



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
March 9, 2021 9:00 AM – 10:30 AM
Microsoft Teams Virtual

1. ADMINISTRATIVE ITEMS

A. Call to Order at 9:00am

Chair, John Oliver was absent. In his place, Board member Chief Faucett verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

1. MCI Plan-Jared Moravec-4A
2. EMT Class 2021

C. Announcements-

Danielle congratulated Tamarah for accepting the full-time Training Coordinator position.

Bill Morris announced this would be his last meeting. He would be getting the new contacts to Danielle as soon as he has them.

2. CONSENT ITEMS

Minutes of BOD Meeting: February 9, 2020

MOTION by Chief McGanney to approve the consent items, as presented. **SECONDED** by Chief Gillard. Motion **PASSED** unanimously by all members present.

A. Financial Update-

Dan Smith was absent for the meeting. Danielle shared the balances in both the checking and savings accounts as seen below.

Checking \$ 283,009.39

Savings \$ 65,827.52

B. MPD Report

Dr. Hoffman reported that Base Station was held last Thursday. Dr. Rassa from Saint Michaels attend as well as Kim Peterson. Over 65 medics attended online. He spoke about the Delegate series which is a round table discussion on topics for ALS OTEP. The EMS office is now hosting an audio file of the meetings and is posted on Target. He mentioned that the office is now putting it in a podcast format on Spotify with over 50 downloads so far.

Dr. Hoffman spoke about the ALS Training Recertification Policy and how providers are responding to the deadlines.

Paramedic Skills course is April 20th. PFD will be hosting the event. He encouraged everyone to get those providers signed up that need the training.

C. Monthly Staff Report

Danielle reported that her and Tamarah's monthly staff reports were sent out in the Board



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packets. Danielle reported that all invoices and bills are up to date. Tamarah spoke on the Tamarah spoke that there would be no charge for this class as in the past, there was a charge due to not having the equipment. She also mentioned to the Board for the need of a new cricothyrotomy trainer. Board agreed to have the EMS Office purchase another one at the cost of \$270 and would ask Chief Smith to add the line item back into the budget Tamarah also spoke on the 5 current classes. DOH class was held on the 20th.

A new EMT class date was discussed for the Fall. Discussion continued on class size, Instructors, SEI rotations, and reserved seats for Fire districts.

Tamarah also reported that she gave Mason her 30-day notice and her resignation to the Region. Discussion took place on Kitsap's 4 unfilled seats at the Region. Chief Teran asked Danielle to add the open Region seats to next month's Board agenda.

3. OLD BUSINESS

A. KPHD Vaccination ILA and Services rendered by EMT's

Chief Gillard reported that he attended the first meeting with the State EOC finance individual. Discussed the difference between Cares Act funding and Public Assistance. He spoke about two routes: The Health District is getting money from Cares Act that will fully fund vaccination efforts. Moving forward with the ILA between the Health District and the EMS agencies where we will be working directly with the Health District. He also spoke about moving forward with a delegation of authority. He's been working with the Health District and EOC. Discussion continued on approvals and plans from the State EOC.

B. Yearly Council Meeting Date

Danielle reported that she and Chief Oliver spoke about this last month and since he was absent for this meeting, the yearly council meeting would be held in May. The meeting will take place at 10am. Topics were discussed in last months meeting.

4. DISCUSSION / ACTION ITEMS

A. MCI Plan

Chief Moravec presented the County MCI Plan as it was presented to the CEO's. The Counties most current MCI Plan was last edited in 2013. Back in 2013, the MCI Plan had some major changes from the previous edition. Yellow patients were removed at that time. Since practices have changed, early last year the CEOs had it on their list to revamp the plan and update it on the best practice of today. The county Operations Chiefs took on the project. Conversation continued response and command, the layer of patient care protocols and documentation. Chief Moravec discussed the 3 points of the plan: 1. The focus of prioritizing people from the scene to the hospital. 2. Bringing yellow patients back 3. Designating a control center. The



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designated control center is Harborview. More discussion continued the MCI plan and how to structure the incident.

The group discussed some concerns of having Harborview as the DMCC. Dr. Hoffman discussed medical control and the process. A motion was made.

MOTION by Chief Teran that Dr. Hoffman and DC Moravec work together to bring language back to the Board regarding the MCC, however this group supports moving forward with the training development so we can be prepared when the document is approved, we can keep the momentum going. **SECONDED** by Joey Rodrigues. Motion **PASSED** unanimously by all members present.

B. CBD Committee

Chief Faucett reported the committee has been working with Kitsap 911 and have created a CBD Committee. This committee needs to fall under this group, the Board. The Board will be the group that agrees on the committee and that John Payne is the Chair of the CBD Committee.

Chief Teran spoke on how the group will be asked to come to the Board with a product to act on. The group talked about calling the Committee a Task Force.

Tamarah will be a member to the task force, and she also was asked by Kitsap 911 to have an instructor ready for the next academy. Chief Faucett asked Tamarah to call him to discuss instructors.

Richard, from Kitsap 911, asked the group about the nurse line being on hold. Chief Faucett reported that the nurse line is part of the Task Force and that group will be making the recommendation if we move forward with the nurse line. The first Task Force meeting is on March 17, 2021.

5. Good to the Order

Chief Teran thanked Tamarah for all of her hard work with the training platform.

Attendees:

Chief Pat McGanney-BFD
Joey Rodrigues-Olympic Ambulance
Chief Jim Gillard-PFD
Chief Jeff Faucett- SKFR
Danielle Mackelwich-KCEMS
Jenn Collins-St. Michaels
Andrew Clemens-Airlift
Dr. Hoffman
Chief Hank Teran
Bill Morris-St. Michaels
Jeff Menge
Tamarah Hoffman
Kyle Danielson
Jared Moravec



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Jeff Richey
Kyle Danielson
Richard Utarnachitt
Richard Kirton

ADJOURNED 10:26am

Next meeting will be held on April 13, 2021.