



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
October 12, 2021 9:00 AM – 10:30 AM
Microsoft Teams Virtual

1. ADMINISTRATIVE ITEMS

A. Call to Order at 9:01 am

Chair, John Oliver verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

1. Agency inter-district classes.4D

C. Announcements

Joey announced that Olympic Ambulance joined Metro West ambulance service.

The new President, Chad Melton of Saint Michaels Hospital joined the meeting. He introduced himself and spoke about his vision for the hospital.

2. CONSENT ITEMS

Minutes of BOD Meeting: September 14, 2021

***MOTION** by Hank Teran approve the consent items, as presented. **SECONDED** by John Viglo.
Motion **PASSED** unanimously by all members present.*

A. Financial Update-

Chief Smith reported the balances in the checking and savings accounts.

Checking \$ 30,343.65

Savings \$ 170,838.28

B. MPD Report

Dr. Hoffman reported he review the BLS OTEP module and wrote the practical for the fourth quarter. Lectured pharmacology at the EMT class and lectured at TCC for the start of the Paramedic class. He noted TCC has a few students from Kitsap. He attended the Governors steering committee where largely activity committee reports deliverables were discussed. MPD meeting on Monday, 1310 topic will be discussed. Worked on QI with David Bailey. He reported that he's been working on the Behavior Health Policy and met with the training consortium group. He mentioned that there's a QI meeting later today.

C. Monthly Staff Report

Danielle reported both her and Tamarah's monthly summaries were included in the Board materials. Tamarah reported that she and Dr. Hoffman have established a main EMS training calendar. This calendar is now posted on website, Facebook, etc.. She has established applications for that calendar and posted those as well. She reported that all classes for next year have been posted. If providers need a class, they should be able to find it. Ems class for the January deadline is December 13, 2021. Inter-district seats are being reserved. We have roughly 10 seats available.



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
October 12, 2021 9:00 AM – 10:30 AM
Microsoft Teams Virtual

Tamarah has been working with Dr. Hoffman on a recertification plan for the next 2 years. They looked at training and timelines for all training to be complete. Lastly, Supraglottic Airway endorsement. All providers were notified of a timeline to finish both parts to this training. As of now, not one provider has started.

3. OLD BUSINESS

A. EMS Impacts of HB 1310

Dr. Hoffman reported that there's a lot of uncertainty within the State, agency to agency on how they will be approaching and handling behavioral health calls. Hoping for modifications from legislation. Dr. Hoffman and the Medical Officers have been working on the Behavior Health Policy. The group has been editing the category 3 patients which are being looked out. Chief Gillard mentioned that DCR's should be look at and emphasized as important within the policy.

B. Pre-Hospital" waiting room" concept discussion

John Viglo met with the Health Department to request volunteer health professionals for the EMS waiting room. Not able to get staff. The request has been out for nursing staff or core men to staff that waiting room for 12 hr. a day. Yet to hear anything yet. John also spoke about the effects of the vaccination requirement where the hospital is losing staff due to the mandate. This will take more of a strain on the hospital. Chad Melton from St. Michaels spoke on the challenges the hospital is facing.

C. Vaccination Requirement Update

Chief Gillard reported he's at 100% compliance. Chief Teran reported that he's at 100% compliance with the emergency responders and 1 outstanding non-responder.

4. DISCUSSION / ACTION ITEMS

A. KCEMS Office Financial Audit

Chief Oliver mentioned that the KCEMS and TCC Council will be making many transitions next year, and with that a financial audit should be considered as well. The Council will have Chief Smith put a line item in the budget next year to cover the cost.

MOTION by Jim Gillard to approve the KCEMS Office audit next year, as presented. **SECONDED** by Pat McGanney. Motion **PASSED** unanimously by all members present.

B. Quarterly Training

Tamarah reported that prior to 2020, first quarter training was at 25% first notice. First quarter 2021,



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
October 12, 2021 9:00 AM – 10:30 AM
Microsoft Teams Virtual

we're at 75% completion. She noted that this is a huge turnaround in just one year. Quarterly training is one practical or one module per quarter to satisfy DOH. All providers completed with only one Paramedic was moved to CME. Tamarah mentioned to the group that the next quarterly training that will need to be looked at will be the end of the year training. Right now, there're 400 overdue assignments and 961 outstanding assignments that need to be completed by December 25, 2021.

C. DEM RN at the ED

Chief Gillard reported he was in a meeting with the President of Saint Michaels, John updated that the roadblocks seem to be the State providing a RN or a core man in the ED.

Elizabeth Klute spoke about the submittal a 213RR form to the State. There was a conference call with DOH, contracts have been sent out to the hospitals that are asking for help. This information was also sent to John Viglo. Elizabeth mentioned that all information is at the State right now and awaiting an answer. Chief Gillard offered any logistical support to make this happen.

D. Mental Health Draft Protocol

Discussed in 3a

E. Booster Shots Update

Chief McGanney reported he's been working with Peninsula Health. He reported that in the next week have three dates for booster shots. He's hoping to host at Station 1. If anyone misses this opportunity can go to Peninsula Health on Mondays and get the booster. Pfizer is the only one available. Moderna will be out 2-3 weeks. Flu shots will also be available.

D. Agency inter district classes

Chief Oliver reported that he and Tamarah discussed and in-house EMT class. The EMS Council involvement and charging CKFR for this class to manage the paperwork for this class. Dr. Hoffman discussed that CKFR needing an EMT class and SKFR needing and IV technician class. He spoke about doing these both in-house. Fees, books, t-shirt, registration. Dr. Hoffman spoke about how the Council has paid for all the equipment already and is available. This is a bit different for a community class and equipment getting broke or damaged. If classes aren't overlapping, the council equipment could and should be used.

5. GOOD TO THE ORDER

Chief Smith asked about vaccinated folks coming into the ED.

John Viglo asked about Danielle and Tamarah's timesheets.



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
October 12, 2021 9:00 AM – 10:30 AM
Microsoft Teams Virtual

Attendees:

Chief John Oliver-CKFR
Joey Rodrigues-Olympic Ambulance
Chief Jim Gillard-PFD
Chief Jeff Faucett- SKFR
Danielle Mackelwich-KCEMS
Tamarah Hoffman-KCEMS
Scott Davarn- Westsound
John Viglo-St. Michaels
Jenn Collins-St. Michaels
Dr. Hoffman-MPD
John Payne-PFD
Chief Teran-BIFD
Chad Melton-St. Michaels
Claire Clark-Airlift
Chief McGanney-BFD
Chief Smith-NKFR
Richard Kirton-Kitsap 911
Andrew Clemens-LifeFlight
Elizabeth Klute-

ADJOURNED @ 10:31AM
