



Minutes  
Kitsap County EMS and TCC  
Board of Directors Meeting  
September 14, 2021 9:00 AM – 10:30 AM  
Microsoft Teams Virtual

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## 1. ADMINISTRATIVE ITEMS

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### A. Call to Order at 9:01 am

Chair, John Oliver verified a quorum was present on the video call.

### B. Additions or Deletions to the Agenda

1. Chief Teran asked that Old Business D. Pre-hospital “waiting room” concept discussion be moved to the top of the list.
2. Chief Teran asked to speak to the group about the Governors Proclamation 2114-4E

### C. Announcements

Chief Oliver reported that the presentation by Chief of Patrol Jeff Mange was perceived well by all crews on HB 1310.

## 2. CONSENT ITEMS

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Minutes of BOD Meeting: August 10, 2021

**MOTION** by Jeff Faucett approve the consent items, as presented. **SECONDED** by John Viglo.  
**Motion PASSED** unanimously by all members present.

### A. Financial Update-

Chief Oliver reported the balances in the checking and savings accounts.

Checking \$ 55,395.85

Savings \$ 170,835.19

### B. MPD Report

Dr. Hoffman reported he’s renewed the DEA certificates for the six Fire Departments and plans to meet Jack to renew Olympics next week. He reported that all Medical Officers are preparing the paperwork for the CSAW ordering system. The is the Controlled Substance ordering system which gives power of attorney for ordering. Currently he’s working on the Behavior Health Policy. Dr. Hoffman reported that the NW region chair is retiring, so Dr. Hoffman will be the interim chair until the next vote where he’s been nominated for the seat.

### C. Monthly Staff Report

Danielle reported both her and Tamarah’s monthly summaries were included in the Board materials. She also reported that all bills and invoices are paid and up to date. She also is starting to work with the Business insurance and how things will be affected due to her and Tamarah working remote with KCEMS equipment.

Tamarah reported that she’s been working on DOH recertifications. Discussion on outstanding certifications and renewal numbers continued. Renewal numbers were discussed as well as training



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completions for all departments. She discussed status of training and those will be posted this week to Target. Tamarah mentioned EMT and Paramedic numbers of those who have complete training and those who haven't. Reports have been sent to the Medical Officers on those who haven't complete their training and the possibility of those individuals moving to CME were discussed. Lastly, the Supraglottic Course is running from September 15<sup>th</sup> to December 15<sup>th</sup>, those who need this course have been assigned it, and it's now on their dashboard.

Chief Oliver asked Tamarah to send him a list of those individuals possibly going to CME.

### **3. OLD BUSINESS**

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#### **A. Pre-Hospital" waiting room" concept discussion**

Chief Teran reported on an email he sent out to the Board to ask St Michaels to respond to the concerns of the wait times crews are still experiencing.

John Viglo reported that he has a meeting tomorrow with risk management and his team. More info will be gathered and sent to his risk management team this week. He's hoping to discuss the EMS holding area within the department in this meeting. Olympic has been supplying the tents outside which helps in monitoring patients in the holding area.

Discussion continued with the current procedures, and how those procedures aren't working. Wait times of 3.5 hrs. are being experienced which takes that unit out of commission. Turnaround times and transfer of patient to other facilities were discussed.

#### **B. EMT Class Update**

Tamarah reported that we have 14 students. Joe Schweiger is now in charge of the class. Budgets, Evaluators for Saturday labs, and the SEI candidate were discussed. Winter class was also discussed depending on Gary Arbuckle completing his SEI application. Chief Oliver asked the group to look for possible SEI candidates in their departments.

#### **C. EMS Impacts of HB 1310**

Jeff is doing presentation to the Fire crews and is being received well. Chief Oliver mentioned if you haven't seen it, you should. Jeff also discussed the new DCR Paramedic combo position down South. They're having a hard time getting Kitsap Mental Health hire for that position. This position will be a big help when assisting with a mental health call.

#### **D. CBD Committee Update**

John Payne reported the committee took a month off. The group has a process formed and the committee will be looking at 3 topics. Falls,



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#### **E. Governors Proclamation 2114**

Chief Teran asked the group about the Proclamation 2114 which takes affect October 18, 2021, which certifications would no longer be valid due to the provider not getting vaccinated for COVID-19.

Discussion on information coming out of the Dept. of Health and how it appears it may be handled were discussed. Dr. Hoffman discussed the Religious and Medical exemptions and asked to certify the signature of the person signing off on those exemptions.

#### **4. DISCUSSION / ACTION ITEMS**

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##### **A. NW Region Expiring Membership**

John Oliver asked Jeff Faucett to track down Matt Million and ask if he is still interested in keeping is position.

##### **B. Annual Training Grant Request**

Chief Oliver spoke about how the NW Region pass through health department grant money equally between all the Region. We receive \$13,000 as well as others in the Region having a fraction of our EMT numbers receive \$13,000 as well. He proposed to Rene that that money be distributed per capita EMT. Tamarah reported that there are four counties, and the money gets divided into five councils. Discussion Continues how monies are divided up even further within each council adding in the number of providers each have.

##### **C. Kitsap Training Consortium EMS Update**

Chief Oliver reported formed this and will be funded Jan 1, 2021. Chief Nate Post will be the Consortium Chief. The Fire Chiefs vision for the future is to roll the EMS training into the training consortium in two to three years. This would take the EMS training to another level. Eric Chamberlain reported that the group met, they had a chance to look at the building and get a tour of the facility. The group talked about a county wide training program and are looking at developing a plan as they move forward with the consortium. The goal is to develop a county-wide training across all departments, not department specific. Eric went on to say that the group was tasked by the training Chiefs to come up with four specific training topics for 2022. September 22, 2021, will be the next meeting where the topics will be discussed. The EMS office and Dr. Hoffman will be invited to attend the meetings.

##### **D. Vaccination Requirements update**

2114 proclamation that if personal don't get their vaccination. Dr. Hoffman reported that the



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documents coming out from the DOH is very vague. Looking into exemptions for Health or Religious reasons.

## 5. GOOD TO THE ORDER

John Viglo spoke about divert and how the EMS staff wasn't honoring the divert status. Discussion continued on WATrac and alerts going out to crews.

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### Attendees:

Chief John Oliver-CKFR  
Joey Rodrigues-Olympic Ambulance  
Chief Jim Gillard-PFD  
Chief Jeff Faucett- SKFR  
Danielle Mackelwich-KCEMS  
Tamarah Hoffman-KCEMS  
Scott Davarn- Westsound  
John Viglo-St. Michaels  
Jenn Collins-St. Michaels  
Dr. Hoffman-MPD  
Eric Chamberlain-CKFR  
John Payne  
Chief Teran-BIFD  
Jeff Menge-KCSO

**ADJOURNED @ 10:24**

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