



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
November 9, 2021 9:00 AM – 10:30 AM
Microsoft Teams Virtual

1. ADMINISTRATIVE ITEMS

A. Call to Order at 9:00 am

Chair, John Oliver verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

1. Chief Teran noted that an error in the minutes under 3c-old business. The sentence should have read Chief Teran reported that he's 100% compliance with the emergency responders and 1 outstanding non-responder, not 160%.

C. Announcements

1. None

2. CONSENT ITEMS

Minutes of BOD Meeting: October 12, 2021

MOTION by Hank Teran approve the consent items, as presented. **SECONDED** by John Viglo.
Motion PASSED unanimously by all members present.

A. Financial Update-

Chief Smith reported the balances in the checking and savings accounts. He has a budget meeting with Danielle on Wednesday to discuss the office budget. Chief Smith noted that he will have a 2022 budget in front of the Board at next month's meeting.

Checking \$ 32,091.00

Savings \$ 140,838.57

B. MPD Report

Dr. Hoffman reported he attended a quarterly Mpd meeting virtually. Behavioral health was discussed. Also met with Doug Bekenyi and Eric Chamberlain about an academy EMT class possibly in late May-early June. He noted that a few Kitsap students in the TCC Paramedic class when he lectured there. Dr. Hoffman has been working on a cardiac arrest module. Training consortium looking into training to the same standard. He and Tamarah have been working on 2022 training, BLS education and standardized training in cardiac arrest. He also reported the Region meeting is Thursday with Kitsap County St. Michaels presenting its Stemi data.

C. Monthly Staff Report

Danielle reported both her and Tamarah's monthly summaries were included in the Board materials. She reported that all bills are paid, and invoices will be up-to-date by the end of the week. Tamarah reported that the end of the year is approaching, and she's been working on the end of the



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year training. She and Dr. Hoffman are starting to work on the training calendar for 2022. EMT class happening in January. We have 22 applicants out of the 25 seats. Only two seats left. Mike Kehl is the SEI candidate for that class. She also reported that she has gone through all the training for the EMTs with a due date of December 15. She reported that as of right now, there are 298 past training modules overdue and 915 assignments due by December 15. Medical Officers have received this information on the assignments, those who don't complete training will be moved to CME for the remainder of the quarter. Chief Oliver asked Tamarah to give him an agency number who are needing training and how many would be moving to CME.

3. OLD BUSINESS

A. Pre-Hospital" waiting room" concept discussion

John Viglo reported that the two nurses have arrived, the process is in place, and they will be starting tomorrow. He reported they will run 6 days a week. John reported that the two nurses will float. When there is a hold for 15 min. they will pass the patient off to one of the nurses. He reported that one nurse can hold up to four patients. They will be monitoring this concept for one month.

Discussion continued on data, and how they will be monitoring this concept.

John also asked the group to please contact Captain Claverty in Bremerton with any questions on the waiting room concept.

Chief Teran thanked John for all his hard work getting this concept to where it is at.

B. DEM RN at the ED

Discussed in 3A.

C. Booster Shots Update

Chief McGanney reported they have one more Monday for Booster shots. Please contact him to get on the list for a 1:30-3:30 reservation.

4. DISCUSSION / ACTION ITEMS

A. Pulsepoint

Richard Kirton reported on the Pulsepoint app. He reported that when Pulsepoint was first implemented, the Harrison Foundation paid for the initial cost along with the first five years of maintenance. Kitsap 911 received an email from Pulsepoint asking for the payment for 2021 along with a bill. Chief Oliver reached out to the Harrison Foundation, they have since changed their charter and no longer do community outreach. Kitsap 911 offered to pay the 2021 invoice and the fire districts would pay to start next year using the funding formula used in the KCEMS budget. Pulsepoint is \$19,000 a year.



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Chief Teran spoke on how the community has embraced Pulspoint. Chief Smith asked to base this on a population approach instead of calls. Discussion continued on this and other ways to fund this.

B. Behavioral Health Policy

Dr. Hoffman reported that he received edits and comments from Mr. Kirton, Delegates, Dr. Davarn from the ED, Medical Officers, etc. A draft was sent to the Chief Operations Officers, but Dr. Hoffman hasn't heard back from that group on any edits. Dr. Hoffman will be putting in the final edits this week. He asked the Board how they would like to go forward with approving the policy. The group decided to make a deadline for edits at the end of this week and the group would approve over email.

Discussion continued with edits and areas within the policy that members had questions on.

C. KCEMS Budget

Chief Smith will be having a meeting with Danielle tomorrow. Tamarah spoke about the Target contract and how it affects the budget. She and Chief Smith will be discussing this at their budget meeting. Smith will be notifying the Board on implications to the budget at his Thursday meeting with the Chiefs.

D. KCEMS Logo Contest

Tamarah reported that the current logo is not in a jpeg and the resolution is poor.

Danielle reported that she contacted Northwest College of Art and Design. They would like to participate in a logo contest with 10-12 graphic design students. They could start this in January at the start of the new quarter and have the contest run one month with a representative from KCEMS choosing a winner. They also mentioned that in most contests they participate in, there is a monetary amount as well. The group would like to brainstorm criteria of what the logo should contain, and we will get this information to NCAD after next month's BOD meeting.

Chief Oliver asked Chief Smith to put a \$150 line item for the logo into the 2022 budget.

5. GOOD TO THE ORDER

Chief McGanney asked Tamarah to clarify the due date for all OTEP assignments. Tamarah set them for the 15th as a due date.

Attendees:

Chief John Oliver-CKFR
Joey Rodrigues-Olympic Ambulance
Chief Jim Gillard-PFD
Chief Jeff Faucett- SKFR
Danielle Mackelwich-KCEMS



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Tamarah Hoffman-KCEMS
John Viglo-St. Michaels
Jenn Collins-St. Michaels
Dr. Hoffman-MPD
John Payne-PFD
Chief Teran-BIFD
Claire Clark-Airlift
Chief McGanney-BFD
Chief Smith-NKFR
Richard Kirton-Kitsap 911
Andrew Clemens-LifeFlight
Jeff Menge-KCSO

ADJOURNED @ 10:05AM
