



EMS Providers Protocol Testing

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I. Purpose

To ensure that all Kitsap County certified EMS providers are proficient in their knowledge of Kitsap County EMS patient care protocols.

II. Policy

In order to continue practice, each certified EMS provider will successfully complete a protocol examination upon entry to the county, after an extended leave of absence, and following the release of, and/or amendments to, published Kitsap County EMS patient care protocols. Failure to abide by this policy may result in the suspension of said protocols.

Definition: Extended leave of absence as defined in the extended leave of absence policy.

III. Procedure

A. Examination Types

1. Comprehensive Testing

- a. Each certified EMS provider working in Kitsap County will successfully complete a comprehensive protocol examination in conjunction with the release of new protocols.
- b. A candidate seeking initial certification as an EMS provider in Kitsap County will successfully complete the comprehensive protocol examination prior to being granted protocol privileges.
- c. A provider returning from an extended leave of absence as an EMS provider in Kitsap County will successfully complete the comprehensive protocol examination prior to being returned to full provider privileges.

2. Focused Testing

- a. Each certified EMS Provider working in Kitsap County will successfully complete a focused protocol examination related to new protocol changes when deemed necessary by the MPD.



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3. Ongoing Assessment

- a. Monthly protocol review and testing may occur as part of regularly scheduled Base Station educational activities or as an integral part of OTEP.
- b. These assessments will be carried out in the same manner as other OTEP assessments and are not subject to the process outlined below in section D.

B. Evaluation

1. Successful completion requires a minimum score of 80%.
2. In the event that an individual fails to obtain an 80%, he/she will be given the opportunity to retest.
3. In the event that an individual fails to obtain an 80% after two retest examinations, he/she will be offered remediation.

C. Exam Administration

1. The KCEMS office will be responsible for the oversight of all protocol examinations.
 - a. Once the final/approved protocols are released, a two (2) month period will be provided for training and testing prior to the implementation date.
 - b. Exam will be given by the Medical Officers. Each exam is proctored in a testing environment.
2. Each individual will have three attempts to successfully complete the examination being administered.
 - a. Each administration of the examination must take place between 7-21 days after the unsuccessful examination attempt.

D. Remediation

1. In the event that an individual is unable to successfully complete the protocol examination after two attempts, the following measures will be instituted:
 - a. Protocol privileges will be suspended pending completion of the remediation study plan and successful completion of a final retest examination.
 - b. The Individual, through their agency Medical Officer, shall be responsible for making an appointment with the EMS office to review the examination and develop a remediation study plan to prepare for successful completion of the examination.
 - c. The EMS Office will notify the providers Fire Chief or agency Manager, in writing, to keep them apprised of the situation.



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- d. The individual will complete the remediation study plan and take the final retest examination as outlined in the remediation plan.

E. Revocation of Protocol Privileges

1. In the event that an individual is unable to successfully complete the protocol examination despite remediation, the following measures will be instituted:
 - a. The MPD through the Kitsap County EMS office will notify the individual, his/her Medical Officer, and the State of immediate loss of protocol privileges.
 - b. At the discretion of the MPD, working with Washington State DOH, a plan for protocol reinstatement may be devised in collaboration among the individual, his/her MSO, and the MPD.