

**Kitsap County EMS and TCC  
Board of Directors Meeting Minutes**

**February 15, 2018  
9:00-11:00am  
5300 Newberry Hill Road  
Silverdale, WA**

Attendees:

Dr. Roger	MPD	Kim Droppert (Past Chair)	Olympic Amb.
Scott Weninger (Chair)	CKFR	Jeff Griffin	PFD
Dan Smith (Treasurer)	NKFR	Steve Wright	SKFR
David Schmitt	BFD	Hank Teran	BIFD
Charlie Aleshire	Harrison	Danielle Mackelwich	KCEMS
Chris Martin	AirLift NW	Brad Martin	PLFD

1. Review and adoption of

A. January 18, 2017 meeting minutes – Chair

2. Financial update (Dan Smith)

Checking Account - \$ 23,517.49

Savings account - \$ 82,679.49

**(Balances as of 2/8/2018 )**

-Chief Smith mentioned that the checking account balance is more than the above-mentioned total. Danielle provided that a couple council annual membership checks have been deposited in the past couple days

3. MPD Update – Dr. Roger

4. Discussion/Action Items

A. Chris Martin- Executive Director for Airlift NW-

-Chris Martin said the Bremerton hanger is up and functioning, they fly with 2 nurse crew, in July will be starting a neonatal specialty team working with children’s hospital.

-Chief Weninger mentioned LZ training, video training, Cost is important, economics, good medicine, - keeping everyone safe is most important to Central Kitsap, LZ. A training packet would benefit all Kitsap responders and is recommended

-Dr. Roger asked the question why Airlift NW relocated. -Dr. Roger doesn’t want the paramedics to think that Airlift NW is now a better choice because of the relocation. He is focused on the medicine and patient care but cost is also a factor to our patients.

- Chris Martin explained that Airlift NW is getting busy, and a lot of their business comes from Kitsap County and the Olympic Peninsula. Their relocation now makes them closer to the patients, closer back up for Airlift 3 out of Olympia. Right now they have about 3,700 flights a year as a system.
- Dan Smith made the point that crews are not changing protocols, it's just one option to use air transport.

**B. Policy Review-**

- Dr. Roger asked Danielle to call Katie and ask if the Policies are in Word Format somewhere else. Chief Weninger asked to move toward using Word.
- Danielle will get the contact form Kim for Becky Sorsella contact info to help with training on Visio software.

**C. Bylaws-updates process-**

- Kim and Danielle have been working on the draft for updated bylaws. -Chief Weninger asked the council to read and send comments to Danielle. Council members agreed that adding more representatives would be a good thing.
- Danielle will book the bigger room for the council meeting next month

**D. Monthly EMS Staff Report-**

- Chief Weninger mentioned that the success rate for Kitsap County EMT class is better than other programs. Students coming out of Kitsap County are getting certified
- Chief Smith asked to send the monthly summaries to the Medical Officers and Delegates.
- Group asked that Danielle to send out electronically after the BOD meeting

**E. Health Force update-Danielle is working with Darin Smith VP of Sales and Customer Relations at Health Force on updated contract.**

- Kim is asking if we should talk to someone in the Health Dept. going state-wide
- Chief Griffen provided HealthForce is good when calling with an exposure but customer the service is bad. Significant cost savings with new contract changes. Per incident cost goes up but the business side of it goes down
- Chief Marin said PLF uses Health force. They do the examinations PFD is using Jefferson Healthcare for their annual exams
- Chief requests pay the Health Force bill, get contract up and running and continue looking for other companies, state, or county health.

*A motion was made to by Chief Weninger to pay Health Force, get contract going, and continue to look for other companies and seconded by David Schmitt. Motion carried without objection*

**G. Chief Weninger asked Chris Martin if Airlift Northwest would like to be a member of the EMS Board of Directors now that they are providing services out of Kitsap County. She expressed interest.**

**H. Credit card for Danielle**

- \$2500 credit limit for both Joe and Danielle

*. A motion was made to by Chief Weninger to allow Danielle to get a credit card and seconded by Chief Teran.  
Motion carried without objection*

5. Other Topics

6. Good of the Order

- Brad Martin is the new chair of the NW Region-Goals is to start making the rounds; he's fostering a retreat for the region. His intent is to find out what is needed from the different councils. Location is being looked out for better attendance.

-Chief Weninger asked Brad to make the Regional Council meeting worth sending people there. The council is committed to send people to the meetings, but have left feeling like they didn't get anything good out of the meeting

- Kim reported that last month's meeting was well run under Brad's leadership.

7. Medical officer meeting- February 15, 2018 @ 11:00am-cancelled

8. Future Agenda items

Next meeting: March 15, 2018 @9:00am before Kitsap Council meeting

Board went into executive session to discuss pending litigation and personnel issues at 10:35 until 11:40.