



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
March 14, 2023 9:00 AM – 10:30 AM
Microsoft Teams Virtual

1. ADMINISTRATIVE ITEMS

A. Call to Order at 9:01 am

Chair, Jeff Faucett verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

None

C. Announcements

None

2. CONSENT ITEMS

Minutes of BOD Meeting: February 14, 2023

MOTION by Joey Rodrigues to approve the consent items, as presented. SECONDED by Chief Moravec. Motion PASSED unanimously by all members present.

A. Financial Update-

Chief Faucett reported the amounts in the checking and savings accounts.

Checking \$ 30,330.22

Savings \$ 215,790.75

B. MPD Report

Dr Hoffman reported he went to the Kitsap Public Health after action process and to St. Michael task force meeting. He reported he's working on BLS OTEP with Tamarah for second quarter. He had a meeting with the Dept. of health regarding wall time. Sat in on the introductory session on trauma designation review. He reported Kitsap base Station on March 6. He reported the final exam was given to the academy EMT class, he lectured at Pierce college, chaired the northwest region.

C. Monthly Staff Report

Tamarah reported that the office graduated 18 students from the fire academy, 17 have passed the national, 16 were Kitsap providers, and 13 have their DOH applications in. All have passed the protocol test and onboarding paperwork in. Finishing up the EMT class community class finishing up the eval class. Doing a difficult airway class on the 16th and 17th of this month. She reported that Joe Schweiger will be teaching the eval class on the 16th. Ventilation summit for the Paramedics in May. She reported on Quarterly training, medical officers have done a fantastic job, we have 40 EMTs and 7 Paramedics moving to CME.

Danielle reported all bills and invoices are paid. She also reported that she received 3 more council due



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
March 14, 2023 9:00 AM – 10:30 AM
Microsoft Teams Virtual

payments and will update Chief Faucett with any member who is delinquent.

3. OLD BUSINESS

A. CBD Committee Update

Tamarah reported the first CBD class took place and the next class will be in April. She reported there is a need for more instructors. Compensation for instructors and materials was discussed.

B. SMMC Task Force

Chief Faucett reported on how the bi-weekly meetings are going with St. Michael hospital. The committee decided to split the two meetings and have one of those with the KCemS Board members involved. Lori Danko, ED Director at St. Michael reported the hospital is full. She reported that they just hired a manager, went through an event restructuring the ED at the hospital. She spoke on the reduction door to triage time to 15min or less for 94% of their patients. Patients' satisfaction reports have went up 76%, and always working on wait times.

Guy Earle reported on a care team that works with those caring for patients in the hall. Implemented a charge nurse as well; 3:1 ratio.

Chief Moravec spoke on the crews feedback on handing over patients, discussion continued on this and other offloading information.

C. Nurse Line and Data Force

Jeff Faucett reported that these projects will be slow to start but anticipate a report next month.

D. Cares Unit Protocol

Dr. Hoffman reported that Poulsbo has a set of protocols and policies that they work off of as well as CKFR. Dr. Hoffman would like to merge those together look at what needs to be added and as new Programs are added, the Protocol and polies become a Kitsap set, and not per agency.

4. DISCUSSION / ACTION ITEMS

A. Policy 3110-training Program Course Billing draft

Chief Faucett spoke on the policy he attached in the Board materials. He added that this policy is a training program course billing policy. He mentioned how there wasn't a set rate for SCIs and guest instructors. Discussion on all sections were discussed and asked the group to identify what the council offers at no-charge like brown bags, base station, airway courses, etc.



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
March 14, 2023 9:00 AM – 10:30 AM
Microsoft Teams Virtual

B. Policy 3090-Training Program Application Process draft

Chief Faucett reported that next month there will be a meeting on this topic so he will have more information at the next BOD meeting. Students need to go through a process to get into the system. Dr. Hoffman reported that the academy Emt class is a compressed class, but still a DOH class. Discussion on background checks, but what DOH wants is a broader check.

C. EMT class mannequin request

Tamarah reported in the annual budget we have two tools already budgeted in the budget; an arm and airway. As we moved from station 41 to Bremerton, we noticed our full mannequin is unusable. Tamarah reported that this is the sole mannequin for all four classes in a year. A new mannequin will cost \$5500 without tax and shipping. This mannequin is the bare bones, not the best, but better than what we have. Chief Faucett asked the Board to approve \$5500 or more but asks that she look for other avenues. Scope of use was discussed. Emt class, paramedic skills, etc Tamarah will work with the Board, Dr. Hoffman, and instructors prior to the mannequin's purchase. The Board determined more money is needed to purchase a mannequin and a motion was made. This purchase will go on line 3072 in the budget for tracking purposes.

***MOTION** by Chief Jared Morevec to approve up to \$15,000 for the purchase of a high fidelity mannequin and that prior to the purchase, the Board will approve as presented. **SECONDED** by Chief Christian. Motion **PASSED** unanimously by all members present.*

5. GOOD TO THE ORDER

Chief Christian spoke about the Tactical EMS. He mentioned that this topic will be spoke about at the next chiefs meeting on Thursday and will be wanting to coordinate this with Dr. Hoffman.

Attendees:

Chief Jeff Faucett- SKFR
Chief Christian-CKFR
Joey Rodrigues-Olympic Ambulance
Chief Jim Gillard-PFD
Tamarah Hoffman-KCEMS
Dr. Hoffman-MPD
Chief Pat McGanney- BFD
Claire Clark
Scott Davarn
Rick Lagrandeur-NKFR



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
March 14, 2023 9:00 AM – 10:30 AM
Microsoft Teams Virtual

Richard Kirton-Kitsap 911
Lori Danko-St. Michael
Gib Morrow

ADJOURNED 9:59 am

1. Next meeting will be held on March 14, 2023