



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
March 8, 2022 9:00 AM – 10:30 AM
Microsoft Teams Virtual

1. ADMINISTRATIVE ITEMS

A. Call to Order at 9:02 am

Chair, Jeff Faucett verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

None

C. Announcements

None

2. CONSENT ITEMS

Minutes of BOD Meeting: February 8, 2022

MOTION by Chief Gillard to approve the consent items, as presented. **SECONDED** by Joey Rodrigues. Motion **PASSED** unanimously by all members present.

A. Financial Update-

Danielle Mackelwich reported the balances in the checking and savings accounts.

Checking \$ 35,000

Savings \$ 281,000

B. MPD Report

Dr. Hoffman reported he attended the State MPD meeting discussing 3 bills in legislation currently affecting EMS. Bill 5821 review of the cardiac and stroke system looking for gaps. The second bill is 1893 which would allow EMS providers to be utilized for vaccinations and testing outside the emergency response. Lastly, bill 5900 would grant a provisional credential for a provider from out of state.

Dr. Hoffman reported policy work being done with the Medical Officers, they've been looking at the policy Return after a leave of absence which was tabled last year.

Dr. Hoffman discussed scenarios for EMTs OTEP, the office has been formatting those and utilizing them in lab days for the EMT students. He reported that Base Station was held on March 3rd. He mentioned they had speakers from the DCR office and Poulsbo Care. Dr. Hoffman reported that the State protocol document is outdated. A group of MPDs and other program managers will be taking the document and making it current with today's national standards since the document hasn't been updated since 2005.

Dr. Hoffman mentioned he was contacted by the Seattle Paramedic Program. They would like to schedule a ride-along.

C. Monthly Staff Report



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Danielle reported both her and Tamarah's monthly summaries were included in the Board materials. She reported that all bills are paid, and invoices are up-to-date. Danielle reported that she was permitted to become the entity administrator for the SAM account. This System for Award Management is used for Federal grants, loans, or bids on Government contracts. Danielle reported that council dues are still coming in, as of this morning she's waiting on 3 invoices to be paid. Tamarah reported that the EMT class candidate went down with a back injury. She reported she's been working on a license issue, with the SEI out and new class applications coming in, it has been a full month. She reported that quarterly training is coming up, she spoke about getting the CK EMT class ready, along with ordering all the supplies for that class. Tamarah reported that they're currently 6 Paramedics behind on quarterly training and 76 EMTs. Those providers will be moved to CME if their training isn't complete.

3. OLD BUSINESS

A. Non-Emergency Behavioral Health Transports

Jim Gillard reported that the discussion of who would be transporting the non-urgent, non-medical ITA's has slowed with most of those individuals still being transported to the ED at this time. This Topic will be removed from Old Business after today's meeting.

B. VPN update

Dr. Hoffman reported that he and Elliot Bresnan worked on getting the license. Dr. Hoffman said its working nicely. This Topic will be removed from Old Business after today's meeting.

C. Data Collection for Mental Health for responders

Dr. Hoffman reported that Joey has a report in ESO. He will need to contact ESO and share the report. Once that is done, Dr. Hoffman can apply that to all Kitsap County to pull data from. Conversation on cross data, and how to get the most out of the report as possible.

D. St. Michaels update

Jenn Collins reported that Sam McClendon is the hospital's new STEMI Coordinator. Jenn will be sent over contact information to everyone.

4. DISCUSSION / ACTION ITEMS

A. Sponsored vs Non-Sponsored EMT Students

Chief Faucett reported that for the EMT classes KCEMS hosts, there is a difference between sponsored and non-sponsored students. A sponsored student is a student that is sponsored by an agency and fees are paid by that agency. A non-sponsored student is a student that isn't affiliated with an agency. Chief Faucett mentioned how he and Tamarah have discussed the path of becoming a licensed training center, but the path in doing so is lengthy. 70% of students in our program are non-sponsored. Clark 5 is the only area that has this license currently. Pro's and Con's were discussed. Tamarah noted that she will



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begin letting the students that have already signed up for September's class that they need to be afflicted. Discussion continued with college training, training centers, and other systems that other counties have. Council members spoke on the support of EMS, private partners, and the Board would like to see our program grow and become.

The council would like to have Tamarah stop accepting applications from non-sponsored students at this time.

D. Review and Adoption of New policy

a. Behavioral Health Policy

Chief Faucett reported that there have been no additional edits since the Chiefs had their last review of this policy. Dr. Hoffman discussed some terminology in the policy as well as LE involvement. The policy went for approval from the Board.

MOTION by Chief Gillard to approve the Behavioral Health Policy, as presented. **SECONDED** by Chief Smith. Motion **PASSED** unanimously by all members present.

E. CPR Instructors

Chief Faucett discussed the need for CPR instructors and making sure our providers are CPR endorsed. Tamarah reported that she's been working with Dr. Hoffman on getting the program up to standards in Vector Solutions. Tamarah mentioned that the next phase of this is looking at the BLS CPR cards. She would like to include a CPR credential inside Vector and possibly have the BLS providers do CPR requirements during an off-cycle for the OTEP Program. Discussion on instructors and how some of the larger agencies have their own CPR instructors and have been stay up to date. She would like to track it and give reminders of CPR training needed. Dr. Hoffman discussed what the current condition is, and what each department looks like at this point. Brands and cards were spoken about and will be discussed at the Medical Officers' meeting today.

5. GOOD TO THE ORDER

Attendees:

Chief Jeff Faucett- SKFR
Chief John Oliver-CKFR
Joey Rodrigues-Olympic Ambulance
Chief Jim Gillard-PFD
Danielle Mackelwich-KCEMS
Tamarah Hoffman-KCEMS
Jenn Collins-St. Michaels
Dr. Hoffman-MPD
Chief Teran-BIFD
John Payne-BFD



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Chief Smith-NKFR
Richard Kirton-Kitsap 911
Chad Melton-St. Michaels
Wynn Anderson
Jeff Menge

ADJOURNED 10:21
Next meeting will be held on April 12, 2022