



Minutes  
Kitsap County EMS and TCC  
Board of Directors Meeting  
July 13, 2021 9:00 AM – 10:30 AM  
Microsoft Teams Virtual

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## 1. ADMINISTRATIVE ITEMS

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- A.** Call to Order at 9:00 am  
Chair, John Oliver verified a quorum was present on the video call.
- B.** Additions or Deletions to the Agenda  
1. Optimization of WATrac and ESO-John Viglo 4-E  
2. Welfare checks-Pat McGanney 4-F
- C.** Announcements  
Chief Oliver mentioned he sent out an email to most Board members for a last push for the EMT Class.

## 2. CONSENT ITEMS

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Minutes of BOD Meeting: June 8, 2021

**MOTION** by Jeff Facectt approve the consent items, as presented. **SECONDED** by Jim Gillard.  
**Motion PASSED** unanimously by all members present.

### A. Financial Update-

Danielle reported the balances in the checking and savings accounts.

Checking \$ 19,826.29

Savings \$ 235,832.27

### B. MPD Report

Dr. Hoffman reported he was at TCC for finals on June 8<sup>th</sup>. Students from Olympic and SKFR were there.

Dr. Hoffman discussed the topic of Behavioral Health and the new position from local Law and Enforcement having a big impact on EMS. Conversations with the State of Washington on getting a Position statement on abandonment. He mentioned that in the Medical Officers Meeting today, the group will be working on edits to the Behavioral Health Policy. He reported he and Tamarah went to Station 51 last month to take inventory of the supply room. He also has been working with Tamarah on the status of training and getting updates on where most providers are in their training.

### C. Monthly Staff Report

Danielle reported both her and Tamarah's monthly summaries were included in the Board materials. Chief Oliver reported that as of June 1, 2021, KCEMS has officially moved out of Station 56.

Tamarah reported on training timelines and requirements. She has scheduled a Supraglottic Airway



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course for September 15, 2021, as well as an evaluator course on September 21, 2021, and a, IV Tech class in April 2022.

She reported that the Narcan core training has been done and she will begin updating other core training and standards as well.

### **3. OLD BUSINESS**

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#### **A. CBD Committee Update**

John Payne reported that he has a great committee working on CBD. Maria Jameson is putting a ton of work on the updates to the newest version. Looking into the QA process and starting that up. All departments have sent Maria data from the last six months where she has looked into an enormous number of calls to see what calls were upgraded. John spoke about how the CBD system was designed to upgrade BLS to ALS upgrade as needed.

#### **B. St. Michaels Wait Times**

John Viglo reported severe staffing shortages at the hospital. Plans are still in the works to open a wing at the old Bremerton Hospital. Discussion continued on staff shortages in the ER Department, ways to incentivize people to seek employment at St. Michaels and help with scheduling to keep the wait times to a minimum. Other options are bringing back LPN's to the ER Department to help free up the nurses.

Chief Oliver spoke about his discussion with Dr. Hoffman on hospital bed shortages and staffing shortages. ER's are filling up all over the county.

#### **C. EMT Class Update**

Dr. Hoffman reported that we have 13 EMT students with welcome letters going out this week. Joe Schweiger will be the SEI instructor. He spoke about the August 1, 2021 deadline. The class will be using a new edition of the EMS book, new curriculum will need to be created as well. Field rotations are being created with and all students will have an n95 mask properly fit. Tamarah reported that John Viglo has been helping out with the student rotations at the hospital. All students are required to have a COVID vaccine. Discussion continued on the current EMT Class instructors, class numbers, and class budgets.

### **DISCUSSION / ACTION ITEMS**

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#### **A. Quarterly Training**

Tamarah discussed quarterly training, pre-loading of all the training, and how much each provider



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needs to stay current. Tamarah explained OTEP, and practicals and how assignments are assigned. Leave of Absence Policy was discussed and Tamarah can now place providers on LOA as long as they follow the procedure.

#### B. Northwest Health Care Alliance Divert Discussion

Chief Oliver reported that in last weeks heat emergency hospital officials met and pledged they wouldn't go on divert. Discussion continued on how EMS personnel handles more fire calls in heat. Meeting was very productive for the Fire Chiefs in attendance.

#### C. Training Position to 1099

Chief Oliver reported that several months ago Danielle and Tamarah were The KCEMS only employees and all others are contractors. Due to circumstances, Tamarah is asking to go back to 1099 for personal tax reasons.

**MOTION** by John Viglo to approve Tamarah reverting back to a 1099 contractor from an employee, as presented. **SECONDED** by Joey Rodrigues. Motion **PASSED** unanimously by all members present.

#### D. Washington State Paramedic (Emergency) scope of practice

Chief Oliver discussed his conversation that he had with the Washington Department of health and John Viglo about the nursing shortage. Discussion took place on pursuing out of state nurses to seek employment here, but time constraints are an issue. Having the Governor issue an Emergency edict that would allow Paramedics to operate in the Emergency Department and work under their scope of practice of the ER Director. This would help St. Michaels with their nursing shortage. Discussion continued on a HCA-F program which Dr. Hoffman spoke about, contracts, and other concerns.

#### E. Optimization of WATrac and ESO

John Viglo reported that WATrac is being updated at Saint Michaels once a shift. Mr. Viglo is working with the Healthcare Response Network administration staff and looking into the systems capabilities which can send out alerts to anyone who asks to be notified of going on divert. These alerts can be sent to a phone, tablet, or any other device that is registered. John reported that each department will have a WATrac account. He reported the ESO has a separate system. ESO has the capabilities to text a change of status report to the charge nurse instead of calling. The challenge is how to integrate this into the current paging system.

#### F. Welfare Checks

Pat McGanney spoke about the increase in welfare check calls. Per Dr. Hoffman, crews are suppose



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to be writing PCRs on all welfare checks. Crews are responding to welfare checks that have no medical issues. The question is do the crews need to continue to write PCRs on a non-medical welfare check? Dr. Hoffman reported that the ESO policy states that if there is an incident number, a PCR needs to be Written. If the patient doesn't consent to treatment or does consent to treatment and the provider Notes that there is a medical or Behavioral health issue, this would be a good idea to write done, However, if no medical is given, a CPR isn't needed.

#### 5. GOOD TO THE ORDER

John Viglo reported that the helipad at St. Michaels is closed until Sunday. In the past, the Bremerton Airport was used as an additional landing site. Since the new hospital is in Silverdale, they're looking into an alternative landing zone in Silverdale.

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#### Attendees:

Chief John Oliver-CKFR  
Chief Pat McGanney-BFD  
Joey Rodrigues-Olympic Ambulance  
Chief Jim Gillard-PFD  
Chief Jeff Faucett- SKFR  
Danielle Mackelwich-KCEMS  
Jenn Collins-St. Michaels  
Andrew Clemens-LifeFlight  
Tamarah Hoffman-KCEMS  
Scott Davarn- Westsound  
John Payne  
Richard Kirton-Kitsap 911  
John Viglo-St. Michaels  
Maria Jameson-Owens  
Mikaela Hagberg  
Will Sapp  
Jenn Collins  
Chief Dan Smith  
Dr. Hoffman

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**ADJOURNED @ 10:37**



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