



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
August 9, 2022 9:00 AM – 10:30 AM
Microsoft Teams Virtual

1. ADMINISTRATIVE ITEMS

A. Call to Order at 9:00 am

Chair, Jeff Faucett verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

- a. Policy 2120; Deletion of line 1 to be discussed

C. Announcements

None

2. CONSENT ITEMS

Minutes of BOD Meeting: June 14, 2022

*MOTION by Chief Pat McGanney to approve the consent items, as presented. **SECONDED** by Chief Christian. Motion **PASSED** unanimously by all members present.*

A. Financial Update-

In Chief Dan Smith's absence, Danielle reported the balances in the checking and savings accounts.

Checking \$ 37,353.99

Savings \$ 226,787.27

B. MPD Report

Dr. Hoffman reported he had a QI meeting in July where the group looked at BLS medication administration over the last year. He reported that he proctored the EMT final for the CKFR Academy class. He reported that everyone passed and that Tamarah would be reporting on their Nationals later on in the meeting. Dr. Hoffman has been attending many stakeholder meetings on administrative code revisions in chapter EMS 246-976. He attended the Chiefs meeting last week with Katie Holstein. Discussion on the Pre-hospital wait times, drop offs in the ED's. Dr. Hoffman has been working on Fall OTWP offerings with Tamarah where they are writing a pharmacology module.

C. Monthly Staff Report

Danielle reported both timecards were submitted with the Board materials. Danielle reported that all bills and invoices are up to date. Danielle reported that EMT Class payments are starting to come in. Tamarah reported on the licensing, still need some documentation to finalize. Tamarah noted most of her time has been on DOH and EMT classes, July certifications are done. Tamarah noted that 24 people have been accepted to the Fall EMT class, 3 students will be coming the Stations for rotations, 6



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students are sponsored, and some are from outside districts. She attended a meeting with the SEI's on Aug 16th, she also will be handing out EMT books. Tamarah discussed possibly charging \$1600 for the next EMT Class due to having to add CPR to the class.

3. OLD BUSINESS

4. DISCUSSION / ACTION ITEMS

A. CBD committee-John Payne

John Payne reported that the committee met and King County had released their 2022 CBD documents. The committee was able to review the complete justification documents. The committee took a month to review and he's asking for the Board's direction for approval.

Chief Teran thanked the committee for all their help. Chief Teran made a motion to move the document for Dr. Hoffman for review.

MOTION by Chief Teran to have the CBD document sent to DR. Hoffman for review. **Seconded** by Chief Christian. Motion **PASSED** unanimously by all members present

B. Cadaver lab

Tamarah reported that she was approached to have a cadaver lab for the county. CKFR graciously donated \$ for the lab. The cost would be approximately \$22,000 with 24 stations. Having 24 stations, this would allow 58 Paramedics training between two 4- hour sessions. The cost without CKFR donation would be \$350 per paramedic plus supplies. Currently, she is trying to secure supplies for the lab. The Cadaver lab will be held in Bremerton at the Readiness Center late October, mid-November. Dr. Hoffman discussed liability, specimen care, and other topics focusing on this lab.

C. EMT Class Schedule

Chief Faucett reported how he meets twice a month with Danielle and Tamarah. He discussed the many moving pieces around the county with our 6 Fire agencies and Olympic Ambulance. He discussed the growth around the county as well as the turnarounds the agencies are seeing. The Chiefs are looking at streamlining the on-boarding process for the new providers in early Winter. This would allow for the EMT class to be full. Looking at what the EMT Council would do especially where the instructors are concerned. Chief Faucett mentioned that since the EMS council is the licensure for the EMT and Paramedic certification, Tamarah needs to be part of the up-coming meetings regarding this Process.

Tamarah noted that next year a bridge course will be offered. Discussion on the successful bridge



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course taught by Joe Schweiger at Olympic ambulance. He would like to present a complete nurse bridge course, so when you're looking at hiring, you might want to hire a nurse. Discussion continued on this training.

D. SMMC ED Wait Times

Chief Faucett reported that the Fire Chiefs in the county along with Joey, have been monitoring the hospitals wait times and divert status. The Chiefs have had several meetings on wait times, he's met with Chad and other Directors at Saint Michaels to try and understand the delays. The Chief invited Dr. Hoffman and Katie Holstein to the meeting to talk about options from the fire service in the county on how to navigate this. He reported that this isn't just a Kitsap issue, the high wait times are happening all over. Discussion on units stuck at the ED department, divert notice is too late, and what are some options to help with this. The floor was open for discussion.

E. Olympic Ambulance Trail-Kaiser Teledoc

Joey spoke about the safety 911 trail he's doing with Kaiser. Dr. Matt Beecroft spoke about the program, the idea behind the program that is addressing wait times, wall times, and slow turn arounds. He spoke about the program starting with Kaiser patients. The trail would consist of doctors that would be able to talk to patients prior to them going to the ED for treatment. The Dr. would have access to the patients record, the Dr. could review the records and possible keep them from going to the ED and instead, get them into their primary the following day for a check up. It's a system for keeping the non-emergency out of the ED. The trails' goal is to see if this decreases utilization of 911 and out of the er. He mentioned that if the program works, sell it to other districts. He reported that some issues is not having enough Dr's to man the phone. Joey added Kitsap County is a great place to pilot this since we only have one hospital. He's hoping that Kitsap County 911 would like to take this on.

Chief Faucett asked Joey to send out the slides he has on the trail for the other Board members to view.

F. KC EMS and TCC Annual Meeting-September 13, 0900

Chief Faucett reported that the annual KCEMS and TCC Council meeting will be held on September 13, 2022. Topics should be sent to Chief Faucett so Danielle can get the agenda sent out.

G. Policy 2121. Proposal to strike number 1. List isn't being kept up to date, so those providers following the policy are unable to go on to #2.

MOTION by Chief Gillard to amend policy 2021. **Seconded** by Chief pat McGanney. Motion **PASSED** unanimously by all members present

5. GOOD TO THE ORDER

Gabrielle from the Health Department reported on the two cases of Monkey pox in the county.



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Discussion on vaccine, treatment, materials to the community, and webinars continued.

Attendees:

Chief Jeff Faucett- SKFR
Chief Christian-CKFR
Joey Rodrigues-Olympic Ambulance
Chief Jim Gillard-PFD
Danielle Mackelwich-KCEMS
Tamarah Hoffman-KCEMS
Jenn Collins-St. Michaels
Chief Teran-BIFD
Chief Pat McGanney-BFD
Chief Smith-NKFR
Scott Davarn
Gabrielle Hadly-KCHD
Chad Melton-St. Michaels
Jenn Collins-St. Michaels

ADJOURNED

1. Next meeting will be held on September 13, 2022