



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
September 12 , 2023 9:00 AM – 10:30 AM
Microsoft Teams Virtual

I. ADMINISTRATIVE ITEMS

A. Call to Order at 9:00 am

Chair, Jeff Faucett verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

1. Cadaver Lab
2. Policy 1080-funding Guidelines

C. Announcements

None

II. CONSENT ITEMS

A. Minutes of BOD Meeting: August 8, 2023

*MOTION by Chief Moravec to approve last month's minutes, as presented. **SECONDED** by Chief Jim Gillard. A motion was **PASSED** unanimously by all members present.*

B. Financial Update-

Chair Jeff Faucett reported the amounts in the checking and savings accounts.

Checking \$ 30,196.36

Savings \$ 195,801.60

C. MPD Report

Dr. Hoffman reported meeting with the Kitsap Falls work group, at that time, almost a month ago, had 29 referrals between the two Cares programs. He reported on referrals made vs. referrals that accepted pt. Dr. Hoffman reported that he spoke about this program at the last Base Station on the 7th. He attended the quarterly State MPD meeting, discussing a trauma triage tool that will be adopted into our training next quarter. He's been working with the Region, and also with DOH on starting a Qi program in N. Thurston County. Administer the EMT Academy class practical final, as well as some dialogue with the project manager of the free –standing clinic for St. Michaels on specs for their Base Station recorder. He attended Base station on the 7th on the training calendar for 2024, and 4th quarter BLS OTEP offerings.

D. Monthly Staff Report

Tamarah reported on the development of pcr writing module. She reported that 75 providers are re-certifying, 75 individual letters have gone out to those providers discussing what each of them needs to recertify. She updated us on the Academy class, the Fall EMT class, and the number of graduates. She reported that 91 EMTs and 7 Paramedics were notified about their training needing to be completed. She reported on the new onboards as well. She's been working on the syllabus for the academy class, a possible bridge course with Olympic and finalizing the training calendar for 2024. Discussion on evaluators and passage rate for Nationals and the EMT course was discussed by the group.

Danielle reported that all bills and invoices are paid and up to date. Quarterly taxes have been paid. She reported that she has been working on entering student data for all academy and EMT classes.



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III. OLD BUSINESS

IV. DISCUSSION / ACTION ITEMS

A. Policy 1080- Funding Guidelines

Chief Faucett explained to the group the spreadsheet that he and Danielle worked on for the 2024 funding. He spoke about the increase, and because we're growing, costs need to go up. Policy 1080. This policy

B. Cadaver Lab

Chief Faucett spoke to the group about a Cadaver Lab in 2024. The cost of the training would roughly be \$30,000.

Cost per student \$300-350.

Dr. Hoffman spoke about airway training, needs, and how it differs from a brand new hire. Street tubes to managing competency. He spoke on TCC cadaver lab, 10 intubation and passes a day, very good training. He spoke about making this a every other year event. This isn't just for EMTs, and Paramedics, Nurses, and Dr.s as well. Making this training budget rural is important.

Chief Gillard spoke on the cadaver lab, hes for it.

MOTION by Chief Moravec to approve +/- \$30,000, for a 2024 Cadaver Lab ,as presented. **SECONDED** by Joey Rodrigues. A motion was **PASSED** unanimously by all members present.

V. AGENCY UPDATES

A. SMMC

Chad Melton reported about the news in the Kitsap sun, Lori is working with emtals, invention will be coming to the Oct. 4th, ground breaking. Pre submittial to the counter on the new tower. Free standing ed is still planing opein up in 2nd quarter. Still in permit phase.

Lori Danko asked if folks are getting any contacts from ESO folks about training. Dr. Hoffman will be asking the Mos today about being contacted. Group respoded no. Sill growing their permant team, nurse residence, and fill be following up radio questions.

Discussion of divert came up, group asked Lori and Chad to please make sure charge nurse gets the email out to the crews.

B. Life Flight

Lora York reported on drills or landing zone practicing. Please reach out. Chad reported that the



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landing pad on 9-25/9-30 will be closed for resurfacing. Spoke on training with the NAVY

C. Airlift

Claire Clark reported on flight positons are training, additional dr on board, full blood studies going on, training video came out, please email her.

D. Kitsap Health District

- Gabrielle Hadleyadly reported that she will be leaving on Wednesday.
- Dr Morrow reported on the child death reviews. New covid shots coming available. Adult and child vaccines. Need off recorder. Looking forward to the new position at the health dist- Joint planning with the NAVY,

E. KCSO

Jeff Menge reported no update.

F. K911

None

G. Olympic Ambulance

Joey reported mih program 63 admissions last month, census of 6, reaching into port orchard and Shelton. 4 more strucks being wrapped, one more unit dedicated to the city.

H. Fire Agencies

None

VI. GOOD TO THE ORDER

Attendees:

Chief Jeff Faucett-SKFR
Joey Rodrigues-Olympic Ambulance
Tamarah Hoffman-KCEMS
Chief John Payne- BFD
Claire Clark-Airlift
Gabrielle Hadly-KPH
Chad Melton-St. Michael
Dr. Hoffman-MPD
Lori Danko-St. Michael
Danielle Mackelwich-KCEMS
Jason Christian-CKFR
Joey Rodrigues-Olympic Ambulance
Josh Winters-Intuitive Health
Jodie Collins-intuitive Health



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Jeff Menge-KCSO
Shawna LeGrandye-Intuitive Health
Lora York-Airlift NW
Jay Woody

VII. ADJOURNED 10:00 am

1. The next meeting will be held on October 10, 2023