



KITSAP COUNTY EMS & TRAUMA CARE COUNCIL

EST. 1977

Driving excellence in pre-hospital emergency medical care throughout Kitsap County and Washington State.

February 11, 2020

1. ADMINISTRATIVE ITEMS

A. Call to Order

Chairman began meeting at 9:05am.

B. Additions or Deletions to the Agenda

None

C. Announcements

Chief Oliver mentioned that there is an opening on the Regional Executive Board which was held by Kim Droppert. Since Kim has vacated her Position, this seat is open. Chief Oliver mentioned that he sent out an email asking others to nominate someone and it was a tie between Matt Million and Dr. Hoffman. The Board has agreed to have Dr. Hoffman take the seat.

*MOTION by Chief McGaneey to have Dr.Hoffman fill the opening on the Regional Executive Board to **SECONDED** by Chief Teran. Motion **PASSED** unanimously by all members present.*

2. CONSENTITEMS

A. Minutes of BOC Meeting: January 14, 2020

*MOTION by Chief Teran to approve the consent items, as presented. **SECONDED** by Amy Evers. Motion **PASSED** unanimously by all members present.*

B. Financial Update-Dan Smith

Chief Smith reports all bills are paid and accounts are up to date. Danielle reported that the yearly invoices for Council dues have been mailed.

*MOTION by Chief McGanney to approve the consent items, as presented. **SECONDED** by Chief Gillard. Motion **PASSED** unanimously by all members present.*

C. MPD Update-Dr. Hoffman

Dr. Hoffman reported on the protocols. The protocols have provisional approval from the Dept. of Health. The signature page has gone out to the Medical Directors. Dr. Hoffman is hoping to publish the protocols in a matter of weeks. Dr. Hoffman asked the Board to look at page 10 in the protocols that is County specific Stemi and Stroke triage tool that's required by the Department of Health and a destination policy for the handling of those cardiovascular patients. To not hold up the actual publish date, Dr. Hoffman would like to send out the policies that have been worked on and have an email vote and an approval on

those policies so those pages can be added to the published protocols. Base station is March 5th at Station 41.

D. Monthly Staff Report

Danielle reported all bills and invoices are paid. The Council dues have been sent out all participating agencies. Tax documents have been sent to the Accountant for year-end tax filing. A new EMT class is underway with 22 students.

3. OLD BUSINESS

A. Health Force Contract

Chief Oliver stated that all participating agencies have signed their contracts and Danielle reported that the yearly retainer has been paid as well as the first two months retainer.

4. DISCUSSION/ ACTION ITEMS

A. KCEMS Bylaw Amendment

Chief Oliver stated that Life Flight would like to be an allied partner and would like to contribute to the council. The fee is \$2500.00. Chief Oliver mentioned that in exhibit c in the Funding schedule, there needs to be a line item for Life Flight.

*MOTION by Chief McGanney to amend exhibit c funding schedule and add Life Flight and bill Life Flight at the \$2500 annual rate to be a non-voting member of the KCEMS Council
SECONDED by Chief Teran. Motion **PASSED** unanimously by all members present.*

Chief Smith mentioned that in the Bylaws there're many agencies who do not pay but use the MPD. Kitsap 911 and Kitsap County Sheriff are the two agencies that should be part of the Board. Chief Oliver stated that to add those agencies, the Bylaws would need revised. Chief Teran requested a separate meeting to discuss the Bylaws and focus on the model of participating agencies and other non-participating agencies. The Board members agreed to have a meeting on the review of the Bylaws to discuss the participation of Participating and non-participating members of the council.

B. Revised Budget

Chief Oliver reported that since Lift Flight is now going to be a member of the council, the Budget needs reflect that.

C. Council Meeting Date and Time

Danielle reported that the Council meeting is held in March, directly after the Board of Directors meeting. Danielle mentioned in past years, the Board agrees on a couple topics for the Council meeting. This year Board would like to talk about the Novel Coronavirus and Swat Medics. Danielle was asked to draw up an agenda for the Council Meeting and invite other agencies to the meeting.

D. Novel Coronavirus

See attachment labeled nCoV

E. Policy Review

a. Legal Blood Draws

***MOTION** by Chief Teran to approve policy, as presented. **SECONDED** by Chief McGanney.
Motion **PASSED** unanimously by all members present.*

ATTENDANCE:

Chief John Oliver-Chair
Amy Evers- Harrison Hospital
Chief Dan Smith- NKFR
Chief Steven Wright- SKFR
Chief Pat McGanney- BFD
Chris Martin- Airlift Northwest
Julie Hoffman-Airlift Northwest
Chief Hank Teran-BIFD
Joey Rodrigues- Olympic Ambulance
Chief Jim Gillard- PFD
Dr. Hoffman- MPD
Chief Gillard-PFD
Jessica Guidry-KCHD
Danielle Mackelwich-KCEMS

Next meeting will be held on Tuesday, March 10, 2020 at 9:00am

ADJOURNED AT 10:22am.

nCoV

The big picture about what's happening with nCoV in WA

As of 2/10/2020, there have been 12 confirmed cases of 2019 coronavirus in the U.S, one of which was in Washington State (Snohomish County). There is no evidence this virus is spreading within Washington State at this time.

There are no cases of 2019 novel coronavirus (2019-nCoV) in Kitsap County and no persons under investigation at this time.

Kitsap Public Health is working closely with the state Department of Health to monitor and respond to this rapidly changing situation. This situation is extremely fluid as new information is learned and communicated daily from the international, national, and state level. As a result, guidance from the national and state level is also changing frequently. Kitsap Public Health has activated an incident command structure to track information, coordinate communications with specific local organizations who may have an eventual role in a response effort (e.g., Emergency Management, Harrison Hospital, and EMS) and the public in general, and refine our response plans as information or guidelines become available or change.

In an effort to streamline the flow of information concerning 2019 novel coronavirus, Kitsap Public Health has created a new webpage on our website to display the most current information: <https://kitsappublichealth.org/temporaryContent/CoronaVirus.php> This page is linked from our homepage, and has a live stream from the Centers for Disease Control and Prevention (CDC) website embedded in it. Please use and share this webpage as a resource for those who want localized information on 2019 novel coronavirus.

The state Department of Health is tracking and reporting the number of confirmed, pending, or negative cases by county on their website (<https://www.doh.wa.gov/Emergencies/Coronavirus>) which is also linked from our coronavirus webpage.

What positions at EMS and Fire agencies should be on the distribution list for healthcare provider alerts?

Currently, we send provider alerts to Kitsap EMS Council. Joe typically forwards them on to MSO group. Typically, these alerts, which target medical personnel, describe actions we need healthcare providers to do regarding an issue our agency is concerned about. These actions may be related to disease diagnosis, treatment, prevention, etc. We often include some background information about the disease we are concerned about.

If this process needs to change, who should make this decision? Is every EMS agency represented on this board?

Clarification about whom to contact about specific things

Contact DOH EMS Division for specific questions about infection control, especially for EMS agencies

Contact KPHD to report any cases of notifiable conditions (e.g. individuals meeting case definitions)

The Washington State Department of Health has established a call center to address questions from the public. If you have questions about what is happening in Washington state, how the virus is spread, and what to do if you have symptoms, please call 1-800-525-0127 and press #.

What home monitoring of people returning from China is going to look like, and what will happen if they get symptomatic—this may also touch on whether KPHD should notify EMS and the hospital about any monitoring that is going on, and how we make those notifications.

Following federal guidance, state and local public health agencies across the state will be monitoring travelers who have returned home from China since February 2, 2020, but are not ill. DOH is notifying and providing Kitsap Public Health with a list of any travelers from China heading to Kitsap County as part of the screening effort now occurring at select airports, including SeaTac International Airport. These community members will be monitored as a precaution in accordance with direction from CDC and DOH. Anyone who has or develops symptoms will receive a medical evaluation.

The State Department of Health has been working on a state patient movement plan related to 2019-nCoV. It has not be released yet and we're unsure at this point how the plan will be released.

What is the case definition of “person under investigation” and the case definition for CoV infection?

Refer to CDC's website: <https://www.cdc.gov/coronavirus/2019-nCoV/hcp/clinical-criteria.html>

CDC 2019-nCoV resources for EMS: <https://www.cdc.gov/coronavirus/2019-ncov/hcp/guidance-for-ems.html>

