



Minutes  
Kitsap County EMS and TCC  
Board of Directors Meeting  
April 12, 2022 9:00 AM – 10:30 AM  
Microsoft Teams Virtual

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## 1. ADMINISTRATIVE ITEMS

### A. Call to Order at 9:00 am

Chair, Jeff Faucett verified a quorum was present on the video call.

### B. Additions or Deletions to the Agenda

1. Return to Field Patient Care after Extended Leave Policy 4B

### C. Announcements

None

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## 2. CONSENT ITEMS

Minutes of BOD Meeting: March 8, 2022

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| <p><i><b>MOTION</b> by Chief Gillard to approve the consent items, as presented. <b>SECONDED</b> by Patrick McGanney. Motion <b>PASSED</b> unanimously by all members present.</i></p> |
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### A. Financial Update-

Danielle Mackelwich reported the balances in the checking and savings accounts.

Checking \$ 41,549.00

Savings \$ 281,772.00

### B. MPD Report

Dr. Hoffman reported that he chaired the Region Meeting. He reported that the Region will be dispersing the Training grant monies soon. He attended the TCC Paramedic finals and reported that the students from Kitsap did well.

He reported that he's been working with Tamarah on the end of the quarter training. He supervised the EMT class finals on April 2.

Dr. Hoffman reported that he signed off on Mike Kehls Irap so he can obtain his SEI.

### C. Monthly Staff Report

Danielle reported both her and Tamarah's monthly summaries were included in the Board materials. She reported that all bills are paid, and invoices are up-to-date. She mentioned to the Board that Bremerton Ambulance and Airlift have been notified of the non-payment of council dues.

Tamarah reported that no providers went to CME this quarter and that all training was completed. She thanked the Medical Officers for all their hard work. She reported that 17 EMT Students graduated.

Right now, 15 students have signed up for the National, and 4 have taken the National test and passed it on their first try.



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Tamarah reported that 14 providers signed up for their evaluator course, all paperwork has gone off to DOH. Tamarah noted a Supragglittc course is scheduled on April 30<sup>th</sup>.

### 3. OLD BUSINESS

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#### A. Sponsored vs Non-Sponsored EMT Students

Chief Faucett reported that we had 17 students in the last EMT class. These were both sponsored and non-sponsored students. He reported that he's had numerous discussions with Tamarah about KCEMS needing a credential or license allowing the office to accept non-sponsored individuals that want to take the EMT class and aren't affiliated with an agency. This will take 2-4 months of prep before getting the credential or license.

Tamarah reported the data she has on sponsored vs non-sponsored from previous classes. She reported that 4 agencies currently are sponsoring students. These agencies sponsor an average of 10 students a year, and you need 12 students to make a class to be financially viable.

Chief Faucett would like to recommend moving forward with the licensing so we can accept sponsored and non-sponsored students.

Tamarah spoke about the process, what the KCEMS office would have to do, and the fees that would come along with having a license.

Discussion from Board members continued on the process, program, and candidate pool for Kitsap County.

**MOTION** by Richard Kirton to approve moving forward on becoming a licensed training facility, as presented. **SECONDED** by Patrick McGanney. Motion **PASSED** unanimously by all members present.

### 4. DISCUSSION / ACTION ITEMS

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#### A. EMT Student Ride-a-long time

Chief Faucett reported that he and Tamarah are trying to get the EMT class students into Saint Michaels ER not just as observers, but to light skills or tasks. Due to liability and St. Michael's policy, this process got very complicated. Discussion on HIPPA, background checks, etc. on what the hospital would need from each student would be time-consuming.

Discussion on continuing St. Michaels for observing only, take students to other facilities like Mason General with Dr. Hoffman for hands-on skills to get their hours.

Dr. Hoffman mentioned that there need to be 10 hours of field/hospital experience per student. Mixing up hospital rotations, er, and complete access to the patient. Discussion continued where the students could get their hours, the transition of care, and having the student get the right support while trying to get their 10 hours. The Board decided to not sign the contract with St. Michaels and have Dr. Hoffman



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manage how we get the ride time and observation time with the students. They would however like to keep St. Michaels in the loop for observation time.

#### **B. Return to Field Patient Care after Extended Leave Policy 2100**

Chief Faucett reported that the policy went out last month, and no edits were made. The policy went for a vote.

**MOTION** by Chief Oliver to approve policy 2100, as presented. **SECONDED** by Joey Rodrigues. Motion **PASSED** unanimously by all members present.

### **5. GOOD TO THE ORDER**

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1. Richard mentioned it is National Telecommunicator week.
2. Claire Clarke reported that they've been busy, in the last 8 months, 16 new flight nurses have been hired. They will be offering LZ training in May, if any crews would like to participate to please let her know.
3. Joey reported on his legislature push for secure transport, he's looking at contracts and would like to reach out to the KCSO and get input on their response vehicle. He's been working with David Bailey on the mental health response documentation for ESO.

#### **Attendees:**

Chief Jeff Faucett- SKFR  
Chief John Oliver-CKFR  
Joey Rodrigues-Olympic Ambulance  
Chief Jim Gillard-PFD  
Danielle Mackelwich-KCEMS  
Tamarah Hoffman-KCEMS  
Jenn Collins-St. Michaels  
Dr. Hoffman-MPD  
Chief Teran-BIFD  
Chief Pat McGanney-BFD  
Chief Smith-NKFR  
Richard Kirton-Kitsap 911  
Jeff Menge- KCSO  
Claire Clarke-Airlift

ADJOURNED 10:21



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1. Next meeting will be held on May 10, 2022