and 27<sup>th</sup>. Registration forms will be available online and in the EMS room at HMHB.

Chief Senter will take care of arranging for classroom upstairs' for EMT Class.  
The EMS office is still trying to get copies of Readiness Center keys.  
The phones will be handled by Captain Tucker.

#### **MPD**

Another new PM has been released to provide care in the county. PM Ride time is impossible for all recertifications but Dr. Eisenberg is meeting with each of them.

#### **Branch Clinic**

Jay and Dr. Eisenberg will encourage the Branch Clinic to become GenCom approved. It would make it more common to have correct resources sent out on calls. Jay will follow up with RDC make sure calls are routed correctly.

#### **State online recertification process**

The State has online recert process - Question to council should we begin using it or not? Should it be mandatory - if the Council approves it, Dr. Eisenberg would like it to be mandatory, and providers would be responsible for filling out online application which initiates a process of emails that complete the certification. Confidence in the state process is a concern as well as the process for confidentiality. Dr. Eisenberg would like to put a few people through the process and see how it works out.

Recertification's or original certifications should have protocol test scores.

#### **Good of the Order**

MCI drill – There will be a combination MCI/MCO September 6, 7, & 8<sup>th</sup>. The drill will cover & incorporate MCI with a fire component while targeting some specific areas of the MCI plan.

Franciscan Order re Saint Anthony's Hospital – 80 beds, no OB, ground breaking is scheduled for March 2007 and it will take two years to complete. The facility is due to open 3/2009.  
The facility will be located just off the Canterwood/ Burnham Rd exit in Gig Harbor. The trauma designation for the hospital has not been decided yet.

Adjourn 10:55am