



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
September 12 , 2023 9:00 AM – 10:30 AM
Microsoft Teams Virtual

I. ADMINISTRATIVE ITEMS

A. Call to Order at 9:00 am

Chair, Jeff Faucett verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

1. Cadaver Lab
2. Policy 1080-funding Guidelines

C. Announcements

None

II. CONSENT ITEMS

A. Minutes of BOD Meeting: August 8, 2023

*MOTION by Chief Moravec to approve last month's minutes, as presented. **SECONDED** by Chief Jim Gillard. A motion was **PASSED** unanimously by all members present.*

B. Financial Update-

Chair Jeff Faucett reported the amounts in the checking and savings accounts.

Checking \$ 30,196.36

Savings \$ 195,801.60

C. MPD Report

Dr. Hoffman reported meeting with the Kitsap Falls work group, at that time, almost a month ago, had 29 referrals between the two Cares programs. He reported on referrals made vs. referrals that accepted pt. Dr. Hoffman reported that he spoke about this program at the last Base Station on the 7th. He attended the quarterly State MPD meeting, discussing a trauma triage tool that will be adopted into our training next quarter. He's been working with the Region and DOH on starting a Qi program in N. Thurston County. Administer the EMT Academy class practical final, as well as some dialogue with the project manager of the free –standing clinic for St. Michaels on specs for their Base Station recorder. He attended Base station on the 7th on the training calendar for 2024, and 4th quarter BLS OTEP offerings.

D. Monthly Staff Report

Tamarah reported on the development of pcr writing module. She reported that 75 providers are re-certifying, 75 individual letters have gone out to those providers discussing what each of them needs to recertify. She updated us on the Academy class, the Fall EMT class, and the number of graduates. She reported that 91 EMTs and 7 Paramedics were notified about their training needing to be completed. She reported on the new onboards as well. She's been working on the syllabus for the academy class, a possible bridge course with Olympic and finalizing the training calendar for 2024. Discussion on evaluators and passage rate for Nationals and the EMT course was discussed by the group.

Danielle reported that all bills and invoices are paid and up to date. Quarterly taxes have been paid. She reported that she has been working on entering student data for all academy and EMT classes.



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III. OLD BUSINESS

IV. DISCUSSION / ACTION ITEMS

A. Policy 1080- Funding Guidelines

Chief Faucett explained to the group the spreadsheet that he and Danielle worked on for the 2024 funding. He spoke about the proposed changes in yearly dues. He spoke about policy 1080, how the formula is used, and the actual costs for the year.

MOTION by Joey Rodrigues to approve Policy 1080 , as presented. **SECONDED** by Jeff Menge. A motion was **PASSED** unanimously by all members present.

B. Cadaver Lab

Chief Faucett spoke to the group about having another Cadaver Lab in 2024. The cost of the training would roughly be \$30,000. Cost per student \$300-350. Because the college and Pierce County will be doing a cadaver lab as well, the costs are lower on transport. Opening up the lab to other districts was discussed.

Dr. Hoffman spoke about airway training, needs, and how it differs from a brand new hire. This leads to the new hire not being able to get enough street tubes to maintain competency. He spoke on TCC cadaver lab, students getting 10 intubation and passes a day. He spoke about making this a every other year event. Dr. Hoffman spoke on the company that provides the specimens. He also mentioned that this lab isn't just for EMTs and Paramedics, nurses and Dr.s are encouraged to participate. This isn't just for EMTs, and Paramedics, Nurses, and Chief Jim Gillard spoke on his support of the lab.

Chief Faucett mentioned the importance making this lab budget natural.

Tamarah spoke on scheduling and location for the lab.

MOTION by Chief Moravec to approve +/- \$30,000, for a 2024 Cadaver Lab , as presented. **SECONDED** by Joey Rodrigues. A motion was **PASSED** unanimously by all members present.

V. AGENCY UPDATES

A. SMMC

Chad Melton reported on the article recently published in Kitsap Sun discussing wait-time improvements in the ED. He reported that Lori is working with her team on the EMTALA rollout. He mentioned that everyone will be receiving an invitation to attend a groundbreaking ceremony on Oct. 4th, for the new tower. The free-standing ED is still planning to open up in the 2nd quarter. Still in the permit phase. This project is still in the permit phase.

Lori Danko asked if anyone has had any contact from ESO alerting systems. The training has been



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completed on the hospital side, the group informed Lori they haven't heard of any training at this time. Dr. Hoffman will be asking the Mo's today about being contacted. She reported that St. Michael is growing their permanent team, just hired 5 new nurse residents.

A discussion of divert came up, group asked Lori and Chad to please make sure the charge nurse gets the email out to the crews.

B. Life Flight

Lora York reported on training. Please let her know if any departments would like MCI or landing zone drills. Please reach out. Chad from St. Michael reported that the landing pad from 9/25-9/30 will be closed for resurfacing, his team will be getting the information out to the departments today.

C. Airlift

Claire Clark reported that flight positions are in training. You may see an additional Dr. on board, whole blood studies going on. She reported they have a new professionally made training video, if crews would rather watch that versus LZ training with a helicopter. Please email if interested.

D. Kitsap Health District

- Gabrielle Hadley reported that she will be leaving Kitsap Public Health on Wednesday.
- Dr. Gib Morrow reported on the child death reviews he received from Chief Jim Gillard and Chief Jason Christan. He reported on the new COVID shots, which are going in front of the ACIP advisory committee. These will be available later this week. He discussed the child and adult vaccine programs as they are different.
- Spoke on the NWHC response network identifying hospitalization rates on influenza, RSV, and COVID.
- Looking forward to the new position at the health district- Substance use prevention response coordinator.
- Joint planning exercises with the NAVY with respect to radiation release

E. KCSO

Jeff Menge reported no update.

F. K911

None

G. Olympic Ambulance

Joey reported on the MIH program. They had 63 admissions in Kitsap County last month, carrying a census of 6, reaching into Port Orchard and Shelton area. He reported on 4 more trucks being wrapped, one more unit dedicated to the City of Bremerton. Offering up fleet services, working with the city of Sequim and some County Sherrif departments, non of which are in Kitsap. He mentioned that expanding the fleet service is needed as it's a big need right now.

H. Fire Agencies

None



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VI. GOOD TO THE ORDER

Attendees:

Chad Melton-St. Michael
Chief Jared Moravec-BIFD
Chief Jason Christian-CKFR
Chief Jeff Faucett-SKFR
Chief Jim Gillard-PFD
Chief John Payne- BFD
Chief Rick Lagrandeur-NKFR
Danielle Mackelwich-KCEMS
Dr. Hoffman-MPD
Gabrielle Hadly-KPH
Gib Morrow-Public Health
Jeff Menge-KCSO
Joey Rodrigues-Olympic Ambulance
Joey Rodrigues-Olympic Ambulance
Lora York-Airlift NW
Lori Danko-St. Michael
Tamarah Hoffman-KCEMS
Theran Rahier-NKFR

VII. ADJOURNED 10:00 am

1. The next meeting will be held on October 10, 2023