



EST. 1977

KITSAP COUNTY EMS & TRAUMA CARE COUNCIL

Driving excellence in pre-hospital emergency medical care throughout Kitsap County and Washington State.

Minutes Kitsap County EMS and TCC Board of Directors Meeting June 9, 2020 – 9:00am-10:30am Microsoft Teams Electronic Video

1. ADMINISTRATIVE ITEMS

A. Call to Order

Chairman verified a quorum was present on the video call-9:01am

B. Additions or Deletions to the Agenda

Chief Oliver added four additions to the agenda. See C-F under discussion/Action Items.

C. Announcements:

Chief McGanney announced that Vince Hlavaty will be the new Medical Officer for Bremerton Fire May 18, 2020.

Joey Rodrigues with Olympic announced that they have a new Operations manager, Jason Royer. Jason will serve as their Medical Officer as well.

2. CONSENT ITEMS

A. Minutes of BOD Meeting: April 12, 2020

***MOTION** by Patt McGanney to approve the consent items, as presented. **SECONDED** by Joey Rodrigues. Motion **PASSED** unanimously by all members present.*

B. Financial Update

Chief Smith reported the following balances in each account below:

Checking \$ 55,231.00

Savings \$ 155,812.00

C. MPD Report-Dr. Hoffman

Dr. Hoffman reported that he's still having his weekly meetings with Dr. Turner from the Health Department. A few typographical errors were found in the Protocols. Those errors have been corrected and sent the Medical Officers to be printed out and added to the hard copy of the protocols. Protocol tests are being written. He spoke about the BLS test being complete and it has been sent to Joe Schweiger for review. In Mason County, they have spoken to Target Solutions about transferring their file over to Kitsap County as a shared plan. The same thing will happen when the ALS test is complete. Dr. Hoffman spoke about Seattle Fire having Four Paramedic students needing ride along. Dr. Bennet and Dr. Hoffman will split time in July doing those ride along for these students. The MPD meeting next month has been cancelled. June 4th, 2020, is the next Base Station. This Base station will be all electronic. Speakers are in place and providers will be attending either at home or at the station.

D. Monthly Staff Report

Danielle reported that all taxes and bills are up to date. She reported that Joe Schweiger has taken the EMS class lecture to all online learning, recording lectures and using zoom meetings three times a week. Joe has been working with the State on obtaining certificates for some of the local “new hires”. He’s making regular contact with State DOH to ensure the course is remaining in guidelines with the distributive education. OTEP training for 3rd quarter is up and is working on a resuscitation module for this quarter. Danielle is working from home, had the office phone transferred to her personal cell phone so no calls go un answered. Bills and quarterly taxes are paid, and she’s continuing to work on a file project.

3. OLD BUSINESS

A. Novel Coronavirus

Dr. Hoffman / Dr. Turner communications
Discussed in the MPD Report

Parent Account notification and update

Chief Gillard reported that BC Rahl receives a report every morning. 3-5 patients a day with potential symptoms.

4. DISCUSSION / ACTION ITEMS

A. Nurse Line Continuation

Chief Oliver reported that there is a Nurse line that is paid for through a grant. Open discussion took place discussing whether or not to continue the service or to terminate it. The group decided to continue with the Nurse line, monitor it closely until the COVID-19 is over, and make a decision along with reestablishing the CBD.

MOTION by ALL to stay with the Nurse line application currently being used during the COVID-19 outbreak, which then will be terminated on the secession of the outbreak. Motion **PASSED** unanimously by ALL members present.

B. Covid 911 Screening Change

Chief Oliver discussed the new CDC guidelines. The screening guidelines get broader as we get fewer cases. Chief Oliver made the Executive decision to change the respiratory screening questions as they follow the CDC guidelines from 911. Dr. Hoffman reviews the updates, and accepts changes with 911.

C. Covid 19 Additional Patient Information Request to KPHD

Chief Gillard spoke about First Responder Safety. He and Shane Anderson have been working on this to obtain the information needed for said agency requesting that information. Chief Teran spoke about the information that is allowed by law that we need to obtain from the Health District. He plans on sharing a copy of the letter with the Board for their review. Danielle was asked to reach out to Joey to set the meeting up per phone call.

D. Medical Billing

Chief Oliver spoke about a discussion that took place at the Chief level about the EMS Council becoming the billing agent for all County transports. Discussion ensued over this topic.

E. Residential Care Facilities Response Plans

Malynda Green, the emergency management specialist and outreach manager at the Puget Sound Naval Shipyard spoke about the residential care facilities plans she's working on at ESF8. She gave an overview of those plans.

F. Training Position moving to fulltime

Discussion took place about taking the Training position full-time. Chief Oliver spoke about Danielle's position as well since she is moving. Chief Oliver stated he would prepare a proposal outlining moving ahead with making the training position a full-time position. All salary proposal will also be discussed on Thursday.

ADJOURN

Next meeting will be held on June 9, 2020