

**Kitsap County EMS and TCC
Board of Directors Meeting**

**July 19, 2018
9:00-10:30**

**5300 Newberry Hill Road
Silverdale, WA**

Minutes

Attendees:

Charlie Aleshire (Vice Chair)	HARRISON	Kim Droppert	Olympic Amb.
Dan Smith (Treasurer)	NKFR	Danielle Mackelwich	KCEMS
David Schmitt	BFD		
Steve Wright	SKFR		
B/C Peterson	PFD		
John Oliver	CKFR		
Hank Teran	BIFD		

Meeting started at 9:03 am. Vice Chair Charlie Aleshire oversaw the meeting in the absence of the Chair, Scott Weninger.

I. Review and adoption of

a. June 21, 2018 meeting minutes-Vice Chair

A motion was made to accept June 21, 2018 minutes by Kim Droppert and seconded by Chief Steve Wright. Motion carried without objection

II. Financial update (Dan Smith)

a. June statement of activity

Checking Account - \$ 62,029.00,

Savings account - \$ 192,707.53

(Balances as of June 18, 2018)

III. Budget Update-Chief Smith reports all bills are paid and accounts are up to date.

IV. MPD Update – Dr. Roger-Not in attendance

V. Discussion/Action Items

MPD update-Ms. Aleshire reported that she along with Chief Weninger, Chief Oliver, Kim Droppert and Chief Faucett (South Kitsap) had a good interview with Dr. Hoffman.

Ms. Droppert said the interview panel asked Dr. Hoffman several questions and it was clear he had given a lot of thought to the position based on his answers. He said because he intends to drop shifts at Mason General Hospital he will have the time necessary to perform the duties of MPD.

Ms. Droppert reports that if named as MPD, Dr. Hoffman would like to re-visit Base Station meetings.

Chief Oliver was impressed with Dr. Hoffman. He thinks the pilot program to regionalize MPDs is an opportunity for Kitsap County.

The Board wants Catie Holstein to explain again the process of ending the interim MPD relationship that she discussed during last month's conference call with her. Chief Teran recommends the Board specify the time length of the pilot program. It was agreed by all that Kim Droppert would speak with Catie Holstein to ask for a detailed timeline of the pilot program, ask for clarification on how we change MPDs if the pilot program does not work and about the specific role of Physician Delegates.

Ms. Droppert asked Danielle to send the MPD Handbook link to all members. Board believes we should take Katie Holstein the recommendation of the state where the state can revoke, and we can look for a new MPD.

Chief Teran is recommending that the Board have a specific time allotment for the pilot program.

A negotiation committee made up of Chief Teran, Ms. Aleshire, and Chief Weninger will convene to move into negotiations with Dr. Hoffman. There was much discussion over an appropriate salary based on the time required of the position. The Board agreed the time required for the position did not warrant the current salary and requested negotiations start at a lower amount.

A motion was made to have Ms. Droppert contact Catie Holstein to review the Physician Delegates and MPD duties by Chief Oliver and seconded by Chief Schmidt. Motion carried without objection.

Protocol Committee update- The committee meeting on July 9th, led by Jake Gillanders, went through progress of assignments to committee members. They continue to go through the current protocols page by page, reviewing typographical, dosage and formatting errors. The group reports it looks like they will make, or be very close, to meeting their July 31st deadline.

Central Washington University Satellite Program in Kitsap County-CWU is looking for 6 students.

Ms. Droppert asked how this program came about. Chief Schmitt responded that Doug Baier was looking for opportunities to get more EMTs through the paramedic program as Tacoma Community College only accepts a small number of students each year. Joe Schweiger was tasked with looking in to a distance program so we could train locally. Chief Wright asks that Mr. Schweiger and someone from CWU come and speak to the Board about the program.

ESO update-Ms. Aleshire said ESO is live at the hospital. Chief Schmitt said the contract between Bremerton Fire Department and ESO -is signed, they are ready for training and should be up and running by October.

Monthly EMS Staff Reports-

EMS office update-Danielle mentioned that the EMS office has received 5 applications for fall 2018 EMT class.

BIAA complaint update-Greg Walsh reports the complaint is still at the State and he will notify the Board with any updates.

Epinephrine protocol/ policy update- Draft has been signed by Dr. Roger and it will now be sent to the Department of Health for approval.

VI. Other Topics-Ms. Droppert asked Danielle to put the BOD meeting dates and times on the webpage. This hasn't been done in some time and it's in our bylaws that all meetings need to be posted. Greg Walsh will be sending Danielle a link to the DOH Council guidance and AGO open government training. Danielle will forward out to the members.

VII. Good of the Order

VIII. Medical Officer meeting today @ 10:30 am has been canceled

IX. Future Agenda items

Next meeting: August 16, 2018 @9:00 am

Meeting adjourned at 10:15 am