



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
September 13, 2022 9:00 AM – 10:30 AM
Microsoft Teams Virtual

1. ADMINISTRATIVE ITEMS

A. Call to Order at 9:01 am

Chair, Jeff Faucett verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

None

C. Announcements

None

2. CONSENT ITEMS

Minutes of BOD Meeting: August 9, 2022

MOTION by Chief Jim Gillard to approve the consent items, as presented. **SECONDED** by Chief Payne. Motion **PASSED** unanimously by all members present.

A. Financial Update-

Chief Dan Smiths reported the amounts in the checking and savings accounts.

Checking \$ 33,957.82

Savings \$ 226,783.20

B. MPD Report

Dr. Hoffman reported had attended the State MPD meeting which happens quarterly where standardized BLS protocols for the State was discussed. He mentioned that a lot of the content is being taken from the Northwest Region. He spoke on a big presentation from the National Registry of EMTs psycho motor exam for Paramedics and advanced EMTs. Dr. Hoffman also reported he had a few meetings with the Fire Chiefs and St. Michaels on ER wait times and diversion. Base station was held on Sept 1, 2022. Dr. Hoffman met with the four SCI's and the two candidates to discuss the training calendar and training standards. Finally, he has been working with Tamarah on the cadaver lab which will be held on October 11th and 12th, 2022.

Chief Faucett asked about SCIs and how many are needed. Discussion continued.

C. Monthly Staff Report

Danielle reported both timecards were submitted with the Board materials. Danielle reported that all bills and invoices are up to date. She reported that she's been working on a file project and cleaning up areas in old folders looking for documents that may have been missed in the merge. She reported that



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the checking and savings accounts have been reconciled.

Tamarah reported that most of her time this month has been focused on recertifications where she's been reaching out to those individuals who still need to finish their training with personal letters. She also reported that all 2023 class applications have been signed by Jeff Faucett and filed with DOH, with the exceptions of the EMT class. She mentioned that the next EMT class will be held January 12, 2023 at the cost of \$1500. This cost will include cpr, background, and supplies. She's been working with joe Schweiger on a Bridge Course which is open to all districts. Tamarah will be sending out an announcement on this course as soon as she gets it. She's been working on the cadaver lab with Dr Hoffman. She reported that only three ALS slots are open and many BLS slots are still available.

3. OLD BUSINESS

A. CBD committee update

Chief Payne reported that he sent the CBD reconciliation draft to Dr. Hoffman, and it has been looked at and given back to the CBD committee for editing. Chief Payne reported that next month, the committee will see where Cencom is at with training and start pulling calls.

B. Chad Melton spoke on St. Michaels wait times. He mentioned he's being meeting with the Fire Chiefs and agreed to put together an EMS taskforce, to look at pre-hospital arrival, patient care to ensure everyone is meeting mutual goals. Mr. Melton shared his screen which showed holdings in other hospitals in the area. Discussion continued on wait times, processes, and the goal of the task force.

4. DISCUSSION / ACTION ITEMS

A. Law Enforcement Training Community Safety Act-New Policy

Chief Faucett reported that this is a future policy and procedures that the EMS office will be working on that will cover the "use of force" and how that applies to EMTs and Paramedics.

Jeff Menge from KCSO spoke on use of force laws, especially when the result is death, or serious bodily Injury, therefore, a policy such as this one that is needed especially because EMT and LE are intertwined.

B. Budget

Chief Faucett reported that in the next month a budget will be worked on for 2023. He's hoping to have a budget draft adoption in November. Chief Faucett reported that the EMS office will be requesting additional line items in the budget for EMT classes and future supplies for those classes.



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C. Bremerton Training Center

Chief Faucett reported that the EMS office will be moving to the training center on Carver in Bremerton. Intent is to bring all the training together under one roof. Discussion on moving EMS training, classes, and equipment to the center. He will be meeting in the next couple weeks to discuss the move. Currently, the EMS office has belongings at CKFR Stations 41 and 65. Discussion on the donation of an ambulance to the EMS class as a training prop from SKFR..

5. GOOD TO THE ORDER

None

Attendees:

Chief Jeff Faucett- SKFR
Chief Christian-CKFR
Joey Rodrigues-Olympic Ambulance
Chief Jim Gillard-PFD
Danielle Mackelwich-KCEMS
Tamarah Hoffman-KCEMS
Chief Teran-BIFD
Chief John Payne-BFD
Chief Smith-NKFR
Gabrielle Hadly-KCHD
Chad Melton-St. Michaels
Claire Clarke
Jeff Menge-SKSO
Dr. Hoffman-MPD
Richard Kirton-Kitsap 911

ADJOURNED 9:45 am

1. Next meeting will be held on October 11, 2022