



EST. 1977

KITSAP COUNTY EMS & TRAUMA CARE COUNCIL

Driving excellence in pre-hospital emergency medical care throughout Kitsap County and Washington State.

Minutes Kitsap County EMS and TCC Board of Directors Meeting Minutes September 10, 2019

1. ADMINISTRATIVE ITEMS

A. Call to Order

Chairman began meeting at 9:05am.

Additions or Deletions to the Agenda

- **Coroner Jeff Wallis** presented a new App for capturing Opiate data in Kitsap County. He spoke about the drug abuse problem in Kitsap County and how this app will track real time overdoses. Coroner Wallis is asking the Board to consider loading the app on all crew phones or tablets which will provide he and his staff real time data and the general geographic area of drug use in the county.

- ***MOTION** by Kim Droppert that the Council endorses this platform and passes the implementation to the Medical Officers and the Operation Chiefs. Consent as presented. **SECONDED** by Chief Smith. Motion **PASSED** unanimously.*
- **Parent Account Discussion-** Chief Oliver brought to the Boards attention that the Board never voted on access to the shared data account. The policy was given to Chief Oliver where he edited and shared it with the ESO Committee for their review. This policy locks down the shared parent account to be controlled by the council who can access it. A list of access designees was given to the Board for review. Until a revised policy is reviewed, this policy will be tabled until October 2019.

2. Minutes of BOD Meeting: July 9, 2019

***MOTION** by Kim Droppert to approve the consent items, as presented with edits noted. **SECONDED** by Chief Gillard. Motion **PASSED** unanimously.*

3. OLD BUSINESS

A Min/Max Needs Assessment-

Kim Droppert reported that next week at the Steering Committee meeting the Northwest Region will present the changes to the Min/Max numbers.

B. Supraglottic Airway training course- Chief Oliver reported that he had Joe Schweiger found money in the budget to cover the course. The money was sent to Mason County Ems at \$10 per person which totaled \$3540. The course has been loaded onto Target Solutions. Dr. Hoffman stated that Joe Schweiger has put an application in with the State for the actual course to get the State endorsement. The money was taken from the OTEP line on the budget.

DISCUSSION/ ACTION ITEMS

A. Financial Update-Dan Smith-

Chief Smith reported that bills are paid. Chief Smith said he's looking into the budget and adding a line item for the Supraglottic Airway course and deducting the Health Force dues as each individual agency taking over their own contract. This will free up some money in the budget.

B. MPD Update-Dr. Hoffman

Dr. Hoffman reported that the last Base Station had a great turnout. Although the Undersea Museum is great, he and Joe Schweiger would like to start broadcasting the Base Stations. The Wi-Fi is poor at the museum and thinks broadcasting the Base Stations would double the attendance of providers. He also would like to increase Base Stations from 4 to 6 a year. Discussion ensued and for now we will continue looking for an alternative site and maintain Base Stations requirements as they are until we determine a location and Wi-Fi capabilities.

Dr.Hoffman has provided additional protocol edits to Rene Perret a NW Region EMS Council; she will then format into Visio and send to the State for review.

C. Health Force Update-

Kim Droppert and Joe Schweiger spoke with Dr.Turner at the Health Department. They were interested in helping with the management of exposures, but have yet to get back to Ms. Droppert. Another option spoke about was how South County Fire is establishing a contract with Kaiser for their exposure management. Health force is working on a new model where individual agencies can take over. Danielle will be in contact with Darin at Health Force about the new model. The Board would like this written and sent out to them as soon as Danielle receives it from Darin. The Board has asked Danielle to invite Darin to the next meeting in October.

<p><i>MOTION by Chief Teran stating that the Board get a letter confirming that Health force model has changed and each individual agency will be paying separately. SECONDED by Chief Smith. Motion PASSED unanimously.</i></p>

F. EMS Policy Review-

- **Development of Basic and Advanced Life Support Patient Care Protocols,**

Policies or County Operating Procedures (COPS)-

***MOTION** by Chief Smith to approve and adopt the policy with edits noted, as presented.*

***SECONDED** by Assistant Chief Gillard. Motion **PASSED** unanimously.*

- **Cath Lab Activation for STEMI-**

***MOTION** by Dan Smith to approve and adopt that this policy, as presented will be removed from the Council Policies and moved to a County Operating Policy. **SECONDED** by Chief Teran. Motion **PASSED** unanimously.*

- **EMT or EMT-IV Recertification Requirements-**

***MOTION** by Kim Droppert to approve and adopt the policy with edits noted, as presented.*

***SECONDED** by Chief Teran. Motion **PASSED** unanimously.*

- **Immediate Notification-** Policy tabled until October 2019.

G. Monthly Staff Report/ EMS Office Report

Danielle stated the EMT class is in its second week with 30 students. All bills and invoices are paid and up to date.

4. NEW BUSINESS

ATTENDANCE:

Chief John Oliver-Chair
Chris Martin- Airlift Northwest
Danielle Mackelwich-KCEMS
Chief Hank Teran-BIFD
Kim Droppert- Olympic Ambulance
Chief Steve Wright- SKFR
Dr. Hoffman- MPD
Chief Dan Smith-NKFR
Chief Jim Gillard-PFD
Jeff Wallis- Coroner
Jacob Hausdorf-Harrison
Michael Hess-Harrison
Michele Thrun-Harrison

Next meeting will be held on Tuesday, October 8, 2019 at 9:00am

ADJOURNED AT 10:50am.