



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
December 13, 2022, 2022 9:00 AM – 10:30 AM
Microsoft Teams Virtual

1. ADMINISTRATIVE ITEMS

A. Call to Order at 9:03 am

Chair, Jeff Faucett verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

None

C. Announcements

Chief Faucett announced that Danielle has agreed to stay a couple months longer to help while her replacement is hired.

Danielle announced that she will be interviewing with GHEMS on Monday. She thanked everyone for all they've done for her over the last 6 year.

2. CONSENT ITEMS

Minutes of BOD Meeting: November 8, 2022

MOTION by Chief Pat McGanney to approve the consent items, as presented. **SECONDED** by Chief Jason Christian. Motion **PASSED** unanimously by all members present.

A. Financial Update-

In the absence of Chief Smith, Chief Faucett reported the amounts in the checking and savings accounts.

Checking \$ 53, 904.00

Savings \$ 136,786.49

B. MPD Report

Dr. Hoffman reported the QI meeting took place in November and the group looked at stroke. He attended the State MPD meeting and the Regional Advisory meeting along with the Steering Committee. Dr. Hoffman taught at TCC and held a Base Station. He reported the EMT final was last week, the office graduated 21 students and are ready for Nationals. He has been working with Tamarah on the end of the year training which will be discussed at the MO meeting later today.

C. Monthly Staff Report

Danielle reported that all invoices and bills are paid. Timecards were added to the Board materials. Danielle reported that she has been spending most of her time creating a "How To" manual for her replacement.

Tamarah reported that Dr. Hoffman stepped in to take over Mike Kehl. She thanked many others who stepped up and helped instruct the EMT class. She reported that 21 students, 10 students were



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affiliated by fire, 18 of those are ready to take the final.

Community class starts Jan 9, she reported that 24 students are ready to go and 4-6 of those students are sponsored students. She has started the academies class, this class has been DOH approved, and JB Learning has been set up. Testing for this class will take place at Olympic College. She reported on end of the year training. Many Paramedics are ready to expire. 22% of Paramedics are complete. 52% of the EMTs are incomplete, this by far is the worse numbers in years. All of the Medical Officers have been sent reports on all providers who are behind in training.

Lastly, CPR training is behind, she spoke on how this is the last piece to fix in the training, unfortunately, CPR training is not where Dr. Hoffman had hoped it would be this far into the year.

3. OLD BUSINESS

A. CBD Committee Update

Tamarah reported committee is on hold, manual was made on Marias updates, the draft manual has been sent to Chris for review.

B. SMMC Task Force

Chief Faucett reported on the St. Michael Task Force. He asked Danielle to change the line topic to Task Force for the future. Chief Faucett mentioned the Task Force meets every 2 weeks at mission control at Saint Michaels Hospital.

The Task Force is focused not to only drive down wait times, but to help relieve pressure in the ED. The Task Force has two subcommittees; Data link, to help mission control talk to Kitsap 911 and back to providers. Second sub-committee is a Nurse line, which has the ability to use nurses at bed side and homes and keep those folks out of the ED if necessary.

Chad from St. Michaels reported on a action plan list. He reported that night time seems to have the heaviest volume of folks needing the ED. He reported a very high volume of transport of flu patients, rsv, and covid positive patients.

4. DISCUSSION / ACTION ITEMS

A. Propel business insurance renewal 2023

Danielle reported that every December, its renewal time for KCEMS' business insurance. This insurance is needed for fraud, injury, and fire protection. An invoice will be sent out as soon as the insurance agent gets the questionnaire back from the office.

MOTION by Joey Rodrigues to approve the Business Insurance, as presented. **SECONDED** by Chief Gillard. Motion **PASSED** unanimously by all members present.



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B. Approve 2023 KCEMS budget

Chief Faucett reported the new 2023 budget to the Board. He explained why the budget is at a -. Over the last couple of weeks, he's been working with Chief Smith, and he's hoping the group will see a final budget by March 2023.

***MOTION** by Chief Pat McGanney to approve the 2023 budget, as presented and come back to it in March for a final look. **SECONDED** by Chief Jason Christian. Motion **PASSED** unanimously by all members present.*

5. GOOD TO THE ORDER

- a. MCI plan was discussed. Chief Faucett asked Dr. Hoffman on creating a protocol of a facility assist instead of having a MCI.
- b. Gabrielle Hadly reported on the tri pandemic. Kitsap County numbers are high.
 - Local influenza activity is currently **high**, with 279 positive influenza tests in the past week (650 cumulative (18.7% of total tested) since 10/2/2022).
 - RSV activity is currently **high**, with 66 positive RSV tests in the past week (300 since the start of the season).
 - In the past week 9.8% of emergency department (ED) visits were related to influenza-like illness (ILI).
 - In the 2022-2023 flu season, there have been 0 influenza-related deaths and 3 outbreaks in long-term care facilities.

Joey reported pediatric respiratory numbers, he said the numbers are high. Looking at doubly down EMT training.

Attendees:

Chief Jeff Faucett- SKFR
Chief Christian-CKFR
Joey Rodrigues-Olympic Ambulance
Chief Jim Gillard-PFD
Danielle Mackelwich-KCEMS
Tamarah Hoffman-KCEMS
Gabrielle Hadly-KCHD
Chad Melton-St. Michaels
Dr. Hoffman-MPD



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Richard Kirton-Kitsap 911
Jared Moravec-BIFD
Pat McGanney- BFD
Claire Clark

ADJOURNED 9:54 am

1. Next meeting will be held on January 10, 2022