



# KITSAP COUNTY EMS & TRAUMA CARE COUNCIL

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EST. 1977

*Driving excellence in pre-hospital emergency medical care throughout Kitsap County and Washington State.*

**March 12, 2019**

## **1. ADMINISTRATIVE ITEMS**

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### **A. Call to Order**

Chairman began meeting at 9:05am.

### **B. Additions or Deletions to the Agenda**

None

### **C. Announcements**

Chief Teran asked the Chair if Elliot Bresnan would provide a copy to the PowerPoint presentation for the minutes.

## **2. CONSENT ITEMS**

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### **A. Minutes of BOD Meeting: January 8, 2019**

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*MOTION* by Chief Gillard to approve the consent items, as presented. **SECONDED** by Chris Martin. Motion **PASSED** unanimously.

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## **3. DISCUSSION/ ACTION ITEMS**

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### **A. Financial Update-Dan Smith**

Chief Smith reports all bills are paid and accounts are up to date. Chief Oliver asked the Board if KCEMS has or is in need of an audit. Chief Oliver stated he would look into a few companies that provide this service.

### **B. MPD Update-Dr. Hoffman**

Dr. Hoffman is still hosting the Regional protocol meetings. The protocol group has finished reviewing all protocols and the final draft is ready for the Department of Health. The group hopes for State approval, and have a published version by the end of April 2019.

Dr. Hoffman also spoke about the Base Station meeting that happened March 7, 2019. About 47 providers came. The next Base Station meeting will be held on June 6, 2019. Besides having some audio issues, Dr. Hoffman said the meeting went well.

Chief Smith asked Dr. Hoffman what the budget looks like on presenters for the Base

Station meetings. Dr. Hoffman discussed the going rate for instructors in Mason County and suggested the same for Kitsap EMS.

**C. QI Plan**

Dr. Hoffman reports that he and the Medical Officers are working on updating the QI Plan. Steve Engle and Stacy Parizek have volunteered to help work on it with Dr. Hoffman. The plan is to move away from peer review to a more data driven plan.

**D. CHI Letters of Support**

Chief Oliver stated to the Board members that a total of four letters were sent to Rhonda Brown at CHI Franciscan in support of Harrison Medical Centers participation in Kitsap County EMS and Trauma Care Council. Chief Oliver also said he has not heard back from Ms. Aleshire on the outcome.

**E. Base Station Meetings update**

Was discussed under MPD Report

**F. Council Meeting Topics**

The Council meeting will take place on April 9, 2019 at 10am. Measles, Medical Surge plan, and Mass Casualty Incident will be this year's topics. Danielle will begin to gather a list of last year's attendees and send out the agenda.

**G. Monthly Staff Report/ EMS Office Report**

Danielle stated that the monthly summaries were included in the Board materials. Ms. Mackelwich mentioned the current EMT class has 26 students; there is a current roster out for PALS and ACLS course. Joe, the Training Coordinator for KCEMS was starting to update all the Paramedic, SEI and EMS evaluator certifications on Target Solutions.

**H. Airlift NW Landing Zones**

Chief Oliver discussed designated landing zones. Chris from Airlift Northwest said that weather plays a role on landing in designated areas. Chief Gillard asked how the new Airlift app is being implemented.

**I. EMS Office space and budget to move**

Chief Oliver stated to the group that with our MPD coming in every week, having three people in the current EMS office is too small. Chief Oliver asked the staff about the possibility of moving to Station 56, to the radio room. All parties agreed to the move, after discussion that the intent is to eventually move to the new hospital if space is available.

***MOTION** by Chief Teran to move the Kitsap County EMS office from its current location to Station 56 with the understanding of up to a \$3000 budget if needed, as presented. **SECONDED** by Chief Wright. Motion **PASSED** unanimously.*

#### **J. Measles Readiness**

Chief Oliver said that Susan Turner from the Health Department sent out an email requesting all employees be vaccinated.

#### **K. Elliot Bresnan-ESO Update**

Elliot Bresnan and Chris Rahl gave a PowerPoint presentation on an ESO parent account. A copy of the presentation has been sent to the EMS office for anyone looking to review.

#### **L. NW Region Report**

Kim Droppert reported that the NWREMS QI conference is May 17, 2019 at Olympic Medical Center. The Region has a new website up and running. As of February 2, all protocol edits received by Dr. Hoffman have been completed and sent back to him. Ms. Droppert announced there are several open positions on the Region council. The Region is currently working on completing the Strategic Plan for 2019-2021.

#### **M. Region Openings**

Chief Oliver announced Ms. Droppert's position expires in September and discussion occurred about all the openings. Chief Oliver said he is interested in participating and asked about moving Matt Million to the pre-hospital representative and that he'd like to fill the second council opening.

***MOTION by Chief Teran to assign Matt Million to the Pre-Hospital Rep and Chief Oliver to Matt Million's Position on the Region council. SECONDED by Kim Droppert. Motion PASSED unanimously.***

#### **N. Min/Max Numbers**

Ms. Droppert asked for consideration of changing the min/max numbers. At the guidance of the DOH, Olympic Ambulance needs to correct their license to reflect they are ALS verified as they are contracted with Harrison Medical Center and transport their trauma patients. Ms. Droppert said their ALS verification would be limited to inter-facility transports only. Bainbridge Island Ambulance surrendered their license so they need to be removed from the numbers. Ms. Droppert requested to change the numbers to 7 ALS verified agencies, to include the fire agencies and Olympic Ambulance, and 2 BLS verified agencies, to include Bremerton Ambulance and Navy Region Northwest. Dr. Hoffman asked Ms. Droppert to have Rene with NWREMS verify Navy Region Northwest's level of service.

***MOTION by Chief Smith to change min/max numbers to 2 BLS and 7 ALS verified to allow Olympic Ambulance to be ALS verified as an inte- facility only. SECONDED by Chris Martin. Motion PASSED by majority.***

#### **O. Airlifts commitment to the community**

Chris Martin from Airlift Northwest spoke about their commitment to the community. She announced that Life Flight opened an operation in Port Angeles. Airlift Northwest

is located at the Bremerton National Airport.

**P. HealthForce Contract Update**

Chief Oliver stated that the group is contracted with HealthForce until the end of the year. Chief Danskin with CKFR was in attendance and spoke about how he was involved when the first contract was signed. The Board is still pondering if HealthForce is the best choice and will continue to consider other alternatives and options. Ms. Droppert reminded the Board that Olympic Ambulance and Bremerton Ambulance companies will not use HealthForce next year. Chief Smith said his organization sent a letter to HealthForce informing them North Kitsap will not renew next year.

**4. NEW BUSINESS**

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None

**ATTENDANCE:**

Chief John Oliver-Chair  
Chief Dan Smith- NKFR  
Chief Steven Wright- SKFR  
Chris Martin- Airlift Northwest  
Danielle Mackelwich-KCEMS  
Chief Hank Teran-BIFD  
Kim Droppert- Olympic Ambulance  
Chief Jim Gillard- PFD  
Dr. Hoffman- MPD  
Steve Engle-NKFR  
Elliot Bresnan-CKFR  
B/C Rahl-CKFR  
Matt Million- SKFR  
Chief Brian Danskin-CKFR

*Next meeting will be held on Tuesday, April 9, 2019 at 9:00am*

**ADJOURNED AT 10:50am.**