

Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

September 27, 2006
The Readiness Center
Bremerton, WA

Attendees:

Kim Doyle	Olympic	Barb Smithson	KCHD
Rachel Kaperick	KCEMS	Dan Smith	NKFR
Louann Bean	HMC	Al Duke	BFD
Elizabeth Gonzalez	KCEMS	Barb Lovato	KCEMS
Mick McKinley	KCFCA	Mark Eisenberg	KCEMS
Cliff Wilson	SKFR	Mary Flick	HMC
Les Scholfield	EOR	Stan Plyler	BFD
Brian Arcement	KCHD	Jay Lovato	CKFR

Meeting called to order by Acting-Chairman Stan Plyler at 9:00am

1. Approval of August 24, 2006 minutes and Agenda.

Al Duke made a motion to approve the August 24th, 2006 minutes as written. Kim Doyle Seconded the motion. Motion was called with a unanimous vote to approve minutes as written.

Old Business

BLS Coordinator Position/Budget Discussion

BLS QA position has been approved. Ultimately it will become a full time position focusing on QA and training. The position will be part time starting in January of 2007. The proposed budget for next year does not include enough to cover a full time position - next year consider increasing position to full time as QA and training cannot be completed by one part time person. Training is a very important facet of this position and should be implemented as soon as possible. 10% increase this year, less for years following.

A motion was made by Mick McKinley to approve the 2007 budget with 10% increase for member agencies. The motion was seconded by Kim Doyle. Motion was called with a unanimous vote to approve the budget increase.

A motion was made by Kim Doyle to fund a part time position to cover BLS QA for first year, starting January 2007. The motion was seconded by Cliff Wilson. The motion was called with a unanimous vote to approve the part BLS QA position.

Nominating Committee

Les Scholfield stood in for Chief Shields who was unable to attend the Council meeting. Chair and First at large position are up for nominations

Cliff Wilson appointed Stan Plyler to continue as the Council Chair. Stan accepted the nomination. The nomination was seconded by Al Duke.

Louann Bean was appointed to serve as the first "At Large" council member. Louann accepted the nomination. The nomination was seconded.

Les Scholfield was appointed to serve on the Bylaws Committee. Les accepted the nomination. The nomination was seconded.

Regional Council Member seat available

The meetings are in Sequim on the second Thursday of every other month starting in November. Lunch is served at 11:30 and the meeting starts about noon.

Dan Smith was appointed to serve on the Regional Council. Dan accepted the nomination. The nomination was seconded.

There is a position open on the KCEMS Council that must be filled by a representative of Group Health. Elizabeth will follow up with Trisha for nominations.

New Business

New Devices

New devices must be approved by the MPD before they can be used in field. Louann requested inclusion in new device training and information. The level of device under discussion is items that would fit the FDA criteria and affect patient care. If a new device is approved for field use the process needs to include training for providers receiving transfer of care.

Staff and Regional Review

Public Health – Emergency Preparation

The Healthcare Coalition project will be spear-headed by April Borbon to compare how organizations are responding, how it is working, how does the entire system respond to huge emergencies and how can resources be best dispersed and used efficiently. There was considerable discussion regarding this project and how there are organizations currently doing this work. Question was raised regarding the duplication of efforts.

Public Health

Kudos to SKFR for way their crews handled a case involving a SIDS death. This case was reviewed at the last Child Death Review. SKFR handled the SIDS death in their area very well – another SIDS death handled by a different agency showed there was room for improvements system wide. Barbara Smithson passed out a very interesting article on the critical role EMT's play in SIDS deaths and asked that it be given to providers to read.

Barb Smithson handed out an article regarding the use of seat belts - 97% seatbelt use in Washington state.

MPD

Recertifications appear to be complete for the year.

Training Coordinator

The EMT class is still meeting upstairs as the tables have not arrived.

Program Manager

Elizabeth is getting reacquainted after her absence. The online recertification process is new and we are learning how it works so that it can be streamlined for the next group of recertifications.

PHTLS instructors will be offered and update class very soon. Elizabeth attended the roll-out for the sixth edition course and as soon as materials are available, there will be more information available.

The list of needed items is almost complete, Elizabeth asked for an update of what agencies might have available and what we already have.

When the half time BLS QA person is hired in January we need to make sure there is space for them. The Library is shared spaced. Is shared place adequate? In the original discussion room for expansion was guaranteed...

SKFR

The electronic recertifications are working very well for SKFR and Cliff expressed

deep thanks to Dr. Eisenberg for all of his help with it. Cliff suggested that a how to list be provided to walk first timers through the recertification process online.

Online Recertification

Recertifications are **NOT** sent to the MPD until all the training records are complete and verified by the Medical or Training officers for each agency. The EMS office will conduct random audits of said records to insure that everyone understands the process.

CBD

In the past information gathering was a cumbersome process that took 3 to 4 months. For any improvements and incorporation to work a much quicker response to needs for information will be needed. If we all work together we should be able to improve this process and make it part of system wide improvements and complete audit review of actual call tapes at CenCom in a timely manner.

Regional Report

The Regions Training Coordinator is meeting with the MPD's on October 16th for final approval of the protocols. He meets with the state October 18th for the final final approval. New protocols should be ready to print by November 1st. In the future the KCEMS may consider doing protocols for Kitsap County in house.-

Good of the Order

The new phones have been installed for the EMS office. It was suggested that it would be very helpful to have a sign put up outside for EMS office.

Thanks to the council for all the support - Elizabeth

United way 211 program has started a referral program that people can call to receive information about resources that are available in their communities. They are attempting to replicate the automated system. The concern of the DOH is who the callers will be directed to and the criteria will be. It was also noted that this would be a resource for finding opportunities to volunteer in your community.

CKFR Levy is looking to pass.

Events

DOH Flu clinic will be held at Mountain View middle school on October 28th. Medimmune will be supplying FluMist and Maxim will be providing staff for administration.

The Public Health will have flu shots available for adults as well. The idea behind this event is to vaccinate children as they are more often the carriers of the flu

and if they are vaccinated it will reduce flu outbreaks in adults and elderly.

Adjourn

Meeting was adjourned at 10:10am.

The next EMS Council Meeting will be held Wednesday October 25th at 9am