

# Kitsap County EMS and Trauma Care Council Board of Directors Meeting Minutes

January 24<sup>th</sup>, 2007  
The Readiness Center  
Bremerton, WA

Barb Lovato	KCEMS	Mark Romero	NKFR
Stan Plyler	BFD	Susan Hensley	GHC-S
Kim Doyle	OlyBrem	Jim Shields	PFD
Elizabeth Gonzalez	KCEMS	Mick McKinley	KCFCA
Les Scholfield	El. Ofc.	Mark Eisenberg	KCEMS
Barb Smithson	KCHD	Barb Smithson	KCHD
Dave McCarthy	NWREMS	Jay Lovato	CKFR
Brian Arcement	KCHD	Dan Smith	NKFR
Mary Flick	HMC	Rachel Kaperick	KCEMS
Dennis Ashley	Naval	Bob Morse	NWRFR
Al Duke	BFD		

Meeting called to order by Chairman Stan Plyler at 9:05am.

Stan made a motion to approve November's minutes as written, motion seconded by Mick. Minutes are approved as written.

## Old Business

### Employee Contracts

All employee contracts have been signed, sealed and delivered.

### BLS Coordinator Position Description

The position announcement and application will go out by the end of February with a tentative hire date near the end of April.

### Protocols

The Kitsap County Protocols are very close to completion but the drop dead date is still June 2007.

## **New Business**

### **Website Review**

The EMS Office has researched the cost of updating our web-site professionally to increase the functionality. Among the items on the list for update are;

- Ability of EMS office staff to input information on the site.
- A Secure area for sensitive documents and registering capabilities.
- An audit trail to track compliance with the viewing of mandatory documents.

Motion to allow the first phase the web-site update (approximate amount \$2700.00) was made by Chief Shields and seconded by Mick.

### **CBD**

It was agreed upon by the committee members that the initial CBD classes will be held contingent on need and the course fees will be charged for each student based on the cost of conducting the course.

### **Staff & Regional Review**

#### **Testing & Standards**

The committee is currently working ALS and BLS OTEP scenario development.

#### **Technical Committee**

The EMS office is assisting Doug Baier in firming up a process to activate the committee. As an integral part of that assistance we are asking for each agency to send a representative to participate. The Committee will be evaluating devices, medications and patient care protocols per the activation of an agency request.

### **KCHD**

#### **Brian Arcement**

There will be a Kitsap County pandemic flu plan table top meeting with the EOC from 9am -12pm on March 13<sup>th</sup>. If you'd would like more information or to attend please email Brian Arcement at [arcemb@health.co.kitsap.wa.us](mailto:arcemb@health.co.kitsap.wa.us)

#### **Barb Smithson**

"Hang on Kitsap" is a new program that is offered by the KCHD to help get grab bars for seniors living independently. It would be helpful to get a brochure out to every fall victim especially those that repeatedly call 911 for assistance.

The report issued stating that infant car seats were unsafe has been rescinded by Consumer Reports – CAR SEATS ARE SAFE! USE THEM PLEASE!

### **Regional Review**

Paramedic refresher will be scheduled for the end of May and the end of June.  
ACLS for the EMT will be scheduled for the end of March.  
The Region is participating in the update process for the Appendix H.

### **Staff**

#### **MPD**

Dr. Eisenberg is reviewing the reports he requested from medical officers on Airlifts. He is also working feverishly on the protocols.

### **Training Coordinator**

Barb's report is encapsulated in the newsletter which will be available on our website shortly.

### **Program Manager**

Elizabeth's message is fill out an application to be a CBD instructor AND watch for the job posting on our website of the part time BLS Coordinator position available at the EMS office.

### **Bylaws**

Les Scholfield requested input for updating the By-laws. If you have any suggestions please email them to Les at [lhscholfield@juno.com](mailto:lhscholfield@juno.com)

### **Good of Order**

The Long Term Care Alliance Laura Jull, DEM, HMH, are having table top drills for disasters.

Kids Day is June 9<sup>th</sup>.

Sue Shultz from the Bremerton Police Department is developing a about the recognition of domestic violence for first responders.

Adjourn 10:15am

**Next Council Meeting will be Wednesday February 28<sup>th</sup> at the Readiness Center upstairs in Room 247.**