

Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

October 25th, 2006
The Readiness Center
Bremerton, WA

Barb Lovato	KCEMS	Cliff Wilson	SKFR
Stan Plyler	BFD	Mick McKinley	KCFCA
Kim Doyle	OlyBrem	Mark Eisenberg	KCEMS
Elizabeth Gonzalez	KCEMS	Tim Gates	Cons.Rep
Jim Shields	PFD	Louann Bean	HMC
Les Scholfield	El. Ofc.	Jay Lovato	CKFR
Barb Smithson	KCHD	Dan Smith	NKFR
Anice Grant	NWREMS	Rachel Kaperick	KCEMS
Brian Arcement	KCHD		

Meeting called to order by Acting Chairman Stan Plyler at 9:05am.

Minutes approved with changes Les was appointed not nominated Dan Smith is appointed not nominated also. A Motion to approve minutes with corrections, seconded motion by Cliff, unanimous approval of September Minutes with changes mentioned.

Old Business

Group Health Council Seat

Elizabeth called Trisha Hammill regarding a replacement for Terri Davis from Group Health and was told that one would be found as soon as possible.

Vacant Consumer rep position

The Bylaws list does not speak of a consumer representative. The Consumer Representative is not required but is advised and must be applied for through the state. The candidates agency must approve it before is a final appointment. The Candidate applies to state council chair signs.

Tim Gates is appointed as the current Consumer Rep. The EMS will begin the application process for Tim.

Mick McKinley suggested we add list of officers and service time to every set of minutes.

Chief Shields made a motion to close the appointment for the position of Chairperson. Dan seconded the motion. The motion was unanimously approved.

Additional appointment for Member-at-Large position is closed. Mick seconded the motion. Motion was unanimously approved.

Chief Shields made a motion for the appointment of Stan Plyler for Chairperson of the EMS Council. Motion seconded by Louann. The motion was unanimously approved.

Chief Shields made a motion for the appointment of Louann Bean for member at large on the Executive Board. Motion seconded by Kim. The motion was unanimously approved.

New Business

The November 22nd Council meeting will be held on schedule.

The December Council meeting is cancelled.

The committee would like to consider adding the cancellation of the December meeting to the current Bylaws.

Staff & Regional Review

KCHD

Brian Arcement

King County has purchased a stockpile of an antiviral in preparation for a possible pandemic. Brian stated that the science does not support having the same done in Kitsap County at this time.

DEM/FD keeping extra stock of the N95 and other masks is being discussed and ways to make sure that the stock stays full but routinely rotated and that there is a central storage for them.

Barb Smithson

SIDS - had very nice handouts for the committee. Mick requested copies for providers and chaplains. Please contact Rachel with quantity to order.

Regional Review

Protocols have been sent out by the Region or state review and approval. Printers are ready to go. The committee asked what version of the protocols was actually sent to the state as during meetings with MPD's and Elizabeth concern

was expressed about the completeness of the copy under review at that meeting. Anice stated a later version was sent to the state. Estimated cost is \$13.00 per each pocket version. PDA version will be available. 8 1/2x 11 versions will go out to all agencies. Will protocols be available on disc?

Anice mentioned the state is going to look at this model and consider it for a statewide model.

NWREMS brought the new contract \$500.00 will continued to be funded for Council support as well as \$4000.00 to offset ALS OTEP training and \$7800.00 reimburse for coordinators salary. There will be \$12,300.00 total grant money available for 2007.

Staff

Dr. Eisenberg

Nothing to report

Barb

The EMT class going well and the completion date is November 18th, 2006. Barb will order EMT state exams from the region.

ACLS for EP and PALS 26th and 27th
BSM going smoothly

Beginning January 1, 2007 BSM will be AT the Readiness Center

Elizabeth

PHTLS instructor update to the 6th edition will be November 14th. We will then begin PHTLS classes regularly in the county. Jefferson County has already requested a class.

EMT instructors have made list of equipment needed for classes –Barb will make similar lists for ACLS and PALS.

An EMT class that is run through Olympic College it is bound by the academic policies of the college. EMT classes run through the fire service have historically been run differently. Elizabeth would like to recommend these two programs are run the same way which would mean the programs run according to the academic policies of Olympic College which in turn will improve the overall integrity for all EMT programs in the county.

Online recertification has gone very well so far - Elizabeth will email policy for review.

An issue that has come out is the CBD program and the interaction with GenCom. Elizabeth attended a meeting with Cencom and had a very productive

meeting. Some of the things that were discussed and should be considered for implementation are historically the meetings used to be 2 hours. The first hour was business related issues. The second hour was to identify issues for continuing education and program development. There is a need to hire instructors ALS capable for 40 hour CBD classes. ALS or BLS providers are needed to do CE classes. Those are 8 hours a year and include both levels of material.

The current pay rate for instructors paid through KCEMS is \$25.00 an hour. There will be one 40 hour class once a year and each agency will be given a portion of the 40 hour class to teach. A question arose as to whether individual agencies are willing sponsor providers to teach or will instructors be paid through the EMS office. CBD instructors are needed so let everyone who might be interested know. Previous instructor experience is required and they must also be endorsed by their agency.

EMD online will be reviewed at CBD meeting. Cost is \$50 per student. Participation with regional dispatch needs to be improved

Elizabeth has requested to be included in ops meeting to discuss CBD and EMS issues that came up while she was gone so she will be up to date.

Elizabeth thanked Barb for SIDS information and will be included in the Death and Dying OTEP module.

Dr. Eisenberg has increased communication with providers and it seems to be going well

Teleconferencing

Chief Shields asked what the training center status is for teleconferencing. The backbone was included in fire ACR grant from CKFR. The DEM grant included fire agencies only.

There is a need to find funding for endpoints to be placed in hospitals and private ambulance as these agencies were not considered in the grant request but are an integral part of our EMS system. The DEM grants of \$10,000.00 received by each fire agency allowed for the purchase of their individual endpoints. This is not a core group but it has been up to each agency to purchase fiber optics and endpoints. Homeland security has a technical division set up to help with this issue.

The committee needs to consider what limitations this program has as we move forward so that we can prepare ahead for additional equipment purchases and updated policies, etc.

It is most appropriate to teleconference especially with the growth of the program and to include the EMS office in the purchase of equipment. How do we get

teaching equipment here to put in place? The backbone is already installed at Readiness Center. Regarding equipment for this facility, the use of this equipment will not be limited to fire agencies; equipment will be shared with EMS office. The question remains; how will equipment will be purchased and installed in the Readiness Center for EMS use?

Also hospitals and private ambulance need to be able to stay in the loop. If those agencies will incur the cost of installing the fiber optics and purchasing endpoints let's put them in contact with whoever is in charge of this and get them information they need to start planning for grant applications or funding.

SKFR received a \$10,000.00 grant but had to spend an additional \$13,000.00 to purchase instructor unit to connect to backbone and then out to individual stations. Phyllis is considering next budget to be used for completing projects already in progress. Consider requests.

Committee Reports

Nothing to report

Good of Order

King County has a program that is web based to replace flip charts. CenCom is already doing this. It is very sophisticated. \$600.00 for web based program. An important thing to remember about CBD is that it provides for A STANDARDIZED PROGRAM and IT PROVIDES FOR AGENCY and MPD LIABILITY. We need to keep working on this program, keep it updated and performing at its very best.

Are calls being toned properly? The answer to that question is to provide a process to monitor and improve the system. There are requirements in place that dictate a call be dispatched with one minute - system oversight consists of individual agencies looking at non transports, upgrades, and downgrades. Currently our QA committees attempt to review all of that information weekly, identify trends and make improvements.

Saturday there will be a Flu Mist clinic at Bremerton from 10am-2pm at Mountain Middle school. There will be free vaccine if the mist is not ok. Adults can also get a shot from Maxim for a minimal charge at same location. Scott Lindquist gets his flu shot in mid November as this makes it more valuable for fighting the flu which hits in December and January.

Brian Arcement says the KCHD will not provide flu shots.

Adjourn 10:15

