



KITSAP COUNTY EMS & TRAUMA CARE COUNCIL

EST. 1977

Driving excellence in pre-hospital emergency medical care throughout Kitsap County and Washington State.

Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
December 8, 2020 9:00am-10:30am
Microsoft Teams Electronic Video

1. ADMINISTRATIVE ITEMS

A. Call to Order

Due to Chair John Oliver away on bereavement, Board member Chief Hank Teran verified a quorum was present on the video call-Start time 9:03am

B. Additions or Deletions to the Agenda

The Board will go into an Executive Session after 4e on the agenda. Chief Teran asked that Danielle, Tamarah, and Dr. Joe Hoffman excuse themselves from the meeting at this point.

C. Announcements-

None

2. CONSENT ITEMS

Minutes of BOD Meeting: November 10, 2020

MOTION by Chief Faucett to approve the consent items, as presented. **SECONDED** by Chief McGanney. Motion **PASSED** unanimously by all members present.

A. Financial Update-Dan Smith reported the balances in both the checking and savings accounts as seen below.

Checking \$ 38,374.00

Savings \$ 95,825.00

B. MPD Report-

Dr. Hoffman was absent due to a conflicting obligation. Chief Teran asked the Board to request the MPD report if anyone had questions.

C. Monthly Staff Report

Danielle reported that her and Tamarah's monthly reports were sent out with the Board materials.

3. OLD BUSINESS

A. Positive Covid 19 Data Transfer

Chief Teran reported that they have all the information they need that is being sent from Kitsap Public Health and transferred to Kitsap 911. Things are going very smoothly, timing was perfect getting this information out to Fire, Ems, and Law Enforcement. Chief Teran is recommending that this topic be removed from Old Business and he will report out as new information comes in on the topic. hospital.

B. FD Cares program update-

Chief Gillard reported that Kitsap County Cares Program is going strong. They

have a Firefighter designated to it. He is currently working with others to get the required inter-local agreements with the City of Poulsbo. They will shortly be moving on to Policies and Procedures to support it. Chief Gillard spoke about a stake holder meeting last week, people from community service to law enforcement attended. Chief Gillard did mention that he is waiting on input from Dr. Hoffman on a protocol to allow for the non-emergency medical services, evaluations and how it looks with reporting. He spoke about the release of information and how it will need some form of legal review.

C. DEM Training Equipment Grant

Chief Gillard reported he did not have any new information. He did however report that he had not heard if Kitsap was receiving any monies this time around, but he will be pressing the issue the next phase of funding. Discussion took place on whether the equipment request was given to DEM or not. Chief McGanney reported it had been submitted. Danielle mentioned she would contact Tamarah and see if she has any information on this. Chief Teran asked Danielle to remove this topic from Old Business and Chief Gillard will report on it as needed.

4. DISCUSSION / ACTION ITEMS

A. EMT Class

Danielle reported that the EMT class is full. She reported the office has 24 complete applications and 4 individuals on a waitlist. She reported that she is hopeful for a Fall class due to the number of individuals on the waitlist.

B. Covid Vaccination

Chief Teran reported that he was asked by Chief Oliver to have an action item as a group to support him and give him the ability to speak on the behalf of the EMS Council. Chief Teran will be looking for a motion at the end of the discussion.

Chief Gillard reported on the receiving of the vaccination first. Kitsap is already on the Health Districts list for First Responders getting the first wave of vaccinations. Discussion continued the receiving of the vaccination and storage.

Chief Gillard reported on the delivery of the vaccination. He reported that the doses will be delivered and once they come out of cold storage the delivery option will be critical. Discussion continued a plan on how to go about the delivery to the actual time the vaccination is given to each provider. Discussion continued vaccinating entire departments, storage, timing, and disposal of unused vials.

MOTION by Chief Faucett to allow Chief Oliver to speak on the behalf of the EMS Council to be part of Tier 1 as presented. **SECONDED** by Chief Gillard. Motion **PASSED** unanimously by all members present

C. Covid In-house Testing

Tabled

D. PPE Compliance Issue

Chief Teran spoke about the special meeting on November 20th concerning the conflict that took place at St. Michaels. Chief Teran discussed what to do with the letters that are being encouraged to be sent to St. Michaels with issues and concerns. Discussion took place on the delivery of such letters going through the chain of command, EMS Council Chair and Dr. Hoffman. Discussion continued on complaints, issues, and the cultural issue everyone seems to be having with St. Michaels.

E. CHI Bremerton to Silverdale Transfer

Joey Rodrigues gave an update on the transfer. He spoke about the December 12,

2020 move and how everyone will begin moving patients from the Bremerton to Silverdale Hospital. Airlift will be on hand as well as other agencies providing aid with the most critical care patients being moved first. Both ALS and BLS will be on hand to help. He has been having virtual briefings discussing the details with anyone that would like to participate.

Discussion continued on timing, new transfers, and how agencies will be notified through Kitsap 911 that the old hospital will stop taking critical care patients.

Executive Session started at 10:20am

After the meeting, Chief Teran reached out to Danielle to go over what information was discussed in the Executive Session.

F. KCEMS Contract Renewals

a. Danielle Mackelwich

Chief Teran reported that the Board approved Danielle's contract for another year and CPI language would be added.

***MOTION** by Dan Smith to approve Danielle's contract be renewed and CPI language added to her contract as presented. **SECONDED** by Chief McGanney. Motion **PASSED** unanimously by all members present.*

b. Dr. Hoffman

Chief Teran report that the Board approved Dr. Hoffman's contract for another year and CPI language would be added.

***MOTION** by Dan Smith to approve Danielle's contract be renewed and CPI language added to her contract as presented. **SECONDED** by Chief McGanney. Motion **PASSED** unanimously by all members present.*

c. Tamarah Hoffman

Chief Teran noted that the Board members had too many questions pertaining to Tamarah and the position going full-time. The Board asked to table this topic and discuss with Chief Oliver when he returns.

- Chief Teran reported to Danielle that the Physician Delegates contracts were discussed even though they were not on the agenda. The Board also approved that they as well should have CPI included into their contracts.

Attendees:

Pat McGanney-BFD
Joey Rodrigues-Olympic Ambulance
Jim Gillard-PFD
Hank Terran-BIFD
Jeff Faucett- SKFR
Steve Duckworth-SKSO
Dan Smith-NKFR
Julie Hoffman-AirLift
Jeff Faucett-SKFR
Danielle Mackelwich-KCEMS

Executive Session ADJOURNED 10:20am

Next meeting will be held on January 12, 2021

