



Agenda  
Kitsap County EMS and TCC  
Board of Directors Meeting  
February 9, 2021 9:00 AM – 10:00 AM  
Microsoft Teams Virtual

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## 1. ADMINISTRATIVE ITEMS

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- A. Call to Order at 9:03am  
Chairman verified a quorum was present on the video call.
- B. Additions or Deletions to the Agenda  
None
- C. Announcements-  
None

## 2. CONSENT ITEMS

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Minutes of BOD Meeting: January 12, 2020

**MOTION** by Chief Faucett to approve the consent items, as presented. **SECONDED** by Chief Pat McGanney. Motion **PASSED** unanimously by all members present.

**A. Financial Update**-Dan Smith was absent for the meeting. Danielle shared the balances in both the checking and savings accounts as seen below. She did however note that she made a \$200,000 deposit last week and the checking amount on the agenda isn't acknowledging that deposit.

Checking \$ 24,875.17  
Savings \$ 65,827.02

### B. MPD Report

Dr. Hoffman reported that the difficult airway instructor course has been completed and each agency now has an instructor. March 4, 2021 is our next Base Station. Kim Peterson and Dr. Rosch from St. Michaels will be there to speak about the cardiac and stemi program. Several courses are up and running at this time, which will be discussed in the monthly staff report by Tamarah.

### C. Monthly Staff Report

Danielle reported that her and Tamarah's monthly reports were sent out with the Board materials. Tamarah spoke about the four courses happening now, with two different evaluator courses happening in March and hoping for one in the Fall. There will be an IV course in April and in May. She reported the EMT course is going well. She reported that the office is currently paying the evaluators as employees, and should be a 1099. The Board discussed that a 1099 is the way we should be paying the evaluators and instructors. Discussion continued with Danielle being named the only employee and all other paid people will be paid 1099. Chief Teran would like Chief Oliver to look into liability insurance due to the reduction in workers comp.

**MOTION** by Joey Rodrigues to approve that all evaluators and instructors be paid with a 1099 and not as an employee, as presented. **SECONDED** by Chief McGanney. Motion **PASSED** unanimously by all members present.



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### 3. OLD BUSINESS

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#### A. FD Cares program update-

Chief Gillard reported that Kitsap County Cares Program is going strong. They selected a social service worker designated to the program. Currently, the Firefighter and social worker isn't actively working with patients at this time due to the ioa. They however are working out in the community and working with other agencies that have a care program. They will shortly be moving on to Policies and Procedures to support it. Dr. Hoffman reported that the protocol is on his desk, and he will be reviewing that soon.

#### B. CBD Committee update

Chief McGanney mentioned he's waiting for two agencies to name a rep to Chief Payne. Tamarah asked the group about the CBD class coming up, Chief Oliver mentioned that the group would like to look at the CBD topic. Chief Oliver asked Tamarah to get in touch with Chief Payne. Chief McGanney asked Chief Oliver about having Tamarah be on the community as the Training Coordinator.

#### C. Nurse Line update

Chief Oliver reported that there is no Nurse line at this time. The CBD Committee will be determining a need for a nurse line in the future. Chief Oliver asked to have the Nurse line topic removed from Old Business.

#### D. Covid in-house testing update

Chief McGanney reported that the Covid in-house testing is complete. Information has been sent out to all the Medical Officers and if they need test kits, they are at UW. You can request tests kits through form 213.

### 4. DISCUSSION / ACTION ITEMS

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#### A. Yearly Council Meeting

Chief Oliver mentioned to the Board that a yearly Council meeting is required per our Bylaws. Typically, a meeting is held in March. The members asked to push out the meeting until April or May so the CBD Committee has time to meet. A few topics that would like to be discussed this year are: Covid 19, CBD, and Health Responses. Chief Oliver mentioned he will work with Danielle on a date, time, and topic.

#### B. Review and Adoption of New Policies

- a. BLS Training and Recertification
- b. ALS Training and Recertification

Dr. Hoffman and Tamarah worked with the Medical Officers on combining a few existing policies into a BLS and an ALS policy. These policies look at training and what is needed for



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recertification. Past policies had all the information in the present policy, but now, the information is clear with black and white guidelines.

**MOTION** by Chief Faucett to adopt the policies above, as presented. **SECONDED** by Chief Teran. Motion **PASSED** unanimously by all members present.

#### **B. KPHD Vaccination ILA and Services rendered by EMT's**

Chief Gillard spoke about how a request from the health district to support their vaccination clinic at St. Michaels Medical Center. They have been working with the health district and the Dept. of Emergency Management on vaccine distribution and how they can help with the community vaccine process. They decided to participate, in two different venues. Drive through and at the local Safeway. The group discussed their concerns with Dr. Hoffman, and a conversation continued on the use of EMT's.

#### **5. Good to the Order**

Joey spoke on the Fd cares and Bremerton starts pursuing more of the EMS prevention, Olympic ambulance is willing to support needs in transportation to facilities if needed.

Nurse station has been relocated at St. Michaels.

Andrew from LifeFlight spoke about the new aircraft. Would like to do some radio checks.

#### **Attendees:**

Chief John Oliver-CKFR  
Chief Pat McGanney-BFD  
Joey Rodrigues-Olympic Ambulance  
Chief Jim Gillard-PFD  
Chief Jeff Faucett- SKFR  
Chief Dan Smith-NKFR  
Danielle Mackelwich-KCEMS  
Jenn Collins-St. Michaels  
Andrew Clemens-Airlift  
Dr. Hoffman  
Chief Hank Teran  
Bill Morris-St. Michaels  
Jeff Menge  
Tamarah Hoffman  
Kyle Danielson  
David Nuelle  
Jeff Richey



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**ADJOURNED 10:20am**

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**Next meeting will be held on March 9, 2021**